

MEMBERS PRESENT: Mr. Adamkowski, Mr. Adams, Ms. Boice, Mr. Cole, Mr. Kinne, Ms. McMullen, Mr. Moats, Ms. Netzband, & Ms. Pangburn

OTHERS PRESENT: Ms. Group, Mr. Wixson, Ms. Whalen, & Ms. Whooten

A Board of Education Workshop was held at 5:30 PM in the Middle/High School Group Instruction Rooms. The Audit Committee met at 7:15 PM.

ITEM I CALL TO ORDER AND ROLL CALL BY CLERK OF THE BOARD FOR THE PRIOR YEAR

Ms. Whooten called the regular meeting to order at 7:32 PM.

ITEM II OATHS

Members signed their oaths for the 2023-2024 school year.

ITEM III ELECTION OF BOARD PRESIDENT

Ms. Whooten called for nominations for Board President.

A MOTION WAS MADE BY MR. MOATS AND SECONDED BY MR. ADAMKOWSKI TO NOMINATE MS. PANGBURN FOR THE POSITION OF BOARD PRESIDENT.

AYES – 9 NAYS – 0 EXCUSED - 0 MOTION CARRIED

ITEM IV MEETING TURNED OVER TO PRESIDENT

Ms. Whooten turned the meeting over to President Pangburn.

ITEM V ELECTION OF VICE PRESIDENT

President Pangburn called for nominations for Vice President.

A MOTION WAS MADE BY MS. PANGBURN AND SECONDED BY MR. MOATS TO NOMINATE MS. NETZBAND FOR THE POSITION OF BOARD VICE PRESIDENT.

AYES – 9 NAYS – 0 EXCUSED - 0 MOTION CARRIED

ITEM VI PUBLIC HEARING TO REVIEW CHANGES TO DISTRICT CODE OF CONDUCT

Ms. Group reviewed the changes to the District Code of Conduct. There was no public comment.

ITEM VII APPOINTMENTS

A MOTION WAS MADE BY MS. NETZBAND AND SECONDED BY MS. BOICE TO APPROVE ITEM VII.

AYES – 9 NAYS – 0 EXCUSED - 0 MOTION CARRIED

ITEM VIII DESIGNATION OF OFFICIAL DEPOSITORIES FOR MANAGEMENT OF FUNDS, INVESTING, AND BORROWING

A MOTION WAS MADE BY MR. MOATS AND SECONDED BY MR. ADAMKOWSKI TO APPROVE ITEM VIII.

AYES – 9 NAYS – 0 EXCUSED - 0 MOTION CARRIED

ITEM IX DESIGNATE OFFICIAL NEWSPAPER

A MOTION WAS MADE BY MS. BOICE AND SECONDED BY MR. ADAMS TO APPROVE ITEM IX.

AYES – 9 NAYS – 0 EXCUSED - 0 MOTION CARRIED

ITEM X BONDS – BLANKET BOND TO INCLUDE DISTRICT TREASURER, DEPUTY TREASURER, CENTRAL TREASURER ACTIVITIES FUNDS, INTERNAL CLAIMS AUDITOR, AND TAX COLLECTOR

A MOTION WAS MADE BY MR. COLE AND SECONDED BY MR. ADAMS TO APPROVE ITEM X.

AYES – 9 NAYS – 0 EXCUSED - 0 MOTION CARRIED

ITEM XI CREATE PETTY CASH FUNDS IN THE FOLLOWING AMOUNTS

A MOTION WAS MADE BY MS. BOICE AND SECONDED BY MR. MOATS TO APPROVE ITEM XI.

AYES – 9 NAYS – 0 EXCUSED - 0 MOTION CARRIED

ITEM XII BOARD OF EDUCATION 2023/2024 MEETING CALENDAR

A MOTION WAS MADE BY MS. NETZBAND AND SECONDED BY MR. COLE TO APPROVE ITEM XII.

AYES – 9 NAYS – 0 EXCUSED - 0 MOTION CARRIED

ITEM XIII BOARD OF EDUCATION 2023/2024 COMMITTEE PARTICIPATION

A MOTION WAS MADE BY MR. ADAMKOWSKI AND SECONDED BY MS. NETZBAND TO APPROVE ITEM XIII.

AYES – 9 NAYS – 0 EXCUSED - 0 MOTION CARRIED

A MOTION WAS MADE BY MR. MOATS AND SECONDED BY MS. NETZBAND TO ADJOURN THE ORGANIZATIONAL MEETING AT 7:52 PM.

AYES – 9 NAYS – 0 EXCUSED - 0 MOTION CARRIED

Respectfully submitted by:



Tamara Whooten
Clerk of the Board of Education

Attachments: 7/5/23 Organizational Meeting Agenda

tlw/BM7523

**VERNON-VERONA-SHERRILL
BOARD OF EDUCATION
ORGANIZATIONAL MEETING AGENDA**

July 5, 2023

7:00 PM – Middle/High School Group Instruction Rooms

- 5:30 PM Board of Education Workshop**
- 6:45 PM Audit Committee Meeting**
- ITEM I CALL TO ORDER AND ROLL CALL BY CLERK OF THE BOARD FOR THE PRIOR YEAR**
- ITEM II OATHS**
- ITEM III ELECTION OF BOARD PRESIDENT**
- ITEM IV MEETING TURNED OVER TO PRESIDENT**
- ITEM V ELECTION OF VICE PRESIDENT**
- ITEM VI PUBLIC HEARING TO REVIEW CHANGES TO DISTRICT CODE OF CONDUCT**

Consent Items*****

ITEM VII APPOINTMENTS

- a. Clerk Tamara Whooten
- b. Asst. Clerk Mark Wixson
- c. Treasurer Sherri Froass
- Deputy Treasurer April Sobieraj
- d. Tax Collector Paula Pawlikowski
- e. Deputy Tax Collectors April Sobieraj
- Patty Kahler
- f. School Attorneys Hodgson Russ, LLP
- Ferrara Fiorenza PC
- Costello, Cooney, & Fearon, PLLC
- Madison/Oneida BOCES Shared Legal Services
- OneGroup
- g. Insurance Agent Mark Wixson
- h. Records Management Officer Carrie Hodkinson - H.S.
- i. Comptroller of Extra Curricular Funds Carrie Hodkinson – M.S.
- Vincent Pompo – W.A. Wettel Elementary School
- Gary Bissailon – J.D. George Elementary School
- Elisabeth Relyea – E.A. McAllister Elementary School
- j. Treasurer of Extra Curricular Funds Jill Collins – H.S.
- Jessica Jones/Jill Collins – M.S.
- Tracy Killian – W.A. Wettel Elementary School
- Jacqueline Cole – J.D. George Elementary School
- Katherine McKenna – E.A. McAllister Elementary School
- k. District Representative for Federal Funds & Authority to Apply for Same Martha Group
- l. Secretary to the Board of Education Tamara Whooten
- m. School Physicians TriValley Family Practice
- n. Purchasing Agent Paula Pawlikowski

ORGANIZATIONAL MEETING

JULY 5, 2023

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ITEM VII APPOINTMENTS CONT'D

o. Assistant Purchasing Agent	Mark Wixson
p. Claims Auditor Substitute Claims Auditor	Christine Breckenridge April Sobieraj
q. Independent External Auditor	Crowley and Halloran, CPA, P.C.
r. District Audit Committee	Board of Education
s. Certification of District Payroll	Mark Wixson
t. Certification of Warrant Substitute Certification of Warrant	Christine Breckenridge April Sobieraj
u. District Committee on Special Education	(see attached)
v. Sub-Committees on Special Education	(see attached)
w. Committee on Pre-School Education (CPSE)	(see attached)
x. Section 504 Compliance Officer and Facilitators	(see attached)
y. CSE Parent Representatives 2023-2024	(see attached)
z. Local Enforcement Agency (LEA) Designee of the Asbestos Management Plan	Ronald Gregory
aa. Authorization to Approve Corrected Tax Rolls	Martha Group
bb. Dignity for All Students Act (DASA) Coordinators	Carrie Hodkinson/Brandy-Lee Lappin – H.S. Carrie Hodkinson/Christina Ballard - M.S. Vince Pompo/Jasmine Peck – Vernon Gary Bissaillon/Maria Tschaar – Verona Elisabeth Relyea/Christine Bolton – Sherrill Patrick Goodman
cc. Medicaid Compliance Officer	Patrick Goodman/Jessica Casamento
dd. Authorization to Approve STAC Forms	Amanda Palmer, Glenn “Chip” Thron
ee. Extra-Curricular Appeals Committee	Tina Laramie, Mark Wixson, Justin Ferreira
ff. District Credit Card Users	Mark Wixson
gg. Data Protection Officer	Martha Group
hh. Records Access Appeal Officer	Erin Tiffany
ii. Title IX Compliance Officer	

ITEM VIII DESIGNATION OF OFFICIAL DEPOSITORIES FOR MANAGEMENT OF FUNDS, INVESTING, AND BORROWING

- ◆ Community Bank, N.A.
 - ◆ NBT Bank
 - ◆ BNY Mellon (Bank of America)
 - ◆ Access Federal Credit Union
- A. Community Bank, N.A.
1. General Fund Checking Account #5102026194
 2. Special Aid Checking Account #13000047
 3. School Lunch Checking Account #13000055
 4. General Fund - T.M. #22000291
- B. NBT Bank
1. Extra Curricular Checking Account (W.A. Wettel Elementary) #614113071
 2. Extra Curricular Checking Account (J.D. George Elementary) #614113098
 3. Extra Curricular Checking Account (E.A. McAllister Elementary) #614113101
 4. Extra Curricular Checking Account - (Middle School) #23001730
 5. Payroll Account #23001279
 6. Capital Fund Checking Account #23001477
 7. Capital Money Market Account #22030540

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ITEM VIII DESIGNATION OF OFFICIAL DEPOSITORIES FOR MANAGEMENT OF FUNDS, INVESTING, AND BORROWING CONT'D

8. General Fund Checking Account Fund #23001587
 9. General Fund Money Market #22037701
 10. Debt Service Fund Money Market Account #22037833
 11. Health Insurance Checking Account Fund #12118825
 12. Special Revenue Checking Account #614516109
 13. Dental Insurance Checking Account #614325168
 14. Donations Account #7100793487
- C. Community Bank, N.A.
1. Extra Curricular Checking Account - (Sr. High) #5101954784
 2. Vernon Verona Sherrill FFA Checking Account #5101954750
- D. Access Federal Credit Union
1. Vernon Verona Sherrill FFA Savings Account #0000426335

ITEM IX DESIGNATE OFFICIAL NEWSPAPER

- a. Rome Daily Sentinel

ITEM X BONDS - BLANKET BOND TO INCLUDE DISTRICT TREASURER, DEPUTY TREASURER, CENTRAL TREASURER ACTIVITIES FUNDS, INTERNAL CLAIMS AUDITOR, AND TAX COLLECTOR

ITEM XI CREATE PETTY CASH FUNDS IN THE FOLLOWING AMOUNTS

- | | |
|--|------|
| a. Middle School – Jessica Jones | \$75 |
| b. Senior High School – Jill Collins | \$75 |
| c. J.D. George Elementary School – Jacqueline Cole | \$50 |
| d. E.A. McAllister Elementary School – Katherine McKenna | \$50 |
| e. W.A. Wettel Elementary School – Tracy Killian | \$50 |
| f. District Office – Tamara Whooten | \$75 |

ITEM XII BOARD OF EDUCATION 2023/2024 MEETING CALENDAR

ITEM XIII BOARD OF EDUCATION 2023/2024 COMMITTEE PARTICIPATION

ITEM XIV ADJOURNMENT

