

MEMBERS PRESENT: Mr. Adamkowski, Mr. Adams, Ms. Boice, Mr. Cole, Mr. Kinne, Ms. McMullen, Mr. Moats, Ms. Netzband, & Ms. Pangburn

OTHERS PRESENT: Ms. Group, Mr. Wixson, Mr. Goodman, & Ms. Whooten

5:30 PM EXECUTIVE SESSION

A MOTION WAS MADE BY MS. BOICE AND SECONDED BY MR. MOATS TO GO INTO EXECUTIVE SESSION AT 5:31 PM FOR THE PURPOSE OF DISCUSSING SPECIFIC PERSONNEL.

AYES – 9 NAYS – 0 MOTION CARRIED

6:30 PM Audit Committee – The Independent External Auditors presented this report.

ITEM I PUBLIC SESSION

Ms. Nelson inquired about the Board’s feelings related to the recent field hockey issue. Ms. Group noted that they aren’t able to comment on specific personnel issues in public session, but if she’d like to share her questions with the Superintendent’s Office, they could then be shared with the Board.

ITEM II AGENDA APPROVAL/REVISIONS

A MOTION WAS MADE BY MS. BOICE AND SECONDED BY MR. MOATS TO APPROVE ITEM II.

AYES – 9 NAYS – 0 MOTION CARRIED

ITEM III APPROVAL OF SEPTEMBER 25, 2023 BOARD OF EDUCATION MEETING MINUTES

A MOTION WAS MADE BY MR. MOATS AND SECONDED BY MR. ADAMS TO APPROVE ITEM III.

AYES – 9 NAYS – 0 MOTION CARRIED

CONSENT

ITEM V-A PERSONNEL ACTION

A MOTION WAS MADE BY MR. COLE AND SECONDED BY MR. KINNE TO APPROVE ITEM V-A.

AYES – 9 NAYS – 0 MOTION CARRIED

ITEM VI-B FINANCE ACTION

1. Acceptance of Independent Auditor's Report

Two auditors from Crowley and Halloran presented the independent auditor's report, noting that the district received an unmodified opinion, the highest available.

A MOTION WAS MADE BY MR. MOATS AND SECONDED BY MR. ADAMS TO APPROVE ITEM VI-B.1.

AYES – 9 NAYS – 0 MOTION CARRIED

2. Approval of Application for Correction of Real Property Taxes

A MOTION WAS MADE BY MS. BOICE AND SECONDED BY MS. NETZBAND TO APPROVE ITEM VI-B.2.

AYES – 9 NAYS – 0 MOTION CARRIED

3. Acceptance of School Lunch Pals Donation

A MOTION WAS MADE BY MR. ADAMKOWSKI AND SECONDED BY MS. NETZBAND TO APPROVE ITEM VI-B.3.

AYES – 9 NAYS – 0 MOTION CARRIED

4. Review & Approval of 2023/2024 Budget Vote & School Board Election Calendar

A MOTION WAS MADE BY MS. BOICE AND SECONDED BY MR. ADAMKOWSKI TO APPROVE ITEM VI-B.4.

AYES – 9 NAYS – 0 MOTION CARRIED

ITEM V-B PERSONNEL ACTION

1. Approval of Memorandum of Agreement for Instructional Literacy Coach

A MOTION WAS MADE BY MR. COLE AND SECONDED BY MR. KINNE TO APPROVE ITEM V-B.1.

AYES – 9 NAYS – 0 MOTION CARRIED

ITEM VII PRESIDENT'S REPORT

President Pangburn reviewed the items under the President's Report.

AYES – 9

NAYS – 0

MOTION CARRIED

The Board came out of Executive Session at 10:48 PM.

A MOTION WAS MADE BY MS. NETZBAND AND SECONDED BY MR. KINNE TO ADJOURN THE MEETING AT 10:49 PM.

AYES – 9

NAYS – 0

MOTION CARRIED

Respectfully submitted by:



Tamara Whooten
Clerk of the Board of Education

Attachments: 10/23/23 Agenda & Finance Pages

tlw/BM102323

**VERNON-VERONA-SHERRILL
BOARD OF EDUCATION MEETING AGENDA**

**October 23, 2023 – 7:00 PM
Middle/High School Multipurpose Room**

DISTRICT VISION

The Vernon Verona Sherrill School District aspires to be valued for compassionate service and responsiveness to all members of our community.

DISTRICT MISSION

The Mission of the Vernon Verona Sherrill School District is to nurture curiosity, support students' social-emotional well-being and academic growth, and prepare them to embrace challenges, learning opportunities, diversity, and civic responsibility for success in their future endeavors.

- 5:30 PM PROPOSED EXECUTIVE SESSION (*for discussion of specific personnel*)**
- 6:30 PM Audit Committee – Independent External Auditor’s Report**
- ITEM I PUBLIC SESSION**
- ITEM II AGENDA APPROVAL/REVISIONS**
- ITEM III APPROVAL OF SEPTEMBER 25, 2023 BOARD OF EDUCATION MEETING MINUTES**

Consent Items*****

ITEM V-A APPROVAL OF PERSONNEL ACTION

- 1. Approval to Remove Civil Service Appointments
- 2. Approval of Civil Service Leaves of Absence
- 3. Approval of Civil Service Changes in Status
- 4. Approval of Civil Service Appointment
- 5. Approval of Confidential Salary Adjustments
- 6. Approval of Instructional Leaves of Absence
- 7. Approval of Instructional Appointments
- 8. Approval & Removal of Instructional Substitute Appointments
- 9. Approval of Instructional Extra-Pay Assignments

ITEM VI-A FINANCE ACTION

- 1. Approval of Treasurer’s Report Ending July 31, 2023
- 2. Approval of General Fund Budget Report Ending July 31, 2023
- 3. Approval of Special Aid Fund Report Dated July 31, 2023
- 4. Approval of School Lunch Fund Report Ending July 31, 2023
- 5. Approval of Treasurer’s Report Ending August 31, 2023
- 6. Approval of General Fund Budget Report Ending August 31, 2023
- 7. Approval of Special Aid Fund Report Dated August 31, 2023
- 8. Approval of School Lunch Fund Report Ending August 31, 2023
- 9. Acceptance of Claims Auditor’s Approval to Pay Warrants dated September 15 & 30, 2023
- 10. Acceptance of Claims Auditor’s Approval to Pay September Warrants – General Fund
- 11. Acceptance of Claims Auditor’s Approval to Pay September Warrants – Special Aid Fund
- 12. Acceptance of Claims Auditor’s Approval to Pay September Warrants – School Lunch Fund
- 13. Approval of General Fund Budget Report Ending September 30, 2023
- 14. Approval of Special Aid Fund Report Dated September 30, 2023

ITEM IV-B POLICY ACTION

1. Acceptance of Sub-CSE, CPSE, Manifestation & 504 Committee Recommendations
2. Approval of Section III Combining Contracts for Boys' Modified Wrestling, Boys' & Girls' Varsity Bowling, & Girls' Varsity Wrestling
3. Approval to Table Policies 0010 & 6403 for Review
4. Approval of VVSTA Memorandum of Agreement for Elementary Liaison
5. Approval of Library Book Discards

ITEM VI-B FINANCE ACTION

1. Acceptance of Independent Auditor's Report
2. Approval of Application for Correction of Real Property Taxes
3. Acceptance of School Lunch Pals Donations
4. Review & Approval of 2023/2024 Budget Vote & School Board Election Calendar

ITEM V-B PERSONNEL ACTION

1. Approval of Memorandum of Agreement for Instructional Literacy Coach

ITEM VII PRESIDENT'S REPORT

1. November 1, 2023 – Hour with the Superintendent, 5:00 PM, Verona Elementary Media Center
2. November 6, 2023 – Hour with the Superintendent, 6:00 PM, Sherrill Elementary Media Center
3. November 7, 2023 – Hour with the Superintendent, 5:00 PM, Vernon Elementary Media Center
4. November 9, 2023 – School Boards Institute's Program, Regents Report & Update – SED Commissioner Rose, 6:00 PM Registration/Light Dinner; 6:30 PM Program, Oneida BOCES (*need attendance count*)
5. November 16, 2023 – Genesis Group's Honor Education Celebration, 5:30 PM, Harts Hill Inn
6. November 17, 2023 – Middle School Musical, 7:00 PM, High School Auditorium
7. November 18, 2023 – Middle School Musical, 2:00 & 7:00 PM, High School Auditorium
8. November 27, 2023 – Board of Education Meeting, 7:00 PM Regular Meeting, Middle/High School Multipurpose Room

ITEM VIII SUPERINTENDENT'S REPORT

1. Athletic Report Regarding Cross Country Events – Ms. Group
2. Educational, Health, Wellness, & Safety Initiatives – Ms. Group

ITEM IX BOARD FORUM

1. Board Development

ITEM X PUBLIC SESSION

ITEM XI PROPOSED EXECUTIVE SESSION (*for discussion of specific personnel*)

ITEM XII INFORMATION

1. Enrollment Reports as of September 30, 2023
2. Attendance Reports for September 1-30, 2023
3. NYS Association of Small City School Districts, Inc.'s News Release of 10/1/23

The public is encouraged to attend Board of Education Meetings, and their input is welcome during Public Sessions. The President may recognize and/or limit the amount of time people have to speak. The President, as spokesperson for the Board, will respond by thanking individuals for their comments. The President and/or the Vice-President may refer to another Board Member for a single response to any question. Requests for additional information will be referred to the Superintendent for a written response. The President may indicate that the expressed idea or concern will be considered by the Board at a future meeting. The person will be notified, if feasible, of the date on which the item will be discussed. (*Policy 2055*)

Item V-A – Personnel – October 23, 2023

A.

1. Approval to Remove Civil Service Appointments

- a. Sarah Badowski, substitute School Monitor/Teacher Aide effective October 17, 2023.
- b. Allyssa Coonrod, substitute School Monitor/Teacher Aide effective October 17, 2023.
- c. Thomas DePasquale, substitute School Monitor/Teacher Aide and substitute Cleaner effective October 17, 2023.
- d. Wendy DeWaine, substitute School Monitor/Teacher Aide effective October 17, 2023.
- e. Amy Erlenback, substitute School Monitor/Teacher Aide effective October 17, 2023.
- f. Alexander Mastro, substitute School Monitor/Teacher Aide effective October 17, 2023.
- g. Ryon Mondrick, substitute School Monitor/Teacher Aide effective October 17, 2023.
- h. Stefanie Peck, substitute School Monitor/Teacher Aide effective October 17, 2023.
- i. Randy Thomas, substitute School Monitor/Teacher Aide and substitute Cleaner effective October 17, 2023.
- j. Richard Roberts, substitute School Monitor/Teacher Aide effective October 17, 2023.
- k. Wendy Wilson, substitute School Monitor/Teacher Aide effective October 17, 2023.
- l. Kenneth Stover, substitute Bus Driver effective October 17, 2023.

2. Approval of Civil Service Leaves of Absence

- a. Linda Emig, Cleaner, approval of unpaid medical leave of absence on or about December 7, 2023 through on or about January 2, 2024.
- b. Renea Loucks, Teacher Aide, approval of unpaid medical leave of absence September 11, 2023.
- c. Amanda Jordan, Lunch Monitor, approval of unpaid medical leave of absence September 14, 2023.
- d. Alonah Crolius, Keyboard Specialist, approval of unpaid medical leave of absence September 13, 2023.
- e. Cheryl Richmond, Cleaner, approval of unpaid medical leave of absence August 30, 2023 through on or about October 31, 2023.
- f. Norma Happle, Teacher Aide, approval of unpaid personal leave of absence October 12, 2023.

3. Approval of Civil Service Changes in Status

- a. Lonniel Guile, substitute to probationary permanent Bus Driver effective September 5, 2023 with a 26-week probationary period concluding on March 19, 2024.
- b. Russel Urtz, substitute to probationary permanent Bus Driver effective September 5, 2023 with a 26-week probationary period concluding on March 19, 2024.
- c. Rachele Kolo, probationary to permanent Lunch Monitor effective April 17, 2023.
- d. Kayla Trail, probationary to permanent Teacher Aide effective May 8, 2023.
- e. Robyn Coufal, probationary to permanent Senior Account Clerk effective May 30, 2023.
- f. Kaila Lenhart, probationary to permanent Senior Account Clerk effective May 30, 2023.

4. Approval of Civil Service Appointment

- a. Stephanie Croman, probationary permanent Food Service Helper effective September 26, 2023 with a 26-week probationary period concluding on April 15, 2024.

5. Approval of Confidential Salary Adjustments

- a. Robyn Coufal, Senior Account Clerk effective July 1, 2023 with a salary of \$48,855.
- b. Kaila Lenhart, Senior Account Clerk effective July 1, 2023 with a salary of \$48,855.

6. Approval of Instructional Leaves of Absence

- a. Jennifer Blanchard, Occupational Therapist approval of unpaid personal leave of absence March 14 & 15, 2024.
- b. Christopher Carr, Science Teacher, approval of unpaid personal leave of absence May 5, 2024.
- c. Margaret Bristol, Literacy Specialist, approval of an unpaid medical leave of absence requesting the use of the Family Medical Leave Act effective October 17, 2023 through on or about November 15, 2023 (*in addition to a paid leave effective September 7, 2023 through October 16, 2023*).

7. Approval of Instructional Appointments

- a. Linda Kennedy, appointment as a long-term substitute Elementary Teacher effective on or about December 4, 2023 through on or about January 5, 2024 on Step 5 of the Teachers' Salary Schedule (\$249.26 per attendance day) following ten days at the certified substitute daily rate of \$115 per attendance day replacing Jen Deyo.
- b. Spencer Ford, appointment as a Physical Education Teacher effective October 23, 2023 on Step 7 of the Teachers' Salary Schedule +18 Graduate Hours (\$55,072) with a three-year tenure period concluding on October 23, 2026.
- c. Elizabeth Wise, appointment as a Library Media Specialist effective October 31, 2023 on Step 9 of the Teachers' Salary Schedule +36 Graduate Hours (\$60,494) with a four-year tenure period concluding on October 31, 2027.
- d. Susan Romero, as a long-term Library Media Specialist effective October 10, 2023 through October 30, 2023 on Step 5 of the Teachers' Salary Schedule (\$249.26 per attendance day) following 10 days at the uncertified substitute daily rate of \$105 per attendance day replacing Kaylyn Rose.

8. Approval and Removal of Instructional Substitute Appointments (*see attachment*)

9. Approval of Instructional Extra-Pay Assignments (*see attachments*)

- a. 2023/2024 and 2024/2025 Mentors – Revised
- b. 2023 Fall Coaches – Revised

B.

1. Approval of Memorandum of Agreement for Instructional Literacy Coach

VERNON VERONA SHERRILL CENTRAL SCHOOLS
Substitute Teacher Candidates October 23, 2023

Name	Certified	Assignment
Margaret Cummings	Yes	District-wide
Linda Kennedy	Yes	District-wide
Dion Putaski	No	District-wide
Alexandra Rentzis	No	District-wide
Anna Altawal	Yes	District-wide
Bianca Fazekas	No	District-wide
Cluadia Marsello	No	District-wide

Removal of Substitutes:

Kristin DeSalvio
Jeffery Martinez

Mentors 2023/24 and 2024/25

Patty Eychner-Guiliano - Coordinator

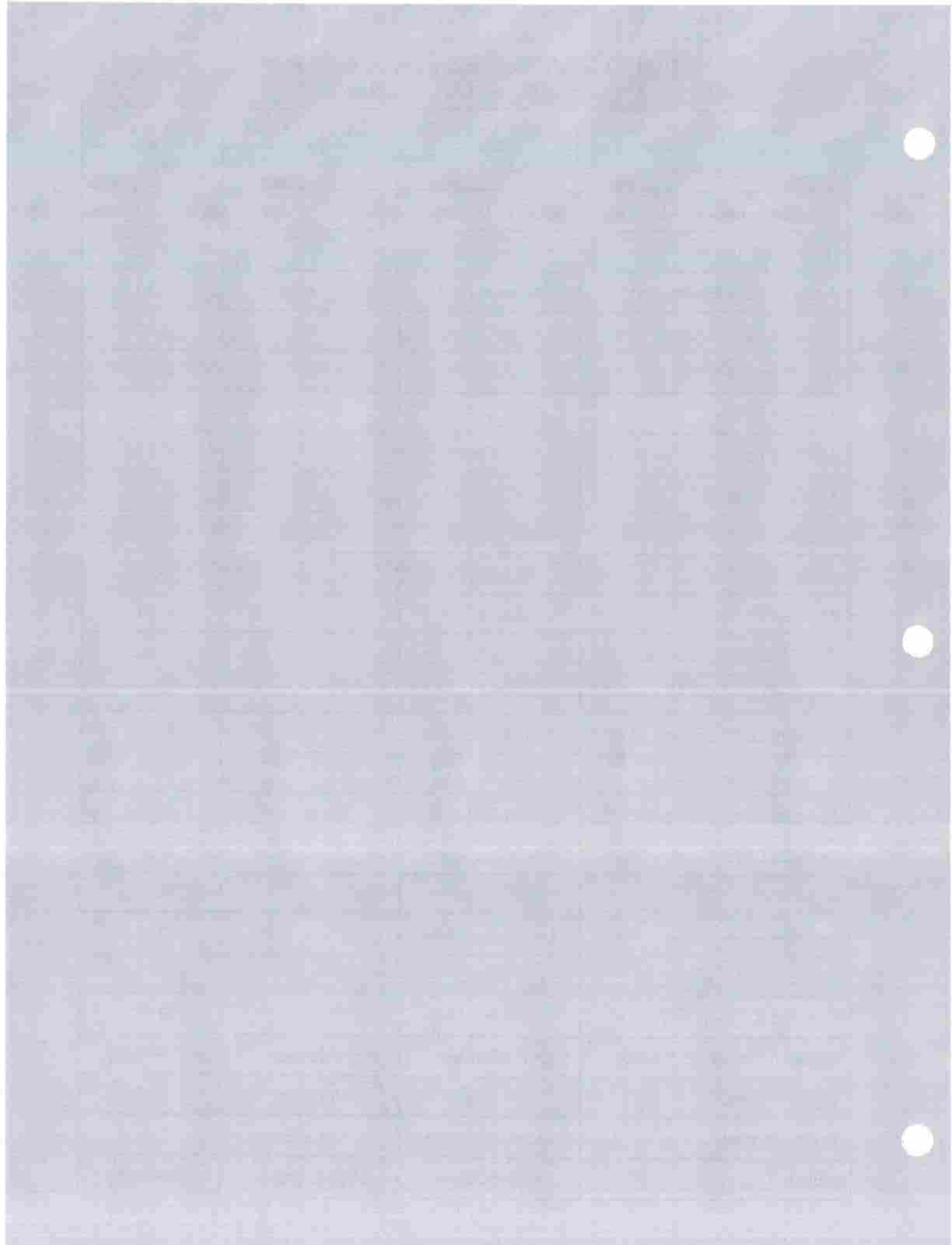
Location	Name
Wettel	Ashlee Rubyor
J.D. George	Stacy Blodgett
	Jennifer Deyo
	Andrea Jones
	Danielle Mineo-Kucerak
	Arika Sager
	David Vassenelli
McAllister	Erica Durante
	Alex Rose
	Kristin Sullivan
Middle School	Tiffany Azzarito
	Nora Burnop
	Benjamin Daley
	Chad Hodkinson
High School	Daniel Domachowske
	Jamie Dygert
	William McCoy
	Kayla McDonough
	Jolene Vanderhoof

Revised 10-23-23

2023 VVS Fall Sports Extra Pay Assignments

Requesting Supervisor: Erin Sanchez

Assignment	Staff Assigned	Extra Pay Level	Rate of Pay
Head Cross Country - Girls	Todd Bauer	4	\$4,807
Head Cross Country - Boys	Mike Dunne	4	\$4,807
Head Field Hockey	Kevin Zito	8	\$7,612
Assistant Field Hockey - JV	Spencer Ford	4	\$4,807
Assistant Field Hockey - Mod.	Elaine Hogan	4	\$4,807
Head Varsity Football	Gary Oliver	9	\$8,506
Assistant Football	Chris LeBlanc	5	\$5,219
Assistant Football	Andy Cossette	5	\$5,219
Assistant Football	Jeff Babcock	5	\$5,219
Assistant Football	Brad Hartstein	5	\$5,219
Assistant Football	Pat Whipple	5	\$5,219
Assistant Football	Mike Collins	5	\$5,219
Head Varsity Girls Soccer	Shawn Lynch	8	\$7,612
Assistant Girls' Soccer - JV	John Protheroe	4	\$4,807
Assistant Girls' Soccer - Mod.	Tiffany Azzarito	4	\$4,807
Head Varsity Boys' Soccer	Frank Mitchell	8	\$7,612
Assistant Boys' Soccer - JV	Dan Miller	4	\$4,807
Assistant Boys' Soccer - Mod.	Matt Maguire	4	\$4,807
Girls' Tennis	Todd Donnelly	4	\$4,807
Assistant Girls' Tennis	Michael Jankiewicz	1	\$2,363
Assistant Girls' Tennis	Todd Donnelly	.75 of Level 1	\$1,772.25
Modified XC Boys and Girls	Danielle Jeffery	2	\$3,583
Varsity Boys Soccer	Dylan DuChene	Volunteer	N/A
Varsity Football	Jake Engler	Volunteer	N/A
Varsity Football	Phoenix Weydig	Volunteer	N/A
Athletic Trainer	Taylor Dwyer	Athletic Trainer	\$24/hour



ITEM VI – FINANCE

VI-A

1. Approval of Treasurer’s Report Ending July 31, 2023

FUND	BALANCE FORWARD 6/30/2023	RECEIPTS	DISBURSEMENTS	ENDING BALANCE 7/31/2023
General Fund Checking (A200.00)	\$40,702.95	\$0.00	\$1,843.13	\$38,859.82
Health Insurance Checking	\$210,664.72	\$365,239.36	\$316,397.31	\$259,506.77
General Fund Savings (201.00)	\$12,137.88	\$1,577.39	\$10,238.75	\$3,476.52
General Fund Savings (201.01)	\$2,807,713.43	\$246,131.29	\$571,554.42	\$2,482,290.30
School Lunch Checking	\$107,257.21	\$2,336.92	\$50,809.30	\$58,984.83
NBT GF Checking (A202.00)	\$3,066,349.97	\$737,043.94	\$2,368,431.24	\$1,434,962.67
Special Revenue Checking	\$35,377.51	\$0.00	\$0.00	\$35,377.51
Special Aid Checking	\$0.00	\$10,238.75	\$10,238.75	\$0.00
Capital Fund Checking	\$3.13	\$0.51	\$0.00	\$3.64
Capital Reserve - Facilities	\$0.00	\$0.00	\$0.00	\$0.00
Debt Service Savings	\$14,253.67	\$2,074.67	\$0.00	\$16,328.34
Dental Checking	\$20,000.00	\$22,799.10	\$22,799.10	\$20,000.00

2. Approval of General Fund Budget Report Ending July 31, 2023
3. Approval of Special Aid Fund Report Dated July 31, 2023
4. Approval of School Lunch Fund Report Ending July 31, 2023
5. Approval of Treasurer’s Report Ending August 31, 2023

FUND	BALANCE FORWARD 7/31/2023	RECEIPTS	DISBURSEMENTS	ENDING BALANCE 8/31/2023
General Fund Checking (A200.00)	\$38,859.82	\$0.00	\$0.00	\$38,859.82
Health Insurance Checking	\$259,506.77	\$334,938.68	\$390,381.28	\$204,064.17
General Fund Savings (201.00)	\$3,476.52	\$2,031.55	\$101,591.36	\$704,216.71
General Fund Savings (201.01)	\$2,482,290.30	\$4,058,035.18	\$582,995.92	\$5,957,329.56
School Lunch Checking	\$58,984.83	\$1,728.88	\$22,794.74	\$37,918.97
NBT GF Checking (A202.00)	\$1,434,962.67	\$1,241,805.72	\$1,946,054.56	\$730,713.83
Special Revenue Checking	\$35,377.51	\$0.00	\$0.00	\$35,377.51
Special Aid Checking	\$0.00	\$101,591.36	\$101,591.36	\$0.00
Capital Fund Checking	\$3.64	\$0.00	\$0.00	\$3.64
Capital Reserve - Facilities	\$0.00	\$741,033.97	\$0.00	\$741,033.97
Debt Service Savings	\$16,328.34	\$2,079.96	\$0.00	\$18,408.30
Dental Checking	\$20,000.00	\$26,657.50	\$26,657.50	\$20,000.00

6. Approval of General Fund Budget Report Ending August 31, 2023
7. Approval of Special Aid Fund Report Dated August 31, 2023
8. Approval of School Lunch Fund Report Ending August 31, 2023

9. Acceptance of Claims Auditor's Approval to Pay Warrants Dated September 15 & 30, 2023
10. Acceptance of Claims Auditor's Approval to Pay September Warrants – General Fund
11. Acceptance of Claims Auditor's Approval to Pay September Warrants – Special Aid Fund
12. Acceptance of Claims Auditor's Approval to Pay September Warrants – School Lunch Fund
13. Approval of General Fund Budget Report Ending September 30, 2023
14. Approval of Special Aid Fund Report Dated September 30, 2023

VI-B

1. Acceptance of Independent Auditor's Report
2. Approval of Application for Correction of Real Property Taxes
3. Acceptance of School Lunch Pals Donations
4. Review & Approval of 2023/2024 budget Vote & School Board Election Calendar
5. Acceptance of Audited Extra Classroom Activity Account Statements for the Period of 7/1/23-9/30/23