

V.V.S. BOARD OF EDUCATION MEETING MINUTES
December 16, 2019

~~UNAPPROVED~~

MEMBERS PRESENT: Mr. Adamkowski, Mr. Brewer, Mr. Grover, Mr. Moats, Mrs. Palmer, Mrs. Pangburn, Mrs. Pitman, & Mrs. Suttmeier,

MEMBERS EXCUSED: Mr. Thompson

OTHERS PRESENT: Mrs. Group, Mr. Brown, Mr. Wixson, & Mrs. Whooten

President Palmer called the meeting to order at 7:00 PM in the Administration Building.

ITEM I PUBLIC SESSION

There was no public comment.

ITEM II AGENDA APPROVAL/REVISIONS

A MOTION WAS MADE BY MRS. PANGBURN AND SECONDED BY MR. MOATS TO APPROVE THE AGENDA.

AYES - 8 NAYS - 0 EXCUSED - 1 MOTION CARRIED
(Thompson)

ITEM III APPROVAL OF NOVEMBER 25, 2019 BOARD OF EDUCATION MEETING MINUTES

A MOTION WAS MADE BY MRS. PITMAN AND SECONDED BY MRS. SUTTMEIER TO APPROVE THE NOVEMBER 25, 2019 BOARD OF EDUCATION MEETING MINUTES.

AYES - 8 NAYS - 0 EXCUSED - 1 MOTION CARRIED
(Thompson)

ITEM V-A PERSONNEL ACTION

A MOTION WAS MADE BY MRS. PITMAN AND SECONDED BY MRS. PANGBURN TO APPROVE ITEM V-A.

AYES - 8 NAYS - 0 EXCUSED - 1 MOTION CARRIED
(Thompson)

ITEM VI-A FINANCE ACTION

A MOTION WAS MADE BY MRS. SUTTMEIER AND SECONDED BY MR. ADAMKOWSKI TO APPROVE ITEM VI-A.

AYES - 8 NAYS - 0 EXCUSED - 1 MOTION CARRIED
(Thompson)

ITEM IV-B POLICY ACTION

1. Acceptance of CSE, Sub-CSE, CPSE, & 504 Committee Recommendations

A MOTION WAS MADE BY MRS. PITMAN AND SECONDED BY MRS. PALMER TO ACCEPT ITEM IV-B.1.

AYES - 8 NAYS - 0 EXCUSED - 1 MOTION CARRIED
(Thompson)

2. Approval to Remove Policy 7049 from the Table

A MOTION WAS MADE BY MR. MOATS AND SECONDED BY MRS. SUTTMEIER TO APPROVE ITEM IV-B.2.

AYES - 8 NAYS - 0 EXCUSED - 1 MOTION CARRIED
(Thompson)

3. Approval of Policy 7049

A MOTION WAS MADE BY MRS. PALMER AND SECONDED BY MRS. PANGBURN TO APPROVE ITEM IV-B.3.

AYES - 8 NAYS - 0 EXCUSED - 1 MOTION CARRIED
(Thompson)

4. Approval to Table Policies 0018 & 7106 for Review

A MOTION WAS MADE BY MR. MOATS AND SECONDED BY MRS. SUTTMEIER TO APPROVE ITEM IV-B.4.

AYES - 8 NAYS - 0 EXCUSED - 1 MOTION CARRIED
(Thompson)

ITEM VI-B FINANCE ACTION

1. Acceptance of Gift from VVS Education Foundation

A MOTION WAS MADE BY MRS. SUTTMEIER AND SECONDED BY MRS. PITMAN TO ACCEPT ITEM VI-B.1.

AYES - 8 NAYS - 0 EXCUSED - 1 MOTION CARRIED
(Thompson)

2. Approval of Deputy Tax Collector Stipend

A MOTION WAS MADE BY MRS. PANGBURN AND SECONDED BY MR. BREWER TO APPROVE ITEM VI-B.2.

AYES - 8 NAYS - 0 EXCUSED - 1 MOTION CARRIED
(Thompson)

MEMBERS PRESENT: Mr. Adamkowski, Mr. Brewer, Mr. Grover, Mr. Moats, Mrs. Palmer, Mrs. Pangburn, Mrs. Pitman, & Mrs. Suttmeier,

MEMBERS EXCUSED: Mr. Thompson

OTHERS PRESENT: Mrs. Group, Mr. Brown, Mr. Wixson, & Mrs. Whooten

President Palmer called the meeting to order at 7:00 PM in the Administration Building.

ITEM I PUBLIC SESSION

There was no public comment.

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(Thompson)

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AYES - 8 NAYS - 0 EXCUSED - 1 MOTION CARRIED
(Thompson)

ITEM V-A PERSONNEL ACTION

A MOTION WAS MADE BY MRS. PITMAN AND SECONDED BY MRS. PANGBURN TO APPROVE ITEM V-A.

AYES - 8 NAYS - 0 EXCUSED - 1 MOTION CARRIED
(Thompson)

ITEM VI-A FINANCE ACTION

A MOTION WAS MADE BY MRS. SUTTMEIER AND SECONDED BY MR. ADAMKOWSKI TO APPROVE ITEM VI-A.

AYES - 8 NAYS - 0 EXCUSED - 1 MOTION CARRIED
(Thompson)

ITEM IV-B POLICY ACTION

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(Thompson)

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AYES - 8 NAYS - 0 EXCUSED - 1 MOTION CARRIED
(Thompson)

3. Approval of Policy 7049

A MOTION WAS MADE BY MRS. PALMER AND SECONDED BY MRS. PANGBURN TO APPROVE ITEM IV-B.3.

AYES - 8 NAYS - 0 EXCUSED - 1 MOTION CARRIED
(Thompson)

4. Approval to Table Policies 0018 & 7106 for Review

A MOTION WAS MADE BY MR. MOATS AND SECONDED BY MRS. SUTTMEIER TO APPROVE ITEM IV-B.4.

AYES - 8 NAYS - 0 EXCUSED - 1 MOTION CARRIED
(Thompson)

ITEM VI-B FINANCE ACTION

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AYES - 8 NAYS - 0 EXCUSED - 1 MOTION CARRIED
(Thompson)

2. Approval of Deputy Tax Collector Stipend

A MOTION WAS MADE BY MRS. PANGBURN AND SECONDED BY MR. BREWER TO APPROVE ITEM VI-B.2.

AYES - 8 NAYS - 0 EXCUSED - 1 MOTION CARRIED
(Thompson)

3. Approval of 2019 Biennial Review of Shared Decision Making Plan

A MOTION WAS MADE BY MRS. PANGBURN AND SECONDED BY MRS. SUTTMEIER TO APPROVE ITEM VI-B.3.

AYES - 8

NAYS - 0

EXCUSED - 1
(Thompson)

MOTION CARRIED

ITEM VII PRESIDENT'S REPORT

President Palmer reviewed the events listed under the President's Report.

ITEM VIII SUPERINTENDENT'S REPORT

1. Foreign Exchange Student - Mariyah Shaforostova was unable to attend the meeting, therefore, this report was postponed.
2. Athletics Report - Mr. Thomas provided information via Google regarding his work with the Athletic Department, including the accomplishments that they have made to date and future plans..
3. Stadium Production Report - Mr. Wixson provided information regarding the work of Mrs. Laramie, Mrs. Finnerty, and several students including Gavin Miller and Robbie Merrill related to stadium production. Mrs. Sanchez and Mrs. Hodkinson also attended in support of this report. Mrs. Group applauded the group for being pioneers in their efforts and thanked them for their refreshing work in bridging the relationships between students and faculty.
4. Facilities Project Update - Mr. Wixson noted that the project is currently on time and on budget, and we will continue to work to keep it that way.
5. Educational & Safety Initiatives - Mrs. Group provided an update on this topic including information regarding the showcase that was shared with the area Superintendents at their meeting on December 13th. A few administrators and teachers provided details on learning walks that were started last year.

ITEM IX BOARD FORUM

Mr. Grover inquired about the letter from NYSED regarding - not a good use of administrators' time

There was discussion on the successful Wall of Distinction Ceremony held prior to the Board Meeting. Mrs. Pitman noted how nice the curtains were for the set-up in the cafeteria.

Mr. Brewer commented on the nice sign in front of the high school.

ITEM X PUBLIC SESSION

There was no public comment.

A MOTION WAS MADE BY MR. GROVER AND SECONDED BY MR. BREWER TO GO INTO EXECUTIVE SESSION FOR POTENTIAL LITIGATION AT 8:57 PM.

AYES - 8 NAYS - 0 EXCUSED - 1 MOTION CARRIED
(Thompson)

The Board came out of Executive Session at 9:20 PM.

A MOTION WAS MADE BY MRS. PITMAN AND SECONDED BY MRS. SUTTMEIER TO ADJOURN THE MEETING AT 9:21 PM.

AYES - 8 NAYS - 0 EXCUSED - 1 MOTION CARRIED
(Thompson)

Respectfully submitted by:



Tamara L. Whooten
Clerk of the Board of Education

Attachments: 12/16/19 Agenda, Personnel, & Finance

tlw/BM121619

**VERNON-VERONA-SHERRILL
BOARD OF EDUCATION MEETING AGENDA
December 16, 2019 – 7:00 PM – Administration Building**

DISTRICT VISION

The Vernon-Verona-Sherrill School District aspires to be valued as a district of distinction by our community

DISTRICT MISSION

The Mission of the Vernon-Verona-Sherrill School District is to nurture and support students for success in life, preparing them to embrace challenges, learning opportunities, diversity, and civic responsibility

ITEM I PUBLIC SESSION

ITEM II AGENDA APPROVAL/REVISIONS

ITEM III APPROVAL OF NOVEMBER 25, 2019 BOARD OF EDUCATION MEETING MINUTES

CONSENT ITEMS

ITEM V-A PERSONNEL ACTION

1. Acceptance of Civil Service Resignation
2. Approval and Removal of Civil Service Appointments
3. Approval of Civil Service Changes in Status
4. Acceptance of Instructional Resignations
5. Approval & Removal of Instructional Substitute Appointments

ITEM VI-A FINANCE ACTION

1. Acceptance of Claims Auditor's Approval to Pay Warrants Dated November 15 & 30, 2019
2. Acceptance of Claims Auditor's Approval to Pay November Warrants – General Fund
3. Acceptance of Claims Auditor's Approval to Pay November Warrants – Special Aid Fund
4. Acceptance of Claims Auditor's Approval to Pay November Warrants – Trust & Agency Fund
5. Acceptance of Claims Auditor's Approval to Pay November Warrants – School Lunch Fund
6. Acceptance of Claims Auditor's Approval to Pay November Warrants – Capital Fund
7. Acceptance of Claims Auditor's Approval to Pay November Warrants – Trust & Expenditure
8. Approval of Treasurer's Report Ending November 30, 2019
9. Approval of General Fund Budget Report Ending November 30, 2019
10. Approval of Special Aid Fund Report Dated November 30, 2019
11. Approval of School Lunch Fund Report Ending October 31, 2019

ITEM IV-B POLICY ACTION

1. Approval of CSE, Sub-CSE, CPSE, & 504 Committee Recommendations
2. Approval to Remove Policy 7049 from the Table
3. Approval of Policy 7049
4. Approval to Table Policies 0018 & 7106 for Review

ITEM VI-B FINANCE ACTION

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2. Approval of Deputy Tax Collector Stipend
3. Approval of 2019 Biennial Review of Shared Decision Making Plan

ITEM VII PRESIDENT'S REPORT

1. December 17, 2019 – High School Winter Concert, 7:00 PM, High School Auditorium
2. January 8, 2019 – Board Retreat, 6:00 PM, Administration Building
3. January 11, 2020 – Budget Workshop, 8:30 AM, Administration Building
4. January 27, 2020 – Board of Education Meeting, 7:00 PM, Administration Building
5. January 30, 2019 – School Boards Institute's Meeting (Assembly & Senate Educational Forum), 7:00 PM, Oneida BOCES

ITEM VIII SUPERINTENDENT'S REPORT

1. Foreign Exchange Student – Mrs. Group
2. Athletics Report – Mr. Thomas
3. Stadium Production Report – Mr. Wixson
4. Facilities Project Update – Mr. Wixson
5. Educational & Safety Initiatives – Mrs. Group

ITEM IX BOARD FORUM

ITEM X PUBLIC SESSION

ITEM XI EXECUTIVE SESSION *(for discussion of potential litigation)*

ITEM XII INFORMATION

1. Enrollment Report of November 30, 2019
2. MVCC Holiday Card
3. *The Red Press* 2019-20, Issue #2
4. *Led by Red* High School Weekly Memo: 11/18-11/22, 12/2-12/6, & 12/9-12/13
5. *VVS Friday Flash*, Weeks 12-13
6. LRP Publications *Board & Administrator for School Board Members*, December 2019
7. Madison/Oneida BOCES *FYI Report* from Patrick Baron, December 2019
8. Madison/Oneida BOCES *The Banner* Newsletter, Fall 2019

The public is encouraged to attend Board of Education Meetings, and their input is welcome during Public Sessions. The President may recognize and/or limit the amount of time people have to speak. The President, as spokesperson for the Board, will respond by thanking individuals for their comments. The President and/or the Vice-President may refer to another Board Member for a single response to any question. Requests for additional information will be referred to the Superintendent for a written response. The President may indicate that the expressed idea or concern will be considered by the Board at a future meeting. The person will be notified, if feasible, of the date on which the item will be discussed. *(Policy 2055)*

Item V-A - Personnel – December 16, 2019



1. Acceptance of Civil Service Resignation

- a. Katherine DeJesus, acceptance of resignation as a Clerk effective January 3, 2020 to accept a position as Keyboard Specialist with the District.

2. Approval and Removal of Civil Service Appointments

- a. James Anderson, approval of substitute Cleaner effective December 17, 2019.
- b. Nelson Pohoreskey, approval of probationary permanent School Monitor effective December 17, 2019 with a 52-week probationary period beginning December 17, 2019 through April 27, 2021.
- c. Katherine DeJesus, approval of probationary permanent Keyboard Specialist effective January 6, 2020 with a 52-week probationary period beginning January 6, 2020 through January 6, 2021.
- d. Tansha Nottingham, approval of probationary permanent School Nurse effective February 24, 2020, with a 52-week probationary period beginning February 24, 2020 through June 28, 2021.
- e. Larry Salerno, removal of substitute Cleaner effective December 17, 2019.
- f. Renae Sirles, removal of substitute Teacher Aide/School Monitor effective December 17, 2019.
- g. Mackenzie Sirles, approval of probationary permanent Cleaner effective December 17, 2019 with a 52-week probationary period beginning December 17, 2019 through April 27, 2021.
- h. Rebecca Onyan, approval of substitute Teacher Aide/School Monitor and Food Service Helper effective December 17, 2019.
- i. Deborah Joy, approval of substitute Clerk effective December 17, 2019.

3. Approval of Civil Service Changes in Status

- a. Amy Schorer, approval of change in status from a probationary permanent Accounts Payable Clerk to a permanent Accounts Payable Clerk effective December 16, 2020.
- b. Jessica Jones, approval of change in status from a probationary permanent Teacher Aide to a permanent Teacher Aide effective January 7, 2020.
- c. Tamara Huskey, approval of change in status from a probationary permanent School Monitor to a permanent School Monitor effective January 7, 2020.
- d. Sherry Bouck, approval of change in status from a probationary permanent Food Service Helper to a permanent Food Service Helper effective January 9, 2020.

4. Acceptance of Instructional Resignations

- a. Julia Shene, acceptance of resignation as a Pre-K Teacher effective June 30, 2020 for the purpose of retirement.
- b. Kathleen Whipple, acceptance of resignation as a School Social Worker effective June 26, 2020 for the purpose of retirement.
- c. Cheryl Friske, acceptance of resignation as a Health Teacher effective June 30, 2020 for the purpose of retirement.

Approval and Removal of Instructional Substitute Appointments *(see attachment)*

VERNON VERONA SHERRILL CENTRAL SCHOOLS

Substitute Teacher Candidates December 16, 2019

Conditional Appointments

<i>Name</i>	<i>Certified</i>	<i>Subjects</i>	<i>Justification</i>
Timothy Horodnick 315-725-1598 (effective 12/4/19)	No	District Wide	The appointment is necessary to protect the health, education or safety of students or staff.
Tasha Nottingham (effective 2/10/20 – 2/14/20 only)	Yes	Registered Nurse	The appointment is necessary to protect the health, education or safety of students or staff.
Rebecca Onyan 315-723-0186 (effective 12/13/19)	No	District Wide	The appointment is necessary to protect the health, education or safety of students or staff.
			The appointment is necessary to protect the health, education or safety of students or staff.
			The appointment is necessary to protect the health, education or safety of students or staff.

Removal of Substitutes:

Morgan Stagnitti

Christine Kinter, Substitute School Nurse effective January 3, 2020

Francesca Antonello

Jerry Blair

Courtney Bradish

Alycia Colclough

Katherine Hartman

Casey Holbert

Christina Johnson

Pam Kropa

Jessica Lohr

Nathaniel McEwen

Elizabeth Olmstead

Sarah Warring

Cassandra Ohlbaum-Horst

Janell Hastings

Codey Fuller

Katherine Pryor

ITEM VI – FINANCE

VI-A

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FUND	BALANCE FORWARD	RECEIPTS	DISBURSEMENTS	ENDING BALANCE
	10/31/2019			11/30/2019
General Fund Checking	\$514,688.00	\$4,000,000.00	\$2,985,191.80	\$1,529,496.20
Health Insurance Checking	\$179,507.08	\$225,993.87	\$263,541.51	\$141,959.44
General Fund Savings (201.00)	\$5,948,462.76	\$363,803.25	\$4,158,695.74	\$2,153,570.27
General Fund Savings (201.01)	\$11,460,530.85	\$704,812.28	\$246,771.27	\$11,918,571.86
School Lunch Checking	\$37,077.82	\$74,949.40	\$77,634.41	\$34,392.81
Trust & Agency Checking	\$639,765.05	\$1,726,227.98	\$1,653,545.10	\$712,447.93
Trust & Expenditure Checking	\$39,680.43	\$100.00	\$0.00	\$39,780.43
Special Aid Checking	\$0.00	\$118,695.74	\$118,695.74	\$0.00
Capital Fund Checking	\$323,419.23	\$6.14	\$85,439.54	\$237,985.83
Capital Reserve - Facilities	\$8,542,744.43	\$10,532.13	\$0.00	\$8,553,276.56
Debt Service Savings	\$95,264.37	\$19.57	\$0.00	\$95,283.94
Dental Checking	\$20,000.00	\$20,777.40	\$25,964.00	\$14,813.40

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VI-B

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