

MEMBERS PRESENT: Mr. Adamkowski, Mr. Brewer, Mr. Grover, Mr. Moats, Mrs. Palmer, Mrs. Pitman, Mrs. Suttmeier, & Mr. Thompson

MEMBERS EXCUSED: Mrs. Pangburn

OTHERS PRESENT: Mrs. Group, Mr. Brown, Mr. Wixson, & Mrs. Whooten

Retirees and Student Representatives to the Board of Education were honored at a reception at 6:00 PM in the Sheveron Community Center.

President Suttmeier called the meeting to order at 7:05 PM in the Administration Building.

ITEM I PUBLIC SESSION

Ms. D'Agostino expressed concern with the construction on the Vernon Elementary playground. Mr. Wixson assured her that trees will be planted between her backyard and the playground when the project is complete.

ITEM II AGENDA APPROVAL/REVISIONS

A MOTION WAS MADE BY MRS. PALMER AND SECONDED BY MRS. PITMAN TO APPROVE THE AGENDA.

AYES – 8 NAYS – 0 EXCUSED – 1 MOTION CARRIED
(Pangburn)

ITEM III APPROVAL OF JUNE 17, 2019 BOARD OF EDUCATION MEETING MINUTES

A MOTION WAS MADE BY MRS. SUTTMEIER AND SECONDED BY MR. MOATS TO APPROVE THE JUNE 17, 2019 BOARD OF EDUCATION MEETING MINUTES.

AYES – 8 NAYS – 0 EXCUSED – 1 MOTION CARRIED
(Pangburn)

CONSENT

ITEM IV-A POLICY ACTION

1. Authorization for Superintendent to Hire Personnel During Summer Months

A MOTION WAS MADE BY MR. THOMPSON AND SECONDED BY MR. BREWER TO AUTHORIZE THE SUPERINTENDENT TO HIRE PERSONNEL DURING SUMMER MONTHS.

AYES – 8 NAYS – 0 EXCUSED – 1 MOTION CARRIED
(Pangburn)

ITEM V-A PERSONNEL ACTION

A MOTION WAS MADE BY MRS. PITMAN AND SECONDED BY MRS. SUTTMEIER TO APPROVE THE PERSONNEL ACTION PER THE ATTACHMENTS.

AYES – 8 NAYS – 0 EXCUSED – 1 MOTION CARRIED
(Pangburn)

ITEM VI-A FINANCE ACTION

A MOTION WAS MADE BY MRS. PALMER AND SECONDED BY MR. MOATS TO APPROVE THE FINANCE ACTION PER THE ATTACHMENT.

AYES – 8 NAYS – 0 EXCUSED – 1 MOTION CARRIED
(Pangburn)

NON-CONSENT

ITEM IV-B POLICY ACTION

1. Acceptance of CSE, Sub-CSE, CPSE, 504, & Manifestation Committee Recommendations

A MOTION WAS MADE BY MR. MOATS AND SECONDED BY MRS. PITMAN TO ACCEPT ITEM IV-B.1.

AYES – 8 NAYS – 0 EXCUSED – 1 MOTION CARRIED
(Pangburn)

2. Approval to Remove Policies & Regulations Per the Policy Audit Dated May 1, 2019 (1015-1021 & 1030-1041.2), 5020, 5020.1-5020.6, & 6100.14 from the Table

A MOTION WAS MADE BY MRS. PALMER AND SECONDED BY MR. BREWER TO APPROVE ITEM IV-B.2.

AYES – 8 NAYS – 0 EXCUSED – 1 MOTION CARRIED
(Pangburn)

3. Approval to Delete, Revise, Rescind, and/or Approve Policies & Regulations Per the Policy Audit Dated May 1, 2019 (1015-1021 & 1030-1041.2), & 5020, & Approval to Rescind Regulations 5020.1-5020.6 & 6100.14

A MOTION WAS MADE BY MRS. SUTTMEIER AND SECONDED BY MR. THOMPSON TO APPROVE ITEM IV-B.3.

AYES – 8 NAYS – 0 EXCUSED – 1 MOTION CARRIED
(Pangburn)

4. Approval to Table Policies 4505, 6075, & 8702 and Policies & Regulations Per the Policy Audit Dated June 13, 2019 (2001-2101.1) for Review

A MOTION WAS MADE BY MR. MOATS AND SECONDED BY MR. THOMPSON TO APPROVE ITEM IV-B.4.

AYES – 8 NAYS – 0 EXCUSED – 1 MOTION CARRIED
(Pangburn)

5. Approval of Textbook & Library Book Discards

A MOTION WAS MADE BY MRS. SUTTMEIER AND SECONDED BY MRS. PALMER TO APPROVE ITEM IV-B.5.

AYES – 8 NAYS – 0 EXCUSED – 1 MOTION CARRIED
(Pangburn)

6. Approval to Excess Inventory Adjustments & Timber for Sale, Donation, Trade, or Discard

A MOTION WAS MADE BY MRS. PITMAN AND SECONDED BY MR. ADAMKOWSKI TO APPROVE ITEM IV-B.6.

AYES – 8 NAYS – 0 EXCUSED – 1 MOTION CARRIED
(Pangburn)

7. Approval to Establish Head Cook Manager Position

A MOTION WAS MADE BY MRS. PITMAN AND SECONDED BY MR. MOATS TO ACCEPT IV-B.7.

AYES – 8 NAYS – 0 EXCUSED – 1 MOTION CARRIED
(Pangburn)

8. Approval to Establish Director of Curriculum Position

A MOTION WAS MADE BY MR. MOATS AND SECONDED BY MRS. SUTTMEIER TO APPROVE ITEM IV-B.8.

AYES – 8 NAYS – 0 EXCUSED – 1 MOTION CARRIED
(Pangburn)

9. Approval to Establish Director of Student Programs & Communications Position

A MOTION WAS MADE BY MRS. PALMER AND SECONDED BY MRS. PITMAN TO APPROVE ITEM IV-B.9.

AYES – 8 NAYS – 0 EXCUSED – 1 MOTION CARRIED
(Pangburn)

10. Approval of 2019-2022 V.V.S.T.A. Agreement

A MOTION WAS MADE BY MRS. SUTTMEIER AND SECONDED BY MR. MOATS TO APPROVE ITEM IV-B.10.

AYES – 7 NAYS – 0 ABSTENTIONS – 1 EXCUSED – 1 MOTION CARRIED
(Grover) (Pangburn)

ITEM V-B PERSONNEL ACTION

1. Approval of Administrative Appointments

A MOTION WAS MADE BY MRS. PITMAN AND SECONDED BY MR. THOMPSON TO APPROVE ITEM V-B.1.

AYES – 8 NAYS – 0 EXCUSED – 1 MOTION CARRIED
(Pangburn)

2. Approval of Memorandums of Agreement for Director of Student Programs & Communications and Director of Curriculum

A MOTION WAS MADE BY MRS. PITMAN AND SECONDED BY MRS. PALMER TO APPROVE ITEM V-B.2.

AYES – 8 NAYS – 0 EXCUSED – 1 MOTION CARRIED
(Pangburn)

3. Approval of Civil Service Appointment

A MOTION WAS MADE BY MRS. SUTTMEIER AND SECONDED BY MR. MOATS TO APPROVE ITEM V-B.3.

AYES – 8 NAYS – 0 EXCUSED – 1 MOTION CARRIED
(Pangburn)

ITEM VI-B FINANCE ACTION

1. Approval of Town of Verona Transportation Request

A MOTION WAS MADE BY MRS. PALMER AND SECONDED BY MR. MOATS TO APPROVE ITEM VI-B.1.

AYES – 8 NAYS – 0 EXCUSED – 1 MOTION CARRIED
(Pangburn)

2. Approval of Resolution for the Mohawk Regional Information Center to Furnish Broadband Telecommunications Services to the Vernon-Verona-Sherrill School District Pursuant to Education Law 1950 (4)(jj)

A MOTION WAS MADE BY MRS. SUTTMEIER AND SECONDED BY MR. GROVER TO APPROVE ITEM VI-B.2.

AYES – 8 NAYS – 0 EXCUSED – 1 MOTION CARRIED
(Pangburn)

3. Approval of Supplement to the July 25, 2016 Continuing Services Agreement Between the Vernon-Verona-Sherrill School District and King & King Architects for Architectural Services Related to the J.D. George Capital Outlay Project 2019

A MOTION WAS MADE BY MRS. PITMAN AND SECONDED BY MR. THOMPSON TO APPROVE ITEM VI-B.3.

AYES – 8 NAYS – 0 EXCUSED – 1 MOTION CARRIED
(Pangburn)

4. Approval of Intermunicipal Agreement for Contract of Legal Services Under Article 5G of the NYS General Municipal Law

A MOTION WAS MADE BY MR. MOATS AND SECONDED BY MR. THOMPSON TO APPROVE ITEM VI-B.4.

AYES – 8 NAYS – 0 EXCUSED – 1 MOTION CARRIED
(Pangburn)

5. Approval of Oneida County Revenue Sharing Agreement

A MOTION WAS MADE BY MRS. SUTTMEIER AND SECONDED BY MR. MOATS TO APPROVE ITEM VI-B.5.

AYES – 8 NAYS – 0 EXCUSED – 1 MOTION CARRIED
(Pangburn)

6. Approval to Excess Bus #169 (VIN #4DRBJAAN38B559941)

A MOTION WAS MADE BY MRS. PALMER AND SECONDED BY MR. ADAMKOWSKI TO APPROVE ITEM VI-B.6.

AYES – 8 NAYS – 0 EXCUSED – 1 MOTION CARRIED
(Pangburn)

7. Approval to Excess Bus #170 (VIN#4DRBUAAN48B559947)

A MOTION WAS MADE BY MRS. PITMAN AND SECONDED BY MR. THOMPSON TO APPROVE ITEM VI-B.7.

AYES – 8 NAYS – 0 EXCUSED – 1 MOTION CARRIED
(Pangburn)

8. Approval to Fund the Employee Benefit & Accrued Liabilities Reserve (\$1,150,000.00)

A MOTION WAS MADE BY MRS. PITMAN AND SECONDED BY MRS. SUTTMEIER TO APPROVE ITEM VI-B.8.

AYES – 8 NAYS – 0 EXCUSED – 1 MOTION CARRIED
(Pangburn)

9. Approval to Fund the Unemployment Insurance Reserve (\$82,100.00)

A MOTION WAS MADE BY MRS. PALMER AND SECONDED BY MR. MOATS TO APPROVE ITEM VI-B.9.

AYES – 8 NAYS – 0 EXCUSED – 1 MOTION CARRIED
(Pangburn)

10. Approval to Fund the Tax Certiorari Reserve (\$2,866,701.01)

A MOTION WAS MADE BY MRS. SUTTMEIER AND SECONDED BY MR. THOMPSON TO APPROVE ITEM VI-B.10.

AYES – 8 NAYS – 0 EXCUSED – 1 MOTION CARRIED
(Pangburn)

11. Approval to Fund the Health Insurance Reserve (\$4,758,180.00)

A MOTION WAS MADE BY MRS. PITMAN AND SECONDED BY MR. MOATS TO APPROVE ITEM VI-B.11.

AYES – 8 NAYS – 0 EXCUSED – 1 MOTION CARRIED
(Pangburn)

ITEM VII PRESIDENT’S REPORT

Mrs. Suttmeier reviewed the items under President’s Report.

3. July 2, 2019 – Board of Education Organizational Meeting – this meeting was moved to July 3, 2019

ITEM VIII SUPERINTENDENT’S REPORT

1. Therapy Dog Presentation – Ms. Tiffany, Mrs. Lappin, and Ms. Cittadino presented information on the use of therapy dogs in schools. Mrs. Lappin is interested in pursuing this opportunity for the high school.

2. 2018-2019 Professional Development Plan (PDP) Report – Mr. Brown presented this report.

3. Approval of 2018-2019 Professional Development Plan (PDP) Certification

A MOTION WAS MADE BY MR. MOATS AND SECONDED BY MRS. PITMAN TO APPROVE ITEM VIII.3.

AYES – 8 NAYS – 0 EXCUSED – 1 MOTION CARRIED
(Pangburn)

4. Educational & Safety Initiatives – Mrs. Group, Mr. Wixson, and Mrs. Boylan provided information on this topic.

ITEM IX BOARD FORUM

Miss Drake thanked the Board of Education for allowing her to sit on the Board as a student representative for 2018-2019.

Miss Donnelly also expressed thanks and asked that the Board consider making personal finance a required high school class as it is useful in college and in future decisions. Miss Drake agreed. Mr. Adamkowski mentioned that returning graduates have expressed similar recommendations the past few years.

Mr. Grover commented on the habitat poster presentations at McAllister and how well done they were.

ITEM X PUBLIC SESSION

Mrs. Boylan expressed appreciation for Mrs. Sullivan as a kindergarten teacher, noting that she is a fantastic human being and great teacher.

A MOTION WAS MADE BY MRS. PITMAN AND SECONDED BY MRS. SUTTMEIER TO ADJOURN THE MEETING AT 8:54 PM.


AYES – 8

NAYS – 0

EXCUSED – 1
(Pangburn)

MOTION CARRIED

Respectfully submitted by:


Tamara Whooten
Clerk of the Board of Education

Attachments: 6/24/19 Agenda, Personnel, & Finance Pages

tlw/BM624.19

VERNON-VERONA-SHERRILL
BOARD OF EDUCATION MEETING AGENDA
June 24, 2019 – 7:00 PM – Administration Building

DISTRICT VISION

The Vernon-Verona-Sherrill School District aspires to be valued as a district of distinction by our community

DISTRICT MISSION

The Mission of the Vernon-Verona-Sherrill School District is to nurture and support students for success in life, preparing them to embrace challenges, learning opportunities, diversity, and civic responsibility

6:00 PM RETIREE & STUDENT RECOGNITION
Sheveron Community Center

ITEM I PUBLIC SESSION

ITEM II AGENDA APPROVAL/REVISIONS

ITEM III APPROVAL OF JUNE 17, 2019 BOARD OF EDUCATION MEETING MINUTES

CONSENT ITEMS

ITEM IV-A POLICY ACTION

1. Authorization for Superintendent to Hire Personnel During Summer Months

EM V-A PERSONNEL ACTION

1. Acceptance of Civil Service Resignations
2. Approval of Civil Service Changes in Status
3. Approval of Civil Service Appointments
4. Approval of Civil Service Leaves of Absence
5. Acceptance of Instructional Resignation
6. Approval of Instructional Appointments
7. Approval of Instructional Long-Term Substitute Appointments
8. Acceptance of Instructional Resignations
9. Approval of Instructional 2019-2020 Teacher Leader Appointments
10. Approval of Instructional Extra-Pay Assignments
11. Approval of Administrative Appointment
12. Approval of Administrator/Teacher/School Nurse Substitute Appointments
13. Approval of Confidential Employee 2019-2020 Agreements

ITEM VI-A FINANCE ACTION

1. Acceptance of Claims Auditor's Approval to Pay Warrants Dated May 15 & 31, 2019
 2. Acceptance of Claims Auditor's Approval to Pay May Warrants – General Fund
 3. Acceptance of Claims Auditor's Approval to Pay May Warrants – Special Aid Fund
 4. Acceptance of Claims Auditor's Approval to Pay May Warrants – Trust & Agency Fund
 5. Acceptance of Claims Auditor's Approval to Pay May Warrants – School Lunch Fund
 6. Acceptance of Claims Auditor's Approval to Pay May Warrants – Capital Fund
 7. Acceptance of Claims Auditor's Approval to Pay May Warrants – Trust & Expenditures Fund
 8. Approval of Treasurer's Report Dated May 31, 2019
 9. Approval of General Fund Budget Report Ending May 31, 2019
 10. Approval of Special Aid Fund Report Dated May 31, 2019
 11. Approval of School Lunch Fund Report Ending April 30, 2019
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ITEM IV-B POLICY ACTION

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9. Approval to Fund the Unemployment Insurance Reserve (\$82,100.00)
10. Approval to Fund the Tax Certiorari Reserve (\$2,866,701.01)
11. Approval to Fund the Health Insurance Reserve (\$4,758,180.00)

ITEM VII PRESIDENT'S REPORT

1. June 25, 2019 - Education Foundation Awards, 6:30 PM, Vernon Downs
2. June 29, 2019 - Graduation, 10:00 AM, Sheveron Stadium (meet at 9:30 AM)
3. July 2, 2019 - Board of Education Organizational Meeting, 5:30 PM, Administration Building

ITEM VIII SUPERINTENDENT'S REPORT

1. Therapy Dog Presentation – Mrs. Lappin
2. 2018-2019 Professional Development Plan (PDP) Report – Mr. Brown
3. Approval of 2018-2019 Professional Development Plan (PDP) Certification – Mr. Brown
4. Educational & Safety Initiatives – Mrs. Group, Mr. Wixson, & Mrs. Boylan

ITEM IX BOARD FORUM

ITEM X PUBLIC SESSION

ITEM XI EXECUTIVE SESSION *(for the discussion of pending litigation)*

ITEM XII INFORMATION

1. Request for Graduation Ceremony Security
2. Acknowledgement Card from Terry & Joyce Rounds re: Music Department
3. Enrollment Reports of May 31, 2019
4. DASA Compliance Information
5. The Red Press, 2018-2019, Issues 7 & 8
6. VVS Friday Flash, Weeks 34-38
7. Oneida-Herkimer-Madison BOCES DASA COSER Services Summary
8. NYS Department of Health Vaccination Exemption Update
9. Madison/Oneida BOCES FYI Report from Patrick Baron, June 2019

The public is encouraged to attend Board of Education Meetings, and their input is welcome during Public Sessions. The President may recognize and/or limit the amount of time people have to speak. The President, as spokesperson for the Board, will respond by thanking individuals for their comments. The President and/or the Vice-President may refer to another Board Member for a single response to any question. Requests for additional information will be referred to the Superintendent for a written response. The President may indicate that the expressed idea or concern will be considered by the Board at a future meeting. The person will be notified, if feasible, of the date on which the item will be discussed. *(Policy 2055)*

Item V-A - Personnel – June 24, 2019

- 1. Acceptance of Civil Service Resignations**
 - a. John Gagnon, Jr., acceptance of resignation effective August 10, 2019 for the purpose of retirement.
 - b. Patricia Lawton, acceptance of resignation effective June 28, 2019 for the purpose of retirement.

- 2. Approval of Civil Service Changes in Status**
 - a. Timothy Dust, approval of change in status from Custodian to probationary permanent Head Custodian effective July 9, 2019 with a 52-week probationary period beginning July 9, 2019 through July 8, 2020.
 - b. Jennifer Pawlikowski, approval of change in status from School Monitor to Teacher Aide effective September 3, 2019 with a 52-week probationary period beginning September 3, 2019 through December 15, 2020.
 - c. Jennifer Burnett, approval of change in status from School Monitor to Teacher Aide effective September 3, 2019 with a 52-week probationary period beginning September 3, 2019 through December 15, 2020.
 - d. Tracy Killian, approval of change in status from provisional to probationary permanent Keyboard Specialist effective June 3, 2019 with a 52-week probationary period beginning June 3, 2019 through June 2, 2020.

- 3. Approval of Civil Service Appointments**
 - a. Paul Poling, approval of Substitute Cleaner effective July 10, 2019.
 - b. John Gagnon, Jr., approval of Substitute Cleaner effective August 11, 2019.
 - c. Jackie Land, approval of Temporary Buildings and Grounds Laborer effective
 - d. Abigail Pickerd, approval of Temporary Buildings and Grounds Laborer effective
 - e. Kelly Ross, approval of Temporary Summer Clerk effective July 1, 2019 through August 29, 2019.
 - f. Lindsay Carey, approval of Substitute Teacher Aide/School Monitor and Substitute Food Service Helper effective June 25, 2019.
 - g. Patricia Lawton, approval of Substitute Food Service Helper effective June 29, 2019.
 - h. Judy Nellenbach, approval of Temporary Summer Food Service Helper effective July 1, 2019 through August 9, 2019.

- 4. Approval of Civil Service Leaves of Absence**
 - a. Aubrey Bradon, approval of an unpaid leave of absence as a School Monitor effective June 17, 2019 and June 25, 2019 for personal reasons.
 - b. Jordin Allen, approval of an unpaid leave of absence as a Cleaner effective May 28, 2019 for personal reasons.

- 5. Acceptance of Instructional Resignation**
 - a. Cynthia Warren, acceptance of resignation as a Reading Teacher effective June 26, 2019.

- 6. Approval of Instructional Appointments**
 - a. Kirt Broedel, that employee received a probationary appointment effective September 6, 2016, concluding September 5, 2019; that due to a clerical error, the probationary appointment was stated to be in literacy [an area in which employee is not certified], but was intended to have been in ELA [where employee holds certification]; and that resolution is to appoint employee on tenure in ELA.
 - b. Kelly Breckenridge, appointment as a 7-12 Math Teacher on Step 3 of the Teachers' Salary Schedule + 18 graduate hours (\$42,080) effective September 3, 2019 with a four-year tenure period concluding on September 2, 2023.
 - c. Karla Balarezo, appointment as a 7-12 Spanish Teacher on Step 3 of the Teachers' Salary Schedule + 71 graduate hours (\$45,440) effective September 3, 2019 with a four-year tenure period concluding on September 4, 2021 (due to being a long-term substitute in this position for 2017/2018 and 2018/2019).
 - d. Kelly Ross, appointment as a Teaching Assistant on Step 9 of the Teachers' Salary Schedule + longevity (\$23,938) effective September 3, 2019 with a four-year tenure period concluding on September 2, 2023.

Teacher Leaders 2019/2020

<i>subject</i>	<i>Last Name</i>	<i>First Name</i>
<i>Art</i>	LeBlanc	Chris
<i>Committee on Special Education</i>	Casamento	Jessica
<i>English</i>	Miller	Melanie
<i>Foreign Language</i>	Rouse	Laura
<i>Guidance</i>	Holton	Karen
<i>Library Media Specialist/Business</i>	Laramie	Tina
<i>Math</i>	Williams	Scott
<i>Music</i>	Carter	Linda
<i>Physical Education/Health/Family & Consumer Scienc</i>	Oliver	Gary
<i>ding/ELA</i>	Trevisani	Rebecca
<i>Science/Agriculture</i>	Kiskiel	Deb
<i>Social Studies</i>	Myatt	Brad
<i>Special Education</i>	Goodman	Patrick
<i>Technology (Co-chairs)</i>	Feola	Thomas
	McKenna	Timothy

Extra Pay Assignments For VVS Staff

Requesting Supervisor	Assignment	Staff Assigned	Extra-Pay Level	Rate of Pay	Time Frame
Patrick Goodman	Speech Therapy Services	Pam Donnelly		\$35.00/hr.	7/8/19-8/16/19
Patrick Goodman	Home Instruction	Cindy Cashman		\$21.00/hr.	7/8/19-8/16/19
Patrick Goodman	CPI Training	Arika Sager		\$35.00/hr.	7/8/19-8/16/19
Patrick Goodman	CPI Training	Benjamin Daley		\$35.00/hr.	7/8/19-8/16/19
Patrick Goodman	CPI Training	Tresea Snyder		\$14.08/hr.	7/8/19-8/16/19
Patrick Goodman	CPI Training	Jacqueline Adams		\$14.95/hr.	7/8/19-8/16/19
Patrick Goodman	CPI Training	Jessica Buckingham		\$35.00/hr.	7/8/19-8/16/19
Patrick Goodman	CPI Training	Gina Castilla		\$35.00/hr.	7/8/19-8/16/19
Patrick Goodman	CPI Training	Regina Geroux		\$35.00/hr.	7/8/19-8/16/19
Patrick Goodman	CPI Training	Danielle Jeffery		\$35.00/hr.	7/8/19-8/16/19
Patrick Goodman	CPI Training	Valerie Hill		\$35.00/hr.	7/8/19-8/16/19
Patrick Goodman	CPI Training	David Vassenelli		\$35.00/hr.	7/8/19-8/16/19

Approved By _____

VERNON-VERONA-SHERRILL CENTRAL SCHOOLS
Substitute Administrator/Teacher/ School Nurse Candidates
June 24, 2019

Conditional Appointments

<i>Name</i>	<i>Phone Number</i>	<i>Certified</i>	<i>Subjects</i>	<i>Justification</i>
Tracy Dixon (retired VVS teacher)	315-363-7410	Yes	Math	The appointment is necessary to protect the health, education or safety of students or staff.
James Rozwod (retired VVS principal)	315-481-6461	Yes	Principal	The appointment is necessary to protect the health, education or safety of students or staff.
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removal of Substitutes: