

MEMBERS PRESENT: Mr. Adamkowski (*arrived at 8:01 PM*), Mr. Grover, Mr. Hicks, Mr. Moats, Mrs. Palmer (*arrived at 6:20 PM*), Mrs. Pangburn, Mrs. Pitman, Mrs. Suttmeier, & Mr. Thompson

OTHERS PRESENT: Mrs. Group, Miss Tiffany, Mr. Wixson, & Mrs. Whooten

President Thompson called the meeting to order at 6:07 PM in Middle School Room 7.

EXECUTIVE SESSION

A MOTION WAS MADE BY MRS. PANGBURN AND SECONDED BY MRS. SUTTMEIER TO GO INTO EXECUTIVE SESSION AT 6:07 PM FOR THE PURPOSE OF DISCUSSING ATTORNEY-CLIENT PRIVILEGED MATTERS AND POTENTIAL/PENDING LITIGATION REGARDING INSURANCE CLAIM T1612710 , AS WELL AS SPECIFIC PERSONNEL.

AYES – 7 NAYS – 0 EXCUSED - 2 MOTION CARRIED
(Adamkowski & Palmer)

The Board came out of Executive Session at 7:00 PM.

ITEM I PUBLIC SESSION

There was no public comment.

ITEM II AGENDA APPROVAL/REVISIONS

A MOTION WAS MADE BY MR. MOATS AND SECONDED BY MR. HICKS TO APPROVE THE AGENDA.

AYES – 8 NAYS – 0 EXCUSED - 1 MOTION CARRIED
(Adamkowski)

ITEM III APPROVAL OF NOVEMBER 27, 2017 BOARD OF EDUCATION MEETING MINUTES

A MOTION WAS MADE BY MRS. PALMER AND SECONDED BY MRS. PANGBURN TO APPROVE THE NOVEMBER 27, 2017 BOARD OF EDUCATION MEETING MINUTES.

AYES – 8 NAYS – 0 EXCUSED - 1 MOTION CARRIED
(Adamkowski)

ITEM V-A PERSONNEL ACTION

A MOTION WAS MADE BY MRS. SUTTMEIER AND SECONDED BY MR. MOATS TO APPROVE THE PERSONNEL ACTION PER THE ATTACHMENT.

AYES – 8 NAYS – 0 EXCUSED - 1 MOTION CARRIED
(Adamkowski)

ITEM VI-A FINANCE ACTION

A MOTION WAS MADE BY MRS. PITMAN AND SECONDED BY MR. GROVER TO APPROVE THE FINANCE ACTION PER THE ATTACHMENT.

AYES – 8 NAYS – 0 EXCUSED - 1 MOTION CARRIED
(Adamkowski)

ITEM IV-B POLICY ACTION

1. Acceptance of CSE, Sub-CSE, CPSE, & 504 Committee Recommendations

A MOTION WAS MADE BY MRS. PALMER AND SECONDED BY MRS. PANGBURN TO ACCEPT THE CSE, SUB-CSE, CPSE, & 504 COMMITTEE RECOMMENDATIONS.

AYES – 8 NAYS – 0 EXCUSED - 1 MOTION CARRIED
(Adamkowski)

2. Approval to Remove Policy 0022 from the Table

A MOTION WAS MADE BY MRS. PITMAN AND SECONDED BY MR. GROVER TO REMOVE POLICY 0022 FROM THE TABLE.

AYES – 8 NAYS – 0 EXCUSED - 1 MOTION CARRIED
(Adamkowski)

3. Approval of Policy 0022

A MOTION WAS MADE BY MR. GROVER AND SECONDED BY MRS. PITMAN TO APPROVE POLICY 0022.

AYES – 8 NAYS – 0 EXCUSED - 1 MOTION CARRIED
(Adamkowski)

4. Approval to Table Policies 1025 & 1026 for Review

A MOTION WAS MADE BY MR. MOATS AND SECONDED BY MRS. PANGBURN TO TABLE POLICIES 1025 & 1026 FOR REVIEW.

AYES – 8 NAYS – 0 EXCUSED - 1 MOTION CARRIED
(Adamkowski)

5. Approval to Table Purchase of Elementary ELA Textbook for Review

A MOTION WAS MADE BY MRS. PANGBURN AND SECONDED BY MRS. PITMAN TO TABLE THE PURCHASE OF THE ELEMENTARY ELA TEXTBOOK FOR REVIEW.

AYES – 8 NAYS – 0 EXCUSED - 1 MOTION CARRIED
(Adamkowski)

Mrs. Trevisani, Reading Teacher Leader, and Mr. Pompo, Vernon Elementary Principal, provided information on the process of selecting a new ELA textbook series for PreK-6 students. A representative from Houghton Mifflin Harcourt Brace was also present and provided additional information.

6. Approval of Resolution to Resolve Insurance Claim T1612710

A MOTION WAS MADE BY MRS. SUTTMEIER AND SECONDED BY MR. MOATS TO APPROVE THE RESOLUTION TO RESOLVE INSURANCE CLAIM T1612710.

AYES – 8 NAYS – 0 EXCUSED - 1 MOTION CARRIED
(Adamkowski)

ITEM VI-B FINANCE ACTION

1. Approval of Inventory Adjustment

A MOTION WAS MADE BY MRS. PITMAN AND SECONDED BY MRS. PANGBURN TO APPROVE THE INVENTORY ADJUSTMENT.

AYES – 8 NAYS – 0 EXCUSED - 1 MOTION CARRIED
(Adamkowski)

2. Approval of Textbook Discards

A MOTION WAS MADE BY MR. HICKS AND SECONDED BY MR. GROVER TO APPROVE THE TEXTBOOK DISCARDS.

AYES – 8 NAYS – 0 EXCUSED - 1 MOTION CARRIED
(Adamkowski)

3. Approval of Application for Refund and Credit of Real Property Taxes

A MOTION WAS MADE BY MRS. PALMER AND SECONDED BY MR. GROVER TO APPROVE THE APPLICATION FOR REFUND AND CREDIT OF REAL PROPERTY TAXES.

AYES – 8 NAYS – 0 EXCUSED - 1 MOTION CARRIED
(Adamkowski)

4. Authorization of Updated Extra-Curricular Activities Funds & Approval of Advisors

A MOTION WAS MADE BY MR. HICKS AND SECONDED BY MRS. PALMER TO AUTHORIZE THE UPDATED EXTRA-CURRICULAR ACTIVITIES FUNDS & APPROVAL OF ADVISORS.

AYES – 8 NAYS – 0 EXCUSED - 1 MOTION CARRIED
(Adamkowski)

5. Resolution Accepting a Release and Assignment and Authorizing Litigation

A MOTION WAS MADE BY MR. GROVER AND SECONDED BY MR. HICKS TO APPROVE THE RESOLUTION TO ACCEPT A RELEASE AND ASSIGNMENT AND AUTHORIZE LITIGATION.

AYES – 8 NAYS – 0 EXCUSED - 1 MOTION CARRIED
(Adamkowski)

6. Approval of Release and Assignment Agreement with Western Surety Company

A MOTION WAS MADE BY MR. HICKS AND SECONDED BY MR. MOATS TO APPROVE THE RELEASE AND ASSIGNMENT AGREEMENT WITH WESTERN SURETY COMPANY.

AYES – 8 NAYS – 0 EXCUSED - 1 MOTION CARRIED
(Adamkowski)

7. Approval of Contract with Custom Commercial Carpet Company, Inc.

A MOTION WAS MADE BY MRS. PITMAN AND SECONDED BY MRS. PANGBURN TO APPROVE THE CONTRACT WITH CUSTOM COMMERCIAL CARPET COMPANY, INC.

AYES – 8 NAYS – 0 EXCUSED - 1 MOTION CARRIED
(Adamkowski)

8. Acceptance of Gift from V.V.S. Sports Boosters

A MOTION WAS MADE BY MRS. PITMAN AND SECONDED BY MRS. PANGBURN TO ACCEPT A GIFT FROM V.V.S. SPORTS BOOSTERS IN THE AMOUNT OF \$3,000 TOWARDS THE PURCHASE OF AN ICE MACHINE FOR THE ATHLETIC DEPARTMENT.

AYES – 8

NAYS – 0

EXCUSED - 1
(Adamkowski)

MOTION CARRIED

ITEM VII PRESIDENT'S REPORT

Mr. Thompson reviewed the items under President's Report.

The budget workshop that is scheduled for January 6th at 8:30 AM in the Administration Building was added to the President's Report.

4. January 8, 2018 – Oneida-Madison-Herkimer Counties School Boards Institute's Program – Mr. Moats, Mr. Thompson, and Mrs. Group indicated that they plan to attend.

ITEM VIII SUPERINTENDENT'S REPORT

1. Facilities Project Update – Mr. Wixson presented information on the design process for the AgriScience Facility as it relates to the current building project.
2. Agriculture Report – Mr. Schiebel presented information on the Agriculture Program, with assistance from Miss Tuthill. Several students provided a brief review of their favorite experience in FFA, along with Mr. Kio.
3. Educational Initiatives – Mrs. Group noted that, in the interest of time, she would defer this report to another meeting. She did share a video put together by Mrs. Boylan, a technology specialist with Madison/Oneida BOCES who spends a few days a week at V.V.S., and various students of the V.V.S. School District for those serving our country.
4. District Shared Decision-Making (100.11) Plan – Mrs. Group shared information on this topic.

A MOTION WAS MADE BY MRS. PITMAN AND SECONDED BY MRS. PANGBURN TO APPROVE THE DISTRICT SHARED DECISION-MAKING (100.11) PLAN.

AYES – 9

NAYS – 0

EXCUSED – 0

MOTION CARRIED

ITEM IX BOARD FORUM

Mr. Grover commented on the Shoebox Santa project where approximately 246 boxes, put together by V.V.S. staff and students, containing personal hygiene necessities and other gifts were put together for the Rome Rescue Mission and V.V.S. families in need.

Mr. Thompson attended the senior citizen breakfast with his parents noting that it was a nice event.

ITEM VII PUBLIC SESSION

There was no public comment.

**A MOTION WAS MADE BY MRS. PITMAN AND SECONDED BY MRS. PANGBURN TO
ADJOURN THE MEETING AT 9:15 PM.**

AYES – 9

NAYS – 0

EXCUSED - 0

MOTION CARRIED

Respectfully submitted by:



Tamara Whooten

Clerk of the Board of Education

Attachments: 12/18/17 Agenda, Personnel, & Finance Pages

tlw/BM1218.17

VERNON-VERONA-SHERRILL
BOARD OF EDUCATION MEETING AGENDA
December 18, 2017 – 7:00 PM – Middle School Media Center

DISTRICT VISION

The Vernon-Verona-Sherrill School District aspires to be valued as a district of distinction by our community

DISTRICT MISSION

The Mission of the Vernon-Verona-Sherrill School District is to nurture and support students for success in life, preparing them to embrace challenges, learning opportunities, diversity, and civic responsibility

6:00 PM EXECUTIVE SESSION – Middle School Room 7
(for the purpose of discussing specific personnel & pending litigation)

ITEM I PUBLIC SESSION

ITEM II AGENDA APPROVAL/REVISIONS

ITEM III APPROVAL OF NOVEMBER 27, 2017 BOARD OF EDUCATION MEETING MINUTES

CONSENT ITEMS

ITEM V-A PERSONNEL ACTION

1. Approval of Civil Service Leave of Absence
2. Approval of Civil Service Change in Status
3. Approval of Civil Service Appointment
4. Acceptance of Instructional Resignations
5. Approval of Instructional Long-Term Substitute Appointment
6. Approval of Instructional Substitute Appointments
7. Approval of Extra-Pay Assignments
8. Approval of Revised Administrative Memorandum of Agreement

ITEM VI-A FINANCE ACTION

1. Acceptance of Claims Auditor's Approval to Pay Warrants Dated November 15 & 30, 2017
 2. Acceptance of Claims Auditor's Approval to Pay November Warrants – General Fund
 3. Acceptance of Claims Auditor's Approval to Pay November Warrants – Special Aid Fund
 4. Acceptance of Claims Auditor's Approval to Pay November Warrants – Trust & Agency Fund
 5. Acceptance of Claims Auditor's Approval to Pay November Warrants – School Lunch Fund
 6. Acceptance of Claims Auditor's Approval to Pay November Warrants – Capital Fund
 7. Approval of Treasurer's Report Dated November 30, 2017
 8. Approval of General Fund Budget Report Ending November 30, 2017
 9. Approval of Special Aid Fund Report Dated November 30, 2017
 10. Approval of School Lunch Fund Report Ending October 31, 2017
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ITEM IV-B POLICY ACTION

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2. Approval of Textbook Discards
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5. Resolution Accepting a Release and Assignment and Authorizing Litigation
6. Approval of Release and Assignment Agreement with Western Surety Company
7. Approval of Contract with Custom Commercial Carpet Company, Inc.
8. Acceptance of Gift from V.V.S. Sports Boosters

ITEM VII PRESIDENT'S REPORT

1. December 19, 2017 – Wall of Distinction Induction, 6:00 PM, Large Group Instruction Room
2. December 19, 2017 - High School Winter Concert. 7:00 PM, High School Auditorium
3. December 20, 2017 – Post Graduate Luncheon, 12:00 PM, Middle School Media Center
4. January 6, 2018 – Budget Meeting, 8:30 AM – 12 PM, Administration Building
5. January 8, 2018 – Oneida-Madison-Herkimer Counties School Boards Institute's Program – *'Building an Effective Orientation Framework for Newly Elected School Board Members,'* 6:00 PM Light Dinner, 6:30 PM Program (*need attendance count*)
6. January 22, 2018 – Board of Education Meeting, 7:00 PM, Administration Building

ITEM VIII SUPERINTENDENT'S REPORT

1. Facilities Project Update – Mr. Wixson
2. Agriculture Report – Mr. Schiebel
3. Educational Initiatives – Mrs. Group
4. District Shared Decision-Making (100.11) Plan – Mrs. Group

ITEM IX BOARD FORUM

ITEM X PUBLIC SESSION

ITEM XI INFORMATION

1. *The Red Press*, 2017-2018, Issue #1
2. *The Vernon Voice*, November 2017 Newsletter
3. *Acknowledgement Letter from The Foundation/New York Farm Bureau Foundation for Agricultural Education, Inc*
4. OHM BOCES Safety Office Publications ~ *The Principals of Safety, Heads Up on Safety, & Dignity Dispatch* of December 2017
5. *The Banner of Fall 2017* from Madison/Oneida BOCES
6. *Madison/Oneida BOCES FYI Report* of December 2017 from Patrick Baron

The public is encouraged to attend Board of Education Meetings, and their input is welcome during Public Sessions. The President may recognize and/or limit the amount of time people have to speak. The President, as spokesperson for the Board, will respond by thanking individuals for their comments. The President and/or the Vice-President may refer to another Board Member for a single response to any question. Requests for additional information will be referred to the Superintendent for a written response. The President may indicate that the expressed idea or concern will be considered by the Board at a future meeting. The person will be notified, if feasible, of the date on which the item will be discussed.

Item V-A - Personnel – December 18, 2017

A.

1. Approval of Civil Service Leave of Absence

- a. David Michel, Jr., approval of an unpaid leave of absence as a cleaner effective November 13, 2017 through December 1, 2017 for medical reasons requesting the use of the Family Medical Leave Act.

2. Approval of Civil Service Change in Status

- a. Lois Koch, change in status from probationary permanent to permanent school monitor effective January 16, 2018.

3. Approval of Civil Service Appointment

- a. Sonja Rentzis, appointment as a substitute teacher aide effective December 19, 2017.

4. Acceptance of Instructional Resignations

- a. Eric Stratton, acceptance of resignation as a 7-12 Social Studies Teacher effective January 25, 2018.
b. Stephen Hauprich, acceptance of resignation as a 7-12 Social Studies Teacher effective on or before June 30, 2018 for the purpose of retirement.
c. Beth Debany, acceptance of resignation as a 7-12 Science Teacher effective on or before June 30, 2018 for the purpose of retirement.

5. Approval of Instructional Long-Term Substitute Appointment

- a. Jacob Pohl, appointment as a long-term substitute social studies teacher effective on January 2, 2018 for a period of 6-8 weeks, on Step 1 of the Teacher Salary Schedule (\$199.60 per attendance day), following ten days at the uncertified substitute teacher daily rate (\$75 per attendance day), replacing Steve Hauprich at the high school.

6. Approval of Instructional Substitute Appointments (see attachments)

7. Approval of Extra-Pay Assignments (see attachments)

- a. 2017/2018 Middle School (*revised*)
b. 2017/2018 Intramural Supervisors

8. Approval of Revised Administrative Memorandum of Agreement (see attachment)

VERNON-VERONA-SHERRILL CENTRAL SCHOOLS
Substitute Teacher Candidates December 18, 2017

Conditional Appointments

Name	Certified	Subjects	Justification
Matthew McCoy (effective 12/5/17)	No	District Wide	The appointment is necessary to protect the health, education or safety of students or staff.
Nick Metzger (effective 12/18/17)	No	District Wide	The appointment is necessary to protect the health, education or safety of students or staff.
			The appointment is necessary to protect the health, education or safety of students or staff.
			The appointment is necessary to protect the health, education or safety of students or staff.
			The appointment is necessary to protect the health, education or safety of students or staff.
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			The appointment is necessary to protect the health, education or safety of students or staff.

Removal of Substitutes:

Extra Pay Assignments VVS Staff - 2017-1018

Requesting Supervisor	Assignment	Staff Assigned	Rate of Pay	Level of Pay	Time Frame
Carrie Hodkinson	MS Team Coordinator 8 White	Tracy Dixon	\$ 1,778.00	.5 of Level 3	2017-18 School Year
Carrie Hodkinson	MS Team Coordinator 8 White	Pat Hobbs	\$ 1,778.00	.5 of Level 3	2017-18 School Year
Carrie Hodkinson	MS Team Coordinator 7 White	Joan Carmody	\$ 3,556.00	Level 3	2017-18 School Year
Carrie Hodkinson	MS Team Coordinator 718 Red	Sondra Whalen	\$ 3,556.00	Level 3	2017-18 School Year
Carrie Hodkinson	MS Student Council	Micah Colbert	\$ 3,556.00	Level 3	2017-18 School Year
Carrie Hodkinson	MS Student Council Remove	Judith Whitney	\$ 955.50	1/2 of Level 1	2017-18 School Year
Carrie Hodkinson	MS Student Council Add	Sondra Whalen	\$ 955.50	1/2 of Level 1	2017-18 School Year
Carrie Hodkinson	MS Honor Society	Tiffany Azzarito	\$ 955.50	1/2 of Level 1	2017-18 School Year
Carrie Hodkinson	MS Honor Society	Elissa Widomski	\$ 477.75	1/2 of .5 Level 1	2017-18 School Year
Carrie Hodkinson	MS Yearbook CORRECTED	Chris Breckenridge	\$ 477.75	1/2 of .5 Level 1	2017-18 School Year
Carrie Hodkinson	MS Yearbook CORRECTED	Sondra Whalen	\$ 1,449.00	.5 of Level 2	2017-18 School Year
Carrie Hodkinson	MS Technology Student Association	Lucianna Kapps	\$ 1,449.00	.5 of Level 2	2017-18 School Year
Carrie Hodkinson	MS Drama Club Director ADD	Micah Colbert	\$ 1,911.00	Level 1	2017-18 School Year
Carrie Hodkinson	MS Drama Club Director Correct	Kristin Bowman	\$ 1,910.00	.4 Level 1	2017-18 School Year
Carrie Hodkinson	MS Art Club	Dominick DeSalvatore	\$ 1,911.00	.6 Level 1	2017-18 School Year
Carrie Hodkinson	MS Chess Club	Judith Whitney	\$ 1,911.00	Level 1	2017-18 School Year
Carrie Hodkinson	MS Jr. FFA	Cheryl Friske	\$ 1,911.00	Level 1	2017-18 School Year
		Sara Tuthill	\$ 2,898.00	Level 2	2017-18 School Year
Lunch Duty					
Carrie Hodkinson	MS Lunch Duty	Mike Dunne	\$.45 per Minute		2017-18 School Year
Carrie Hodkinson	MS Lunch Duty	Eric Stratton	\$.45 per Minute		2017-18 School Year
Carrie Hodkinson	MS Lunch Duty	Brad Loucy	\$.45 per Minute		2017-18 School Year
Carrie Hodkinson	MS Lunch Duty	Bradford Myatt	\$.45 per Minute		2017-18 School Year
Carrie Hodkinson	MS Lunch Duty	Bryant Moore	\$.45 per Minute		2017-18 School Year
Carrie Hodkinson	MS Lunch Duty	Pat Hobbs	\$.45 per Minute		2017-18 School Year
Carrie Hodkinson	MS Lunch Duty	Chad Hodkinson	\$.45 per Minute		2017-18 School Year
Carrie Hodkinson	MS Lunch Duty	Ashley Avery	\$.45 per Minute		2017-18 School Year
Carrie Hodkinson	MS Lunch Duty	Daniel Miller	\$.45 per Minute		2017-18 School Year
Carrie Hodkinson	MS Lunch Duty	Shawn Lynch	\$.45 per Minute		2017-18 School Year
Carrie Hodkinson	MS Lunch Duty	Diana Adams	\$.45 per Minute		2017-18 School Year
Carrie Hodkinson	MS Lunch Duty	Lucianna Kapps (sub)	\$.45 per Minute		2017-18 School Year
Carrie Hodkinson	MS Lunch Duty	Christina Ballard (sub)	\$.45 per Minute		2017-18 School Year
Carrie Hodkinson	MS Lunch Duty	Sondra Whalen (sub)	\$.45 per Minute		2017-18 School Year
Carrie Hodkinson	MS Lunch Duty	Todd Donnelly (sub)	\$.45 per Minute		2017-18 School Year
After School Detention					
Carrie Hodkinson	After School Detention	Deborah Kiskiel	\$.45 per Minute		2017-18 School Year
AAC (Academic Assistance Center)					
Carrie Hodkinson	AAC	Tracy Dixon	\$.45 per Minute		2017-18 School Year
Carrie Hodkinson	AAC	Cheryl Friske	\$.45 per Minute		2017-18 School Year
Carrie Hodkinson	AAC	Elissa Widomski	\$.45 per Minute		2017-18 School Year

Extra Pay Assignments For VWS Staff - 2017-1018

Requesting Supervisor	Assignment	Staff Assigned	Rate of Pay	Level of Pay	Time Frame
Carrie Hodkinson	AAC	Eric Stratton	\$.45 per Minute		2017-18 School Year
Carrie Hodkinson	AAC	Ashley Avery	\$.45 per Minute		2017-18 School Year
Carrie Hodkinson	AAC	Patricia Hobbs	\$.45 per Minute		2017-18 School Year
Carrie Hodkinson	AAC	Nora Burnop (sub)	\$.45 per Minute		2017-18 School Year
Carrie Hodkinson	AAC	Bryant Moore (sub)	\$.45 per Minute		2017-18 School Year
Carrie Hodkinson	AAC ADD	Tiffany Azzarito	\$.45 per Minute		2017-18 School Year

ITEM VI – FINANCE

VI-A

1. Acceptance of Claims Auditor's Approval to Pay Warrants Dated November 15 & 30, 2017
2. Acceptance of Claims Auditor's Approval to Pay October Warrants – General Fund
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5. Acceptance of Claims Auditor's Approval to Pay October Warrants – School Lunch Fund
6. Acceptance of Claims Auditor's Approval to Pay October Warrants – Capital Fund
7. Approval of Treasurer's Report Ending November 30, 2017

FUND	BALANCE FORWARD 10/31/17	RECEIPTS	DISBURSEMENTS	ENDING BALANCE 11/30/17
General Fund Checking	\$167,134.82	\$2,732,185.88	\$2,593,268.04	\$306,052.66
Health Insurance Checking	234,362.07	239,218.12	304,499.41	169,080.78
General Fund Savings (201.00)	9,966,850.48	253,921.90	2,883,744.45	7,337,027.93
General Fund Savings (201.01)	6,393,828.31	687,875.70	456,334.46	6,625,070.55
School Lunch Checking	19,694.12	61,974.29	66,905.20	14,763.21
Trust & Agency Checking	390,186.16	1,591,718.25	1,525,120.64	456,783.77
Trust & Expenditure Checking	37,124.43	0.00	0.00	37,124.43
Special Aid Checking	0.00	118,042.45	118,042.45	0.00
Capital Fund Checking	451,849.34	6.48	115,511.06	336,344.76
Capital Reserve -- Facilities	400,102.17	16.44	0.00	400,118.61
Debt Service Savings	82,382.83	2.03	0.00	82,384.86
Dental Checking	20,000.00	14,167.00	14,167.00	20,000.00

8. Approval of General Fund Budget Report Ending November 30, 2017
9. Approval of Special Aid Fund Report Dated November 30, 2017
10. Approval of School Lunch Fund Report Ending October 31, 2017

VI-B.

1. Approval of Inventory Adjustment
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