

MEMBERS PRESENT: Mr. Adamkowski, Mr. Adams, Ms. Boice, Mr. Brewer, Mr. Cole, Mr. Moats, Ms. Netzband, Ms. Palmer, & Ms. Pangburn

OTHERS PRESENT: Mrs. Group, Mr. Wixson, & Ms. Whooten

ITEM I CALL TO ORDER BY CLERK

Ms. Whooten called the meeting to order at 5:35 PM in the MS/HS Media Center Group Instruction Classrooms.

ITEM II OATHS

Members signed their oaths for the 2022-23 school year.

ITEM III ELECTION OF BOARD PRESIDENT

Ms. Whooten called for nominations for Board President.

A MOTION WAS MADE BY MR. ADAMKOWSKI AND SECONDED BY MS. NETZBAND TO NOMINATE MR. MOATS FOR THE POSITION OF BOARD PRESIDENT.

AYES – 9 NAYS – 0 EXCUSED - 0 MOTION CARRIED

ITEM IV MEETING TURNED OVER TO PRESIDENT

Ms. Whooten turned the meeting over to President Moats.

ITEM V ELECTION OF VICE PRESIDENT

President Moats called for nominations for Vice President.

A MOTION WAS MADE BY MR. MOATS AND SECONDED BY MS. PALMER TO NOMINATE MR. ADAMKOWSKI FOR THE POSITION OF BOARD VICE PRESIDENT.

AYES – 9 NAYS – 0 EXCUSED - 0 MOTION CARRIED

ITEM VI PUBLIC SESSION

Mr. G. Iannello, Mr. Stefanik, Ms. Vanderwall, Mr. Henry, Ms. Tuthill, Mr. Sherwood, Mr. Getman, Mr. T. Iannello, & Mr. Tuthill addressed the Board regarding their concerns with the Sherrill Kenwood Free Library vote.

ITEM VII APPOINTMENTS

A MOTION WAS MADE BY MR. ADAMKOWSKI AND SECONDED BY MS. PALMER TO APPROVE ITEM VII.

AYES – 9 NAYS – 0 EXCUSED - 0 MOTION CARRIED

ITEM VIII DESIGNATION OF OFFICIAL DEPOSITORIES FOR MANAGEMENT OF FUNDS, INVESTING, AND BORROWING

A MOTION WAS MADE BY MR. ADAMS AND SECONDED BY MR. COLE TO APROVE ITEM VIII.

AYES – 9 NAYS – 0 EXCUSED - 0 MOTION CARRIED

ITEM IX DESIGNATE OFFICIAL NEWSPAPER

A MOTION WAS MADE BY MS. PANGBURN AND SECONDED BY MR. ADAMKOWSKI TO APPROVE ITEM IX.

AYES – 9 NAYS – 0 EXCUSED - 0 MOTION CARRIED

ITEM X BONDS – BLANKET BOND TO INCLUDE DISTRICT TREASURER, DEPUTY TREASURER, CENTRAL TREASURER ACTIVITIES FUNDS, INTERNAL CLAIMS AUDITOR, AND TAX COLLECTOR

A MOTION WAS MADE BY MR. MOATS AND SECONDED BY MS. PALMER TO APPROVE ITEM X.

AYES – 9 NAYS – 0 EXCUSED - 0 MOTION CARRIED

ITEM XI CREATE PETTY CASH FUNDS IN THE FOLLOWING AMOUNTS

A MOTION WAS MADE BY MS. NETZBAND AND SECONDED BY MR. BREWER TO APPROVE ITEM XI.

AYES – 9 NAYS – 0 EXCUSED - 0 MOTION CARRIED

ITEM XII RATE PAGE FROM BOARD POLICIES

A MOTION WAS MADE BY MR. COLE AND SECONDED BY MR. ADAMS TO APPROVE ITEM XII.

AYES – 9 NAYS – 0 EXCUSED - 0 MOTION CARRIED

ITEM XIII BOARD OF EDUCATION 2022/2023 MEETING CALENDAR

A MOTION WAS MADE BY MS. PALMER AND SECONDED BY MR. ADAMS TO APPROVE ITEM XIII.

AYES – 9 NAYS – 0 EXCUSED - 0 MOTION CARRIED

ITEM XIV BOARD OF EDUCATION 2022/2023 COMMITTEE PARTICIPATION

A MOTION WAS MADE BY MR. ADAMKOWSKI AND SECONDED BY MS. BOICE TO APPROVE ITEM XIV.

AYES – 9 NAYS – 0 EXCUSED - 0 MOTION CARRIED

ITEM XV APPROVAL OF PERSONNEL ACTION

A MOTION WAS MADE BY MS. PALMER AND SECONDED BY MR. ADAMS TO APPROVE ITEM XV.

AYES – 9 NAYS – 0 EXCUSED - 0 MOTION CARRIED

ITEM XVI ACCEPTANCE/APPROVAL OF FINANCE ACTION

A MOTION WAS MADE BY MR. MOATS AND SECONDED BY MS. PANGBURN TO ACCEPT/APPROVE ITEM XVI.

AYES – 9 NAYS – 0 EXCUSED - 0 MOTION CARRIED

ITEM XVII POLICY ACTION

1. Acceptance of Manifestation, 504, CPSE & Sub-CSE Committee Recommendations

A MOTION WAS MADE BY MS. PALMER AND SECONDED BY MR. BREWER TO APPROVE ITEM XVII.1.

AYES – 9 NAYS – 0 EXCUSED - 0 MOTION CARRIED

2. Approval of Resolutions for the Certification of Lead Evaluators

A MOTION WAS MADE BY MR. COLE AND SECONDED BY MS. PANGBURN TO APPROVE ITEM XVII.2.

AYES – 9 NAYS – 0 EXCUSED - 0 MOTION CARRIED

3. Approval to Remove Policies 0013, 0015, 6010, 7202, & 7203 from the Table

A MOTION WAS MADE BY MS. PANGBURN AND SECONDED BY MS. NETZBAND TO APPROVE ITEM XVII.3.

AYES – 9 NAYS – 0 EXCUSED - 0 MOTION CARRIED

4. Approval of Policies 0013, 0015, 6010, 7202, & 7203

A MOTION WAS MADE BY MS. PANGBURN AND SECONDED BY MR. COLE TO APPROVE ITEM XVII.4.

AYES – 9 NAYS – 0 EXCUSED - 0 MOTION CARRIED

ITEM XVIII FINANCE ACTION

A MOTION WAS MADE BY MR. ADAMKOWSKI AND SECONDED BY MR. ADAMS TO APPROVE ITEM XVIII.1.

AYES – 9 NAYS – 0 EXCUSED - 0 MOTION CARRIED

ITEM XIX PRESIDENT’S REPORT

President Moats reviewed the items under the President’s Report.

1. August 2, 2022 – Board/Administrator Retreat, 5:30 PM – the location will be the MS/HS Media Center Group Instruction Rooms, not the STEAM Commons.

ITEM XX SUPERINTENDENT'S REPORT

1. Review of Policies 0011, 1025, 2001, 2004, 3001, 4300, 4500, & 7015 – Mrs. Group provided a review of these policies.
2. Draft Strategic Plan – Ms. Group reviewed the draft Strategic Plan via PowerPoint.

A MOTION WAS MADE BY MS. PANGBURN AND SECONDED BY MS. NETZBAND TO ACCEPT THE DRAFT STRATEGIC PLAN.

AYES – 9 NAYS – 0 EXCUSED - 0 MOTION CARRIED

ITEM XXI BOARD FORUM

Mr. Moats surveyed the Board regarding their interest in the Educational Leadership workshop on August 13th & 14th. Ms. Netzband and Ms. Boice expressed interest to attend both days with hotel accommodations.

Mr. Moats surveyed the Board regarding their interest in attending the NYSSBA Convention on October 26th- 28th in Syracuse. Mr. Moats, Ms. Netzband, Ms. Boice, Ms. Pangburn, and Mr. Brewer expressed interest.

Mr. Adamkowski noted that Brandy-Lee Lappin did a phenomenal job as Senior Class Advisor.

Ms. Netzband inquired about the status of the high school principal position. Ms. Group noted that we are looking for an interim for the 2022-2023 school year and will reopen the search most likely in the spring.

Board Members and administration introduced themselves sharing a little background. Board members also expressed their views of the board and what they'd like to see in the future.

ITEM XXII PUBLIC SESSION – There was no public comment.

ITEM XXIII EXECUTIVE SESSION *(for discussion of pending litigation)*

A MOTION WAS MADE BY MR. ADAMKOWSKI AND SECONDED BY MS. PALMER TO GO INTO EXECUTIVE SESSION AT 7:25 PM.

AYES – 9 NAYS – 0 EXCUSED - 0 MOTION CARRIED

The Board came out of Executive Session at 8:25 PM.

A MOTION WAS MADE BY MS. PANGBURN AND SECONDED BY MS. NETZBAND TO ADJOURN THE MEETING AT 8:26 PM.

AYES – 9 NAYS – 0 EXCUSED - 0 MOTION CARRIED

Respectfully submitted by:


Tamara Whooten
Clerk of the Board of Education

Attachments: 7/6/22 Agenda, Personnel, & Finance Pages

tlw/BM7622

**VERNON-VERONA-SHERRILL
BOARD OF EDUCATION
ORGANIZATIONAL MEETING AGENDA**

July 6, 2022

5:30 PM – Middle/High School Group Instruction Rooms

- ITEM I CALL TO ORDER BY CLERK**
- ITEM II OATHS**
- ITEM III ELECTION OF BOARD PRESIDENT**
- ITEM IV MEETING TURNED OVER TO PRESIDENT**
- ITEM V ELECTION OF VICE PRESIDENT**
- ITEM VI PUBLIC SESSION**

Consent Items*****

ITEM VII APPOINTMENTS

- | | |
|---|--|
| a. Clerk | Tamara Whooten |
| b. Asst. Clerk | Mark Wixson |
| c. Treasurer | Sherri Froass |
| Deputy Treasurer | April Sobieraj |
| d. Tax Collector | Paula Pawlikowski |
| e. Deputy Tax Collector | April Sobieraj |
| | Patty Kahler |
| f. School Attorneys | Hodgson Russ, LLP |
| | Ferrara Fiorenza PC |
| | Costello, Cooney, & Fearon, PLLC |
| | Madison/Oneida BOCES Shared Legal Services |
| g. Insurance Agent | OneGroup |
| h. Records Management Officer | Mark Wixson |
| i. Comptroller of Extra Curricular Funds | TBA - H.S. |
| | Carrie Hodkinson – M.S. |
| | Vincent Pompo – Vernon |
| | Gary Bissailon - Verona |
| | Elisabeth Relyea - Sherrill |
| j. Treasurer of Extra Curricular Funds | Jill Collins – H.S. |
| | Heather Bauer – M.S. |
| | Tracy Killian - Vernon |
| | Jacqueline Cole – Verona |
| | Katherine DeJesus - Sherrill |
| k. District Representative for Federal Funds
& Authority to Apply for Same | Martha Group |
| l. Secretary to the Board of Education | Tamara Whooten |
| m. School Physicians | TriValley Family Practice |
| n. Purchasing Agent | Paula Pawlikowski |
| o. Assistant Purchasing Agent | Mark Wixson |
| p. Claims Auditor | April Sobieraj |
| Substitute Claims Auditor | Patty Kahler |

ORGANIZATIONAL MEETING

JULY 6, 2022

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ITEM VII APPOINTMENTS CONT'D

- | | |
|---|---|
| q. Internal Auditor | Mary Bush |
| r. District Audit Committee | Board of Education |
| s. Certification of District Payroll | Mark Wixson |
| t. Certification of Warrant | April Sobieraj |
| Substitute Certification of Warrant | Patty Kahler |
| u. District Committee on Special Education | (see attached) |
| v. Sub-Committees on Special Education | (see attached) |
| w. Committee on Pre-School Education (CPSE) | (see attached) |
| x. Section 504 Compliance Officer and Facilitators | (see attached) |
| y. CSE Parent Representatives 2021-2022 | (see attached) |
| z. Local Enforcement Agency (LEA) Designee of the
Asbestos Management Plan | Ronald Gregory |
| aa. Authorization to Approve Corrected Tax Rolls | Martha Group |
| bb. Dignity for All Students Act (DASA) Coordinators | TBA/Brandy-Lee Lappin – H.S.
Carrie Hodkinson/Christina Ballard - M.S.
Vince Pompo/Jasmine Peck – Vernon
Gary Bissaillon/Maria Tschaar – Verona
Elisabeth Relyea/Christine Bolton – Sherrill
Patrick Goodman |
| cc. Medicaid Compliance Officer | Patrick Goodman/Jessica Casamento |
| dd. Authorization to Approve STAC Forms | Amanda Palmer, Glenn "Chip" Thron |
| ee. Extra-Curricular Appeals Committee | Tina Laramie, Mark Wixson, Justin Ferr |
| ff. District Credit Card Users | Mark Wixson |
| gg. Data Protection Officer | Martha Group |
| hh. Records Access Appeal Officer | Erin Scheemaker |
| ii. Title IX Compliance Officer | |

ITEM VIII DESIGNATION OF OFFICIAL DEPOSITORIES FOR MANAGEMENT OF FUNDS, INVESTING, AND BORROWING

- ◆ Community Bank, N.A.
 - ◆ NBT Bank
 - ◆ BNY Mellon (Bank of America)
 - ◆ Access Federal Credit Union
- A. Community Bank, N.A.
1. General Fund Checking Account #5102026194
 2. Special Aid Checking Account #13000047
 3. School Lunch Checking Account #13000055
 4. General Fund - T.M. #22000291
- B. NBT Bank
1. Extra Curricular Checking Account (Vernon Elementary) #614113071
 2. Extra Curricular Checking Account (Verona Elementary) #614113098
 3. Extra Curricular Checking Account (Sherrill Elementary) #614113101
 4. Extra Curricular Checking Account - (Middle School) #23001730
 5. Payroll Account #23001279
 6. Capital Fund Checking Account #23001477
 7. Capital Money Market Account #22030540
 8. General Fund Checking Account Fund #23001587
 9. General Fund Money Market #22037701
 10. Debt Service Fund Money Market Account #22037833
 11. Health Insurance Checking Account Fund #12118825

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ITEM VIII DESIGNATION OF OFFICIAL DEPOSITORIES FOR MANAGEMENT OF FUNDS, INVESTING, AND BORROWING CONT'D

12. Trust & Expenditure Checking Account #614516109

13. Dental Insurance Checking Account #614325168

14. Donations Account #7100793487

C. Community Bank, N.A. and NBT

1. Extra Curricular Checking Account - (Sr. High) #5101954784

2. Vernon Verona Sherrill FFA Checking Account #5101954750

3. Vernon Verona Sherrill FFA Savings Account #5101954770

D. Access Federal Credit Union

1. Vernon Verona Sherrill FFA Account to be Established

ITEM IX DESIGNATE OFFICIAL NEWSPAPER

a. Rome Daily Sentinel

ITEM X BONDS - BLANKET BOND TO INCLUDE DISTRICT TREASURER, DEPUTY TREASURER, CENTRAL TREASURER ACTIVITIES FUNDS, INTERNAL CLAIMS AUDITOR, AND TAX COLLECTOR

ITEM XI CREATE PETTY CASH FUNDS IN THE FOLLOWING AMOUNTS

a. Middle School – Heather Bauer \$75

b. Senior High School – Jill Collins \$75

c. Verona Elementary School – Jacqueline Cole \$50

d. Sherrill Elementary School – Katherine DeJesus \$50

e. Vernon Elementary School – Tracy Killian \$50

f. District Office – Tamara Whooten \$75

ITEM XII RATE PAGE FROM BOARD POLICIES (PER ATTACHED)

ITEM XIII BOARD OF EDUCATION 2022/2023 MEETING CALENDAR

ITEM XIV BOARD OF EDUCATION 2022/2023 COMMITTEE PARTICIPATION

ITEM XV APPROVAL OF PERSONNEL ACTION

1. Approval to Correct Civil Service Change in Status

2. Approval of Civil Service Appointments

3. Approval of Instructional Appointment

4. Approval & Removal of Instructional Substitute Appointments (*see attachment*)

ITEM XVI ACCEPTANCE/APPROVAL OF FINANCE ACTION

1. Acceptance of Claims Auditor's Approval to Pay June 15, 2022 & June 24, 2022 Warrants

2. Approval of School Lunch Fund Dated May 31, 2022

ORGANIZATIONAL MEETING

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Non-Consent Items*****

ITEM XVII POLICY ACTION

1. Acceptance of Manifestation, 504, CPSE, & Sub-CSE Committee Recommendation
2. Approval of Resolutions for the Certification of Lead Evaluators
3. Approval to Remove Policies 0013, 0015, 6010, 7202, & 7203 from the Table
4. Approval of Policies 0013, 0015, 6010, 7202, & 7203

ITEM XVIII FINANCE ACTION

1. Approval of Town of Verona Transportation Request

ITEM XIX PRESIDENT'S REPORT

1. August 2, 2022 – Board/Administrator Retreat, 5:30 PM, Middle School STEAM Commons
2. August 22, 2022 – Board of Education Meeting, 5:30 PM District Tour Part I & 7:00 PM Regular Meeting, Middle/High Learning Commons Classrooms

ITEM XX SUPERINTENDENT'S REPORT

1. Review of Policies 0011, 1025, 2001, 2004, 3001, 4300, 4500, & 7005 – Mrs. Group
2. Draft Strategic Plan – Mrs. Group

ITEM XXI BOARD FORUM

ITEM XXII PUBLIC SESSION

ITEM XXIII EXECUTIVE SESSION *(for discussion of pending litigation)*

ITEM XXIV INFORMATION

1. *VVS Friday Flash, Weeks 37 & 38*

The public is encouraged to attend Board of Education Meetings, and their input is welcome during Public Sessions. The President may recognize and/or limit the amount of time people have to speak. The President, as spokesperson for the Board, will respond by thanking individuals for their comments. The President and/or the Vice-President may refer to another Board Member for a single response to any question. Requests for additional information will be referred to the Superintendent for a written response. The President may indicate that the expressed idea or concern will be considered by the Board at a future meeting. The person will be notified, if feasible, of the date on which the item will be discussed. *(Policy 2055)*