

ITEM IV-B POLICY ACTION

1. Acceptance of Sub-CSE, CPSE, & 504 Committee Recommendations

A MOTION WAS MADE BY MRS. PITMAN AND SECONDED BY MRS. PALMER TO ACCEPT THE SUB-CSE, CPSE, & 504 COMMITTEE RECOMMENDATIONS.

AYES – 9 NAYS – 0 MOTION CARRIED

2. Approval to Remove Policy 4042 from the Table

A MOTION WAS MADE BY MRS. GILMOUR AND SECONDED BY MRS. PANGBURN TO REMOVE POLICY 4042 FROM THE TABLE.

AYES – 9 NAYS – 0 MOTION CARRIED

3. Approval of Policy 4042

A MOTION WAS MADE BY MR. HICKS AND SECONDED BY MRS. PALMER TO APPROVE POLICY 4042.

AYES – 9 NAYS – 0 MOTION CARRIED

4. Approval of Buildings & Grounds Maintenance New Position Duties Statement

A MOTION WAS MADE BY MRS. SUTTMEIER AND SECONDED BY MRS. PANGBURN TO APPROVE THE BUILDINGS & GROUNDS MAINTENANCE NEW POSITION DUTIES STATEMENT.

AYES – 9 NAYS – 0 MOTION CARRIED

ITEM VI-B FINANCE ACTION

1. Approval to Excess Equipment for Sale or Discard

A MOTION WAS MADE BY MRS. PITMAN AND SECONDED BY MRS. GILMOUR TO APPROVE EXCESS EQUIPMENT FOR SALE OR DISCARD.

AYES – 9 NAYS – 0 MOTION CARRIED

2. Acceptance of Gifts from the Red Devils Athletic Association

A MOTION WAS MADE BY MR. HICKS AND SECONDED BY MRS. SUTTMEIER TO ACCEPT A GIFT IN THE AMOUNT OF \$396.00 FROM THE RED DEVILS ATHLETIC ASSOCIATION FOR THE PURCHASE OF GIRLS TENNIS WARM UPS AND A GIFT IN THE AMOUNT OF \$1,935.95 FOR THE PURCHASE OF BOYS SOCCER WARM UPS.

**V.V.S. BOARD OF EDUCATION MINUTES
DECEMBER 19, 2016**

AYES – 9

NAYS – 0

MOTION CARRIED

3. Approval of Resolution Calling for Publication of Estoppel Notice for Approved Bond Resolution for the Capital Improvements Project

A MOTION WAS MADE BY MRS. PANGBURN AND SECONDED BY MRS. SUTTMEIER TO APPROVE THE RESOLUTION CALLING FOR PUBLICATION OF ESTOPPEL NOTICE FOR APPROVED BOND RESOLUTION FOR THE CAPITAL IMPROVEMENTS PROJECT.

AYES – 9

NAYS – 0

MOTION CARRIED

4. Approval of Agreement with Hodgson Russ, LLP to Provide Bond Counsel Services

A MOTION WAS MADE BY MR. ADAMKOWSKI AND SECONDED BY MRS. PITMAN TO APPROVE THE AGREEMENT WITH HODGSON RUSS, LLP TO PROVIDE BOND COUNSEL SERVICES.

AYES – 9

NAYS – 0

MOTION CARRIED

5. Approval of Watchdog Building Partners to Provide Construction Management Services

A MOTION WAS MADE BY MR. HICKS AND SECONDED BY MR. MOATS TO APPROVE WATCHDOG BUILDING PARTNERS TO PROVIDE CONSTRUCTION MANAGEMENT SERVICES.

AYES – 9

NAYS – 0

MOTION CARRIED

ITEM VII PRESIDENT’S REPORT

Mr. Thompson reviewed the items under President’s Report.

5. January 7, 2017 – Board of Education Budget Workshop – Mrs. Group noted that the FFA Booster Club has invited the Board of Education to join them for lunch as a part of the Maple Conference. There will also be a cupcake war presentation, and they are looking for celebrity judges.
6. January 9, 2017 – School Boards Institute’s Dinner – Mrs. Group, Mr. Moats, and Mrs. Suttmeier indicated that they would like to attend.

ITEM VIII SUPERINTENDENT’S REPORT

1. Business Report – Mrs. Rouse, Ms. Buzzard, Ms. Sperber, Mr. Maphia, and Mr. Feola presented information on the evolution of the Business Department and their work with students on keyboarding.
2. Facilities Update – Mr. Wixson and Mrs. Group provided a brief update on the status of the facilities project.
3. Educational Initiatives – Mrs. Group provided a brief update on this topic.

**V.V.S. BOARD OF EDUCATION MINUTES
DECEMBER 19, 2016**

ITEM IX BOARD FORUM

Mr. Moats provided information on the School Boards Institute's January 26th Legislative Forum.

Mrs. Gilmour commented on the recent chorus, orchestra, and alumni concert at the High School, combined with Camden students, noting that it was amazing, and both of our student representatives were involved. Emily Elliott, Student Representative, also performed a beautiful solo.

ITEM X PUBLIC SESSION

Mr. Rozwod thanked the Board of Education for their work, especially the tough decisions that they have to make.

Mr. Ben Heintz of Kestrel Construction Services of Sherrill expressed disappointment in not being selected as the construction management firm for the upcoming facilities project, but offered his assistance if needed. Mrs. Group thanked him for his interest and noted that it was a very difficult decision.

**A MOTION WAS MADE BY MRS. PITMAN AND SECONDED BY MRS. SUTTMEIER TO
ADJOURN THE MEETING AT 7:57 PM.**

AYES – 9

NAYS – 0

MOTION CARRIED

Respectfully submitted by:



Tamara Whooten
Clerk of the Board of Education

Attachments: 12/19/16 Agenda, Addendum, Personnel & Finance Pages

tlw/BM1219.16

VERNON-VERONA-SHERRILL
BOARD OF EDUCATION MEETING AGENDA
December 19, 2016 – 7:00 PM – Middle School Media Center

DISTRICT VISION

The Vernon-Verona-Sherrill School District aspires to be valued as a district of distinction by our community

DISTRICT MISSION

The Mission of the Vernon-Verona-Sherrill School District is to nurture and support students for success in life, preparing them to embrace challenges, learning opportunities, diversity, and civic responsibility

EXECUTIVE SESSION – 5:30 PM – MIDDLE SCHOOL ROOM 7

(for discussion of specific personnel, pending litigation, and contract negotiations)

ITEM I PUBLIC SESSION

ITEM II AGENDA APPROVAL/REVISIONS

CONSENT ITEMS

ITEM V-A PERSONNEL ACTION

1. Acceptance of Civil Service Resignation
2. Approval of Civil Service Leaves of Absence
3. Approval of Civil Service Appointment
4. Approval of Civil Service Changes in Status
5. Approval of Instructional Long-Term Substitute Appointments
6. Approval of Instructional Substitute Appointments
7. Approval of Instructional Extra-Pay Assignments
8. Approval of Interim Administrative Appointment

ITEM VI-A FINANCE ACTION

1. Acceptance of Claims Auditor's Approval to Pay Warrants dated November 15 & 30, 2016
2. Acceptance of Claims Auditor's Approval to Pay November Warrants – General Fund
3. Acceptance of Claims Auditor's Approval to Pay November Warrants – Special Aid Fund
4. Acceptance of Claims Auditor's Approval to Pay November Warrants – Trust & Agency Fund
5. Acceptance of Claims Auditor's Approval to Pay November Warrants – School Lunch Fund
6. Approval of Treasurer's Report Ending November 30, 2016
7. Approval of General Fund Budget Report Dated November 30, 2016
8. Approval of Special Aid Fund Report Dated November 30, 2016
9. Approval of School Lunch Fund Report Ending October 31, 2016

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5. Approval of Watchdog Building Partners to Provide Construction Management Services

ITEM VII PRESIDENT'S REPORT

1. December 20, 2016 – Returning Graduates Luncheon, 12:00 PM, High School Media Center
2. December 21, 2016 – Wall of Distinction Induction Ceremony, 6:00 PM, LGI & Sheveron Community Center
3. December 21, 2016 – High School Winter Concert, 7:00 PM, High School Auditorium
4. January 6 & 7, 2017 – Maple Conference & Trade Show, High School
5. January 7, 2017 – Board of Education Budget Workshop, 8:30 AM
6. January 9, 2017 – School Boards Institute’s Dinner, “Successful Board of Education Communication Initiatives with Your School Community,” 6:00 PM, Oneida BOCES
7. January 23, 2017 – Board of Education Meeting, 7:00 PM, Administration Building

ITEM VIII SUPERINTENDENT'S REPORT

1. Business Report – Mrs. Group
2. Facilities Update – Mr. Wixson
3. Educational Initiatives – Mrs. Group

ITEM IX BOARD FORUM

ITEM X PUBLIC SESSION

ITEM XI INFORMATION

1. *The Red Press*, 2016-17 Issue #2
2. *The Vernon Voice*, December 2016 Newsletter
3. V.V.S. Middle School’s *Disney Aladdin Jr.*
4. Enrollment Reports of November 30, 2016
5. 2016-17 NYSPHSAA Scholar/Athletes Announcement from Duane Weimer
6. The 2016 Project Fibonacci STEAM Conference Summary
7. LRP Publications, Inc. *Board & Administrator for School Board Members*, October, November, & December 2016
8. Oneida-Herkimer-Madison BOCES Safety Office’s *The “Principals” of Safety & Heads Up on Safety* of December 2016
9. Madison-Oneida BOCES *The Banner*, Fall 2016
10. Madison-Oneida BOCES *FYI Report* from Patrick Baron, December 2016
11. V.V.S. Personnel Directory 2016-2017
12. Madison-Oneida BOCES Annual Report 2015-16
13. Madison-Oneida BOCES Service Directory 2017-18
14. School Law 36th Edition

The public is encouraged to attend Board of Education Meetings, and their input is welcome during Public Sessions. The President may regulate and/or limit the amount of time people have to speak. The President, as spokesperson for the Board, will respond by thanking individuals for their comments. The President and/or the Vice-President may refer to another Board Member for a single response to any question. Requests for additional information will be referred to the Superintendent for a written response. The President may indicate that the expressed idea or concern will be considered by the Board at a future meeting. The person will be notified, if feasible, of the date on which the item will be discussed. (*Policy 2055*)

12/19/16 BOARD OF EDUCATION MEETING ADDENDUM

ITEM V-A PERSONNEL ACTION

9. Acceptance of Administrative Resignation
 - a. Kimberly LeBlanc, resignation as a Principal effective December 31, 2016 for personal reasons

Item V-A - Personnel – December 19, 2016

A.

1. Acceptance of Civil Service Resignation

- a. Heather Sreca, acceptance of resignation as a substitute teacher aide, substitute cleaner, and substitute school monitor effective December 6, 2016 due to appointment as a probationary permanent food service helper.

2. Approval of Civil Service Leaves of Absence

- a. Norma Happle, approval of unpaid leave of absence on November 28, 2016 through March 3, 2017 requesting the use of the Family & Medical Leave Act for personal reasons.
- b. Karen Simons, approval of unpaid leave of absence on November 28, 2016 through December 21, 2016 for medical reasons.

3. Approval of Civil Service Appointment

- a. Karin Musgrove, approval of substitute teacher aide, substitute school monitor, and substitute food service helper effective December 20, 2016.

4. Approval of Civil Service Changes in Status

- a. Lisa Petreikas, probationary permanent teacher aide to permanent teacher aide effective December 23, 2016.
- b. Patricia Vanburen, probationary permanent teacher aide to permanent teacher aide effective December 23, 2016.
- c. Tiffany Rutledge, probationary permanent teacher aide to permanent teacher aide effective December 23, 2016.
- d. Rachel Peck, probationary permanent teacher aide to permanent teacher aide effective December 23, 2016.
- e. Brian Leach, probationary permanent bus driver to permanent bus driver effective December 23, 2016.
- f. Heather Sreca, substitute food service helper to probationary permanent food service helper effective December 6, 2016 with a 52 week probationary period beginning 12/6/16 through 4/3/18.

5. Approval of Instructional Long-term Substitute Appointments

- a. Danielle Burke, appointment as a long-term substitute speech and language pathologist effective December 20, 2016 until on or about June 7, 2017, on Step 1 of the Teacher Salary Schedule (\$196.60 per attendance day), following eleven days at the certified substitute teacher daily rate (\$85 per attendance day), replacing Karen Potts at McAllister Elementary School.
- b. Amber Lee, appointment as a long-term substitute special education teacher effective on or about December 19, 2016 until on or about June 23, 2017, on Step 1 of the Teacher Salary Schedule (\$196.60 per attendance day), following ten days at the uncertified substitute teacher daily rate (\$75 per attendance day), replacing James Smith at the middle school.

6. Approval of Instructional Substitutes *(see attachment)*

7. Approval of Instructional Extra-Pay Assignments *(see attachments)*

- a. 2016/2017 Winter Coaches *(revised)*
- b. 2016/2017 Musical *(revised)*

8. Approval of Interim Administrative Appointment

- a. Kathy Davis, approval of appointment as temporary Interim Elementary Principal effective January 4, 2017 through March 3, 2017 at a per diem rate of \$450 per day plus mileage.

VERNON-VERONA-SHERRILL CENTRAL SCHOOLS

Substitute Teacher Candidates December 19, 2016

Conditional Appointments

<i>Name</i>	<i>Certified</i>	<i>Subjects</i>	<i>Justification</i>
Danielle Burke (effective 12/5/16)	Yes	Special Education & Elementary	The appointment is necessary to protect the health, education or safety of students or staff.
Amber Lee (effective 12/19/16)	No Pending	Special Education	The appointment is necessary to protect the health, education or safety of students or staff.
Karin Musgrove	No	District Wide	The appointment is necessary to protect the health, education or safety of students or staff.
			The appointment is necessary to protect the health, education or safety of students or staff.
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Removal of Substitutes:

Extra Pay Assignments For VVS Staff (Winter 2016)

Requesting Supervisor	Assignment	Staff Assigned	Time Frame	Extra Pay Level	Rate of Pay
Duane Weimer	Head Girls' Basketball	Randy Thomas	Winter Sports Season	9	\$ 6,617.00
Duane Weimer	Asst. Girls' Basketball	Carly Cooper	Winter Sports Season	5	\$ 4,060.00
Duane Weimer	Asst. Girls' Basketball	Melissa Moore	Winter Sports Season	5	\$ 4,060.00
Duane Weimer	Head Boys' Basketball	Andy Cossette	Winter Sports Season	9	\$ 6,617.00
Duane Weimer	Asst. Boys' Basketball	Duncan Clark	Winter Sports Season	5	\$ 4,060.00
Duane Weimer	Asst. Boys' Basketball	Brad Loucy	Winter Sports Season	5	\$ 4,060.00
Duane Weimer	Girls' Bowling	Barb Corrice	Winter Sports Season	2 +\$100	\$ 2,888.00
Duane Weimer	Boys' Bowling	David Hyle	Winter Sports Season	2 +\$100	\$ 2,888.00
Duane Weimer	Cheerleading	TBD	Winter Sports Season	2+\$100	\$ 2,888.00
Duane Weimer	Head Girls' Volleyball	Shannon Terrier	Winter Sports Season	9	\$ 6,617.00
Duane Weimer	Asst. Girls' Volleyball	Kaitlyn Fortier	Winter Sports Season	5	\$ 4,060.00
Duane Weimer	Asst. Girls' Volleyball	Kimberly Smith	Winter Sports Season	5	\$ 4,060.00
Duane Weimer	Head Boys' Volleyball	Alex Rose	Winter Sports Season	7	\$ 5,219.00
Duane Weimer	Asst. Boys' Volleyball	Dan Miller	Winter Sports Season	4	\$ 3,739.00
Duane Weimer	Head Wrestling	Mark Peavey	Winter Sports Season	9	\$ 6,617.00
Duane Weimer	Asst. Wrestling	Mark O'Brien	Winter Sports Season	5	\$ 4,060.00
Duane Weimer	Asst. Wrestling	George Peavey	Winter Sports Season	5	\$ 4,060.00
Duane Weimer	Asst. Wrestling	Charles Tibbitts	Winter Sports Season	1/2 of 5	\$ 2,030.00
Duane Weimer	Coed Indoor Track	Todd Bauer	Winter Sports Season	5	\$ 4,060.00

Extra Pay Assignments For VVS Staff

Requesting Supervisor	Assignment	Staff Assigned	Extra-Pay Level	Rate of Pay	Time Frame
Andy Brown	Musical Co-Director	Brandie Collins	.4 of Level 5	\$ 1,624.00	2016-17 School Year
Andy Brown	Musical Co-Director	Adam Chandler	.6 of Level 5	\$ 2,436.00	2016-17 School Year
Andy Brown	Musical Vocal Director	Brett Roden	Level 1	\$ 1,838.00	2016-17 School Year
Andy Brown	Musical Costume Designer/Wardrobe Supervisor	Elissa Widomski	.5 of Level 1	\$ 919.00	2016-17 School Year
Andy Brown	Musical Co-Business Manager	Brandie Collins	1/2 Level 1	\$ 919.00	2016-17 School Year
Andy Brown	Musical Co-Business Manager	Jill Collins	1/2 Level 1	\$ 919.00	2016-17 School Year
Andy Brown	Art Director for Musical	Nancy Kolvik-Campbell	Level 1	\$ 1,838.00	2016-17 School Year
Andy Brown	Auditorium Stage Manager for Musical	Melissa Finnerty	.4 of Level 4	\$ 1,495.60	2016-17 School Year
Andy Brown	Sound Designer/Technician for Musical	Gary Williams	.25 of Level 1	\$ 459.50	2016-17 School Year
Andy Brown	Lighting Designer/Technician for Musical	Devin Croad	.5 of Level 1	\$ 919.00	2016-17 School Year
Andy Brown	Accompanist for Musical ADD	Heather O'Connell	Level 1	\$ 1,838.00	2016-17 School Year
Andy Brown	Pit Band Director for Musical	Linda Carter	Level 1	\$ 1,838.00	2016-17 School Year
Andy Brown	Choreographer for Musical	Nicole Keck	Level 1	\$ 1,838.00	2016-17 School Year

Approved By _____

ITEM VI – FINANCE

VI-A

1. Acceptance of Claims Auditor's Approval to Pay Warrants Dated November 15 & 30, 2016
2. Acceptance of Claims Auditor's Approval to Pay November Warrants – General Fund
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4. Acceptance of Claims Auditor's Approval to Pay November Warrants – Trust & Agency Fund
5. Acceptance of Claims Auditor's Approval to Pay November Warrants – School Lunch Fund
6. Approval of Treasurer's Report Ending November 30, 2016

FUND	BALANCE FORWARD 10/31/16	RECEIPTS	DISBURSEMENTS	ENDING BALANCE 11/30/16
General Fund Checking	\$977,954.95	2,034,673.16	2,436,028.26	576,599.85
Gen. Fund Health Ins. Checking	245,235.00	190,788.49	283,665.57	152,357.92
General Fund Savings (201.00)	10,901,669.46	4,081,140.16	2,129,248.17	12,853,561.45
General Fund Savings (201.01)	6,820,464.70	591,487.93	4,365,136.56	3,046,816.07
School Lunch Checking	27,577.68	64,672.27	68,571.22	23,678.73
Trust & Agency Checking	1,060,305.22	1,521,861.19	1,465,232.04	1,116,934.37
Trust & Expenditure Checking	33,001.93	0.00	0.00	33,001.93
Special Aid Checking	0.00	96,135.80	96,135.80	0.00
Capital Fund Checking	100,003.67	1.64	0.00	100,005.31
Capital Reserve – Facilities	1,659.34	.03	0.00	1,659.37
Debt Service Savings	80,480.81	1.32	0.00	80,482.13
General Fund Dental Checking	20,000.00	16,449.60	16,449.60	20,000.00

7. Approval of General Fund Report Dated November 30, 2016
8. Approval of Special Aid Report Ending November 30, 2016
9. Approval of School Lunch Report Dated October 31, 2016

VI-B

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