

- MEMBERS PRESENT:** Mr. Adamkowski, Mrs. Gilmour, Mr. Hicks, Mr. Moats, Mrs. Palmer, Mrs. Pitman, Mrs. Suttmeier, & Mr. Thompson
- MEMBERS EXCUSED:** Mrs. Pangburn
- OTHERS PRESENT:** Mrs. Group, Miss Tiffany, Mr. Wixson, & Mrs. Whooten

Retirees, Board Vice President Shelly Gilmour, and Student Representatives were recognized for their service to the district in the High School Media Center with refreshments and presentation of certificates. President Thompson called the meeting to order at 6:45 PM in the Middle School Media Center.

ITEM I PUBLIC SESSION

There was no public comment.

ITEM II AGENDA APPROVAL/REVISIONS

A MOTION WAS MADE BY MR. HICKS AND SECONDED BY MRS. PALMER TO APPROVE THE AGENDA.

AYES – 8 NAYS – 0 EXCUSED - 1 MOTION CARRIED
(Pangburn)

ITEM IV-A POLICY ACTION

A MOTION WAS MADE BY MRS. GILMOUR AND SECONDED BY MRS. PALMER TO AUTHORIZE THE SUPERINTENDENT TO HIRE PERSONNEL DURING SUMMER MONTHS.

AYES – 8 NAYS – 0 EXCUSED - 1 MOTION CARRIED
(Pangburn)

ITEM V-A PERSONNEL ACTION

A MOTION WAS MADE BY MRS. SUTTMEIER AND SECONDED BY MRS. GILMOUR TO APPROVE THE PERSONNEL ACTION PER THE ATTACHMENT.

AYES – 8 NAYS – 0 EXCUSED - 1 MOTION CARRIED
(Pangburn)

ITEM VI-A FINANCE ACTION

A MOTION WAS MADE BY MR. HICKS AND SECONDED BY MRS. PALMER TO APPROVE THE FINANCE ACTION PER THE ATTACHMENT.

AYES – 8 NAYS – 0 EXCUSED - 1 MOTION CARRIED
(Pangburn)

ITEM IV-B POLICY ACTION

1. Acceptance of CSE, Sub-CSE, CPSE, 504, & Manifestation Committee Recommendations

A MOTION WAS MADE BY MRS. PALMER AND SECONDED BY MRS. SUTTMEIER TO ACCEPT THE CSE, SUB-CSE, CPSE, 504, & MANIFESTATION COMMITTEE RECOMMENDATIONS.

AYES – 8 NAYS – 0 EXCUSED - 1 MOTION CARRIED
(Pangburn)

2. Approval to Table Policy 4042

A MOTION WAS MADE BY MRS. SUTTMEIER AND SECONDED BY MRS. GILMOUR TO TABLE POLICY 4042 FOR REVIEW.

AYES – 8 NAYS – 0 EXCUSED - 1 MOTION CARRIED
(Pangburn)

3. Review & Approval of Policy 4028

A MOTION WAS MADE BY MR. HICKS AND SECONDED BY MR. MOATS TO REVIEW & APPROVE POLICY 4028.

AYES – 8 NAYS – 0 EXCUSED - 1 MOTION CARRIED
(Pangburn)

4. Approval of Class of 2018 Senior Trip

A MOTION WAS MADE BY MR. ADAMKOWSKI AND SECONDED BY MR. HICKS TO APPROVE THE CLASS OF 2018 SENIOR TRIP.

AYES – 8 NAYS – 0 EXCUSED - 1 MOTION CARRIED
(Pangburn)

5. Approval of 2017-2018 Student Program Calendar

A MOTION WAS MADE BY MRS. PALMER AND SECONDED BY MR. ADAMKOWSKI TO APPROVE THE 2017-2018 STUDENT PROGRAM CALENDAR.

AYES – 8 NAYS – 0 EXCUSED - 1 MOTION CARRIED
(Pangburn)

ITEM V-B PERSONNEL ACTION

1. Approval to Discontinue Probationary Appointment

A MOTION WAS MADE BY MR. MOATS AND SECONDED BY MRS. PALMER TO APPROVE THE DISCONTINUATION OF A PROBATIONARY APPOINTMENT PER THE ATTACHMENT.

AYES – 8

NAYS – 0

EXCUSED - 1
(Pangburn)

MOTION CARRIED

ITEM VI-B FINANCE ACTION

1. Approval of Professional Auditing Services Bid

A MOTION WAS MADE BY MRS. SUTTMEIER AND SECONDED BY MR. THOMPSON TO APPROVE THE PROFESSIONAL AUDITING SERVICES BID.

AYES – 8

NAYS – 0

EXCUSED - 1
(Pangburn)

MOTION CARRIED

2. Acceptance of Gift from the V.V.S. Education Foundation

A MOTION WAS MADE BY MR. HICKS AND SECONDED BY MRS. GILMOUR TO ACCEPT A GIFT FROM THE V.V.S. EDUCATION FOUNDATION IN THE AMOUNT OF \$550 TO PURCHASE A COMPOST TUMBLER FOR THE W.A. WETTEL ELEMENTARY COMMUNITY OF COMPOSTERS PROJECT.

AYES – 8

NAYS – 0

EXCUSED - 1
(Pangburn)

MOTION CARRIED

3. Acceptance of Verona Fire Department Ladies Auxiliary Award

A MOTION WAS MADE BY MRS. PALMER AND SECONDED BY MR. HICKS TO ACCEPT THE VERONA FIRE DEPARTMENT LADIES AUXILIARY AWARD IN A MONETARY AMOUNT TO BE GIVEN TO A SENIOR BOY AND SENIOR GIRL IN ACCORDANCE WITH THE CRITERIA SET. THIS AWARD REPLACES THE PREVIOUS VERONA FIRE DEPARTMENT LADIES AUXILIARY AWARD.

AYES – 8

NAYS – 0

EXCUSED - 1
(Pangburn)

MOTION CARRIED

4. Approval of Town of Verona Transportation Request

A MOTION WAS MADE BY MRS. PALMER AND SECONDED BY MR. ADAMKOWSKI TO APPROVE THE TOWN OF VERONA TRANSPORTATION REQUEST.

AYES – 8

NAYS – 0

EXCUSED - 1
(Pangburn)

MOTION CARRIED

5. Approval of Textbook Discards

A MOTION WAS MADE BY MRS. SUTTMEIER AND SECONDED BY MR. MOATS TO APPROVE THE TEXTBOOK DISCARDS.

AYES – 8

NAYS – 0

EXCUSED - 1
(Pangburn)

MOTION CARRIED

6. Approval to Fund the Employee Benefit & Accrued Liabilities Reserve (\$1,091,373)

A MOTION WAS MADE BY MRS. GILMOUR AND SECONDED BY MR. HICKS TO APPROVE THE FUNDING OF THE EMPLOYEE BENEFIT & ACCRUED LIABILITIES RESERVE IN THE AMOUNT OF \$1,091,373.

AYES – 8 NAYS – 0 EXCUSED - 1 MOTION CARRIED
(Pangburn)

7. Approval to Fund the Unemployment Insurance Reserve (\$82,100)

A MOTION WAS MADE BY MR. HICKS AND SECONDED BY MRS. SUTTMEIER TO APPROVE THE FUNDING OF THE UNEMPLOYMENT INSURANCE RESERVE IN THE AMOUNT OF \$82,100.

AYES – 8 NAYS – 0 EXCUSED - 1 MOTION CARRIED
(Pangburn)

8. Approval to Fund the Capital Reserve (\$1,900,000)

A MOTION WAS MADE BY MR. MOATS AND SECONDED BY MRS. SUTTMEIER TO APPROVE THE FUNDING OF THE CAPITAL RESERVE IN THE AMOUNT OF \$1,900,000.

AYES – 8 NAYS – 0 EXCUSED - 1 MOTION CARRIED
(Pangburn)

9. Approval to Fund the Tax Certiorari Reserve (\$8,636,776)

A MOTION WAS MADE BY MR. HICKS AND SECONDED BY MR. ADAMKOWSKI TO APPROVE THE FUNDING OF THE TAX CERTIORARI RESERVE IN THE AMOUNT OF \$8,636,776.

AYES – 8 NAYS – 0 EXCUSED - 1 MOTION CARRIED
(Pangburn)

10. Approval to Establish a Health Insurance Reserve Fund

A MOTION WAS MADE BY MR. MOATS AND SECONDED BY MRS. SUTTMEIER TO APPROVE THE ESTABLISHMENT OF A HEALTH INSURANCE RESERVE FUND.

AYES – 8 NAYS – 0 EXCUSED - 1 MOTION CARRIED
(Pangburn)

11. Approval to Fund the Health Insurance Reserve in the Amount of \$4,007,139

A MOTION WAS MADE BY MRS. SUTTMEIER AND SECONDED BY MRS. PALMER TO FUND THE HEALTH INSURANCE RESERVE IN THE AMOUNT OF \$4,007,139.

AYES – 8 NAYS – 0 EXCUSED - 1 MOTION CARRIED
(Pangburn)

ITEM VII PRESIDENT'S REPORT

Mr. Thompson reviewed the items under President's Report.

3. Board of Education Reorganizational Meeting, 5:30 – Wednesday, July 5th

ITEM VIII SUPERINTENDENT’S REPORT

1. Middle School Reading Proposal – Mrs. Hobbs, Mrs. Carmody, & Mrs. Whalen presented information via PowerPoint regarding the need for an additional reading teacher at the middle school level.

A MOTION WAS MADE BY MR. MOATS AND SECONDED BY MR. HICKS TO APPROVE THE CREATION OF A MIDDLE SCHOOL READING SPECIALIST POSITION.

AYES – 8 NAYS – 0 EXCUSED - 1 MOTION CARRIED
(Pangburn)

2. STEAM Report – Mrs. Meyers shared what has been happening at the elementary level with regards to STEAM. Matt Bonville, Janice Miley, Adrienne Sniezek, Ashley Rubyor, Ashley Sperber, Kathy Mulligan, Holly Farrell, Patty Eychner, & Patty Oshins presented information on their personal experiences with students and their projects.

3. 2016-2017 Professional Development Plan (PDP) Report – Mrs. Group provided this report, noting that information was provided in the board packet.

4. 2016-2017 Professional Development Plan (PDP) Certification – Mrs. Group discussed the requirement for the certification of the PDP Plan. NP SG AIF

A MOTION WAS MADE BY MRS. PITMAN AND SECONDED BY MRS. GILMOUR TO APPROVE THE 2016-2017 PROFESSIONAL DEVELOPMENT PLAN CERTIFICATION.

AYES – 8 NAYS – 0 EXCUSED - 1 MOTION CARRIED
(Pangburn)

5. Facilities Project Update – Mr. Wixson provided a brief update on this project.

ITEM IX BOARD FORUM

Mrs. Gilmour commented on the senior project presentations being a wonderful event and noted that she was very impressed with how well run it was. Mrs. Pitman added that the students were very creative and well spoken, and she was more amazed than last year. She noted that Mr. Pitman and Therese Pitman were also judges and enjoyed the event as well.

Mr. Moats gave kudos to the grounds crew for keeping the place in top shape.

Mrs. Pitman noted that she attended the spring sports awards event and there was an overwhelming message thanking the Board of Education and administration for their support of the athletes and coaches. There was also much excitement regarding the upcoming building project.

Mr. Thompson thanked Mrs. Gilmour for her service to the Board of Education and noted that he appreciates the work they have done together.

ITEM VII PUBLIC SESSION

Mr. Rozwod expressed appreciation for the work of the Board of Education all year long, noting he is hopeful that the community does as well.

Mrs. Group noted that Mr. Grover was present at the meeting and will join the Board officially in July.

Student reps were very appreciative to have been a part of the Board.

ITEM XI EXECUTIVE SESSION

A MOTION WAS MADE BY MRS. PITMAN AND SECONDED BY MRS. GILMOUR TO GO INTO EXECUTIVE SESSION AT 8:49 PM FOR THE PURPOSE OF DISCUSSING SPECIFIC PERSONNEL, PENDING LITIGATION, AND CONTRACT NEGOTIATIONS.

AYES – 8 NAYS – 0 EXCUSED - 1 MOTION CARRIED
(Pangburn)

The Board came out of Executive Session at 9:42 PM.

A MOTION WAS MADE BY MRS. PITMAN AND SECONDED BY MRS. GILMOUR TO ADJOURN THE MEETING AT 9:42 PM.

AYES – 8 NAYS – 0 EXCUSED - 1 MOTION CARRIED
(Pangburn)

Respectfully submitted by:



Tamara Whooten
Clerk of the Board of Education

Attachments: 6/19/17 Agenda

tlw/BM619.17

VERNON-VERONA-SHERRILL
BOARD OF EDUCATION MEETING AGENDA
June 19, 2017 – 7:00 PM – Middle School Media Center

DISTRICT VISION

The Vernon-Verona-Sherrill School District aspires to be valued as a district of distinction by our community

DISTRICT MISSION

The Mission of the Vernon-Verona-Sherrill School District is to nurture and support students for success in life, preparing them to embrace challenges, learning opportunities, diversity, and civic responsibility

6:00 PM RETIREE, BOARD MEMBER, & STUDENT RECOGNITION
High School Media Center

6:45 PM Audit Committee – Middle School Media Center

ITEM I PUBLIC SESSION

ITEM II AGENDA APPROVAL/REVISIONS

CONSENT ITEMS

IV-A POLICY ACTION

1. Authorization for Superintendent to Hire Personnel During Summer Months

ITEM V-A PERSONNEL ACTION

1. Acceptance of Civil Service Resignations
2. Approval of Civil Service Leaves of Absence
3. Approval of Civil Service Changes in Status
4. Approval of Civil Service Appointments
5. Acceptance of Instructional Resignation
6. Approval of Instructional Appointments
7. Approval of Instructional Long-Term Substitute Appointment
8. Approval & Removal of Instructional Substitute Appointments
9. Approval of Extra-Pay Assignments

ITEM VI-A FINANCE ACTION

1. Acceptance of Claims Auditor's Approval to Pay Warrants dated May 15 & 31, 2017
2. Acceptance of Claims Auditor's Approval to Pay May Warrants – General Fund
3. Acceptance of Claims Auditor's Approval to Pay May Warrants – Special Aid Fund
4. Acceptance of Claims Auditor's Approval to Pay May Warrants – Trust & Agency Fund
5. Acceptance of Claims Auditor's Approval to Pay May Warrants – School Lunch Fund
6. Acceptance of Claims Auditor's Approval to Pay May Warrants – Capital Fund
7. Acceptance of Claims Auditor's Approval to Pay May Warrants – Trust & Expenditure Fund
8. Approval of Treasurer's Report Ending May 31, 2017
9. Approval of General Fund Budget Report Dated May 31, 2017
10. Approval of Special Aid Fund Report Dated May 31, 2017

ITEM XI EXECUTIVE SESSION

(for discussion of specific personnel, pending litigation, and contract negotiations)

ITEM XI INFORMATION

1. Acknowledgement Card from the Drama Boosters
2. Acknowledgement Card from Oneida County Youth Bureau
3. Acknowledgement Card from LEAD V.V.S.
4. V.V.S. Spring Scholar Athletes Announcement
5. 2016-2017 NYSPHSAA Scholar/Athletes Announcement
6. Acknowledgement Letter Regarding Every Voice Matters Concert/Talent Show
7. Middle School's World War II Museum Information
8. Madison/Oneida BOCES Career & Technical Education Student Recognition
9. Andrew D. Rossetti Scholarship Fund Announcement
10. Utica College Scholarship Announcement
11. Observer Dispatch Teen All-Stars 2017
12. *The Vernon Voice*, June 2017
13. J.D. George Elementary Newsletter, June 2017
14. OHM BOCES Safety Offices Publications: *Heads Up on Safety & Dignity Dispatch*, May & June 2017
15. LRP Publication's *Board & Administrator for School Board Members*, June 2017
16. NYSIR News of May 2017
17. *Madison/Oneida BOCES FYI Report* from Patrick Baron, June 2017

The public is encouraged to attend Board of Education Meetings, and their input is welcome during Public Sessions. The President may recognize and/or limit the amount of time people have to speak. The President, as spokesperson for the Board, will respond by thanking individuals for their comments. The President and/or the Vice-President may refer to another Board Member for a single response to any question. Requests for additional information will be referred to the Superintendent for a written response. The President may indicate that the expressed idea or concern will be considered by the Board at a future meeting. The person will be notified, if feasible, of the date on which the item will be discussed. (Policy 2055)

Item V-A - Personnel – June 19, 2017

A.

1. Acceptance of Civil Service Resignations

- a. Charles Reznicek, acceptance of resignation as a teacher aide effective June 1, 2017 for personal reasons.
- b. Steven Babcock, acceptance of resignation as a teacher aide effective July 15, 2017 for the purpose of retirement.
- c. Jason LeLand, acceptance of resignation as a cleaner effective June 23, 2017 for personal reasons.
- d. Laura Wynkoop, acceptance of resignation as a teacher aide effective June 23, 2017 for personal reasons.

2. Approval of Civil Service Leaves of Absence

- a. Patricia Van Buren, approval of unpaid leave of absence on September 14, 2017 through on or about November 7, 2017 for personal reasons.
- b. Greta Spenard, approval of unpaid leave of absence on April 4, 5, & 26 2017, May 5 & 19, 2017, and June 16, 2017 for personal reasons.

3. Approval of Civil Service Changes in Status

- a. Julie Minckler, change in status from a substitute teacher aide to a probationary permanent teacher aide effective June 2, 2017 with a 52-week probationary period beginning 6/2/17 through 12/14/18.
- b. Michael Sansoucy, approval of probationary permanent school monitor to permanent school monitor effective May 15, 2017.
- c. James Szwejk, approval of probationary permanent bus driver to permanent bus driver effective May 29, 2017.
- d. Jeffrey Graves, approval of probationary permanent cleaner to permanent cleaner effective June 6, 2017.
- e. Christine Breckenridge, approval of probationary permanent keyboard specialist to permanent keyboard specialist effective July 10, 2017.

Approval of Civil Service Appointments

- a. Catherine Alley, approval of substitute clerk for the HS Nurse's office effective June 26, 2017 through August 25, 2017 at a rate of \$9.70 per hour.
- b. Denise Rueckwald, approval of temporary summer kitchen supervisor effective July 5, 2017 through August 11, 2017 at a rate of \$11.70 per hour.
- c. Patricia Lawton, approval of shared temporary summer kitchen helper effective July 5, 2017 through August 11, 2017 at a rate of \$9.70 per hour.
- d. Anne Willson, approval of shared temporary summer kitchen helper effective July 5, 2017 through August 11, 2017 at a rate of \$9.70 per hour.
- e. Jacqueline Land, approval of temporary buildings and grounds laborer effective June 26, 2017 through August 4, 2017.
- f. Abigail Kitchen, approval of temporary buildings and grounds laborer effective June 26, 2017 through August 4, 2017.
- g. Sherri Froass, approval of provisional probationary permanent school information specialist effective July 5, 2017 with a 52-week probationary period beginning 7/5/17 through 7/4/18.

Acceptance of Instructional Resignation

Sara Willis, acceptance of resignation for personal reasons effective June 30, 2017.

VERNON-VERONA-SHERRILL CENTRAL SCHOOLS

Substitute Teacher Candidates June 19, 2017

Conditional Appointments

Name	Certified	Subjects	Justification
David Alongi	Yes	Retired VVVS School Psychologist	The appointment is necessary to protect the health, education or safety of students or staff.
Darlene O'Hara	Yes	Retired VVS Elementary Teacher	The appointment is necessary to protect the health, education or safety of students or staff.
Paula Iannello	Yes	Retired VVS Business Teacher	The appointment is necessary to protect the health, education or safety of students or staff.
Dennis Schonewetter Tutor Only	Yes	Adult Education	The appointment is necessary to protect the health, education or safety of students or staff.
Kristen Owens	Yes	Childhood Education Grades 1-6	The appointment is necessary to protect the health, education or safety of students or staff.
			The appointment is necessary to protect the health, education or safety of students or staff.
			The appointment is necessary to protect the health, education or safety of students or staff.
			The appointment is necessary to protect the health, education or safety of students or staff.
			The appointment is necessary to protect the health, education or safety of students or staff.

Removal of Substitutes:

Morgan Stone

ITEM VI – FINANCE

VI-A

1. Acceptance of Claims Auditor's Approval to Pay Warrants Dated May 15 & 31, 2017
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3. Acceptance of Claims Auditor's Approval to Pay May Warrants – Special Aid Fund
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6. Acceptance of Claims Auditor's Approval to Pay May Warrants – Capital Fund
7. Acceptance of Claims Auditor's Approval to Pay May Warrants – Trust & Expenditure Fund
8. Approval of Treasurer's Report Ending May 31, 2017

FUND	BALANCE FORWARD 4/30/17	RECEIPTS	DISBURSEMENTS	ENDING BALANCE 5/31/17
General Fund Checking	\$951,616.43	\$1,500,000.00	\$1,975,630.86	\$475,985.57
Gen. Fund Health Ins. Checking	156,943.37	311,749.70	270,646.02	198,047.05
General Fund Savings (201.00)	6,969,375.39	216,471.22	1,613,301.80	5,572,544.81
General Fund Savings (201.01)	6,343,163.92	2,590,913.24	503,118.88	8,430,958.28
School Lunch Checking	25,054.50	48,535.96	52,355.44	21,235.02
Trust & Agency Checking	1,408,675.22	1,596,391.62	1,533,204.51	1,471,862.33
Trust & Expenditure Checking	38,654.43	550.00	2,680.00	36,524.43
Special Aid Checking	0.00	98,301.80	98,301.80	0.00
Capital Fund Checking	1,532,106.15	24.52	324,859.50	1,207,271.17
Capital Reserve – Facilities	400,022.71	6.79	0.00	400,029.50
Debt Service Savings	82,264.62	1.40	0.00	82,266.02
General Fund Dental Checking	22,616.20	21,638.40	24,254.60	20,000.00

9. Approval of General Fund Report Dated May 31, 2017
10. Approval of Special Aid Report Ending May 31, 2017
11. Approval of School Lunch Report Dated April 30, 2017
12. Approval of 2017-18 Payroll Schedule
13. Approval of 2017-18 Non-Instructional Employees Paid Holiday Schedule

VI-B

1. Acceptance of Gift from the VVS Education Foundation
2. Acceptance of Verona Fire Department Ladies Auxiliary Award (replaces Verona Fire Department Award)
3. Approval of Town of Verona Transportation Request
4. Approval of Textbook Discards
5. Approval to Fund the Employee Benefit & Accrued Liabilities Reserve (\$1,091,373)
6. Approval to Fund the Unemployment Insurance Reserve (\$82,100)
7. Approval to Fund the Capital Reserve (\$1,900,000)
8. Approval to Fund the Tax Certiorari Reserve (\$8,636,776)
9. Approval to Establish a Health Insurance Reserve Fund
10. Approval to Fund the Health Insurance Reserve in the Amount of \$4,007,139