

**MEMBERS PRESENT:** Mr. Adamkowski, Mr. Adams, Ms. Boice, Mr. Brewer, Mr. Moats, Miss Netzband, & Ms. Pangburn

**MEMBERS EXCUSED:** Mr. Cole

**OTHERS PRESENT:** Ms. Group, Mr. Wixson, & Ms. Whooten

President Moats called the meeting to order at 6:00 PM.

**A MOTION WAS MADE BY MR. ADAMS AND SECONDED BY MS. PANGBURN TO GO INTO EXECUTIVE SESSION FOR DISCUSSION OF SPECIFIC PERSONNEL AND PENDING LITIGATION AT 6:00 PM.**

**AYES – 7                      NAYS – 0                      EXCUSED - 1                      MOTION CARRIED**  
*(Cole)*

The Board came out of executive session at 7:00 PM.

**ITEM I            PUBLIC SESSION**

Mr. Henry from Verona inquired about another vote on the Sherrill Kenwood Library and another vote on the facilities project. Ms. Group indicated that the board is awaiting the Commissioner’s decision on the appeal related to the Sherrill Kenwood Library vote, and the board has not made a decision on the facilities vote yet.

Mr. Iannello from Verona expressed concern with the Sherrill Kenwood Library vote.

Mr. Moats read a statement regarding the district’s position related to the Sherrill Kenwood Library vote.

**ITEM II            AGENDA APPROVAL/REVISIONS**

**A MOTION WAS MADE BY MS. PANGBURN AND SECONDED BY MS. NETZBAND TO APPROVE ITEM II.**

**AYES – 7                      NAYS – 0                      EXCUSED - 1                      MOTION CARRIED**  
*(Cole)*

**ITEM III            APPROVAL OF DECEMBER 14, 2022 & DECEMBER 19, 2022 BOARD OF EDUCATION MEETING MINUTES**

**A MOTION WAS MADE BY MR. ADAMS AND SECONDED BY MS. BOICE TO APPROVE ITEM III.**

**AYES – 7                      NAYS – 0                      EXCUSED - 1                      MOTION CARRIED**  
*(Cole)*



3. Acceptance of Donation from Utica National for VVS Senior Citizen Holiday Breakfast

**A MOTION WAS MADE BY MS. PANGBURN AND SECONDED BY MS. BOICE TO APPROVE ITEM VI-B.3.**

**AYES – 7**

**NAYS – 0**

**EXCUSED - 1**  
*(Cole)*

**MOTION CARRIED**

**ITEM VII PRESIDENT’S REPORT**

Mr. Moats reviewed the calendar of events.

**ITEM VIII SUPERINTENDENT’S REPORT**

1. Support Services Report – Mr. Wixson, Mr. Gregory, Ms. Ackerman, Mr. Peck, & Mr. Boyson presented this report. Mr. Oaksford was also in attendance in support of this report.
2. Educational, Health, Wellness, & Safety Initiatives – Ms. Group provided this report, and Mr. Wixson provided an update on safety.
3. Exit Poll – Ms. Whalen provided a breakdown via PowerPoint on the Exit Poll results and expressed thanks to the two senior students who worked the exit poll for the facilities project vote as part of their senior project and earned a seal of civic readiness.

**ITEM IX BOARD FORUM**

Mr. Moats encouraged board members to talk with community members when they are out in the community regarding upcoming open seats on the board.

Ms. Pangburn indicated that she will be away for the February board meeting.

**ITEM X PUBLIC SESSION**

A community member expressed concern that the Exit Poll report didn’t occur earlier in the meeting as several community members departed prior to the report and she felt it would have been good information for them to hear.

Mr. Pfisterer of Verona shared his thoughts on how the district might consider sharing pertinent information related to a future facilities vote referencing the Clinton School District facilities vote newsletter.

Mr. Iannello of Verona inquired about the date of the vote on the Sherrill Kenwood Library.

Mr. Getman of Verona suggested sharing the names of those who participate on future Facilities Committees with community members if the participants agree.

**A MOTION WAS MADE BY MS. NETZBAND AND SECONDED BY MS. PANGBURN TO  
ADJOURN THE MEETING AT 10:29 PM.**

**AYES – 7**

**NAYS – 0**

**EXCUSED - 1**

*(Cole)*

**MOTION CARRIED**

Respectfully submitted by:



Tamara Whooten  
Clerk of the Board of Education

Attachments: 12323 Agenda, Personnel, & Finance Pages

tlw/BM12323



**VERNON VERONA SHERRILL  
BOARD OF EDUCATION MEETING AGENDA**

**January 23, 2023 – 7:00 PM**

**Middle/High School Group Instruction Rooms**

**DISTRICT VISION**

The Vernon Verona Sherrill School District aspires to be valued for compassionate service and responsiveness to all members of our community.

**DISTRICT MISSION**

The Mission of the Vernon Verona Sherrill School District is to nurture curiosity, support students' social-emotional well-being and academic growth, and prepare them to embrace challenges, learning opportunities, diversity, and civic responsibility for success in their future endeavors.

**6:00 PM EXECUTIVE SESSION** *(for discussion of specific personnel & pending litigation)*

**ITEM I PUBLIC SESSION**

**ITEM II AGENDA APPROVAL/REVISIONS**

**ITEM III APPROVAL OF DECEMBER 14, 2022 & DECEMBER 19, 2022 BOARD OF EDUCATION MEETING MINUTES**

**Consent Items\*\*\*\*\***

**ITEM V-A APPROVAL OF PERSONNEL ACTION**

1. Acceptance of Civil Service Resignation
2. Approval of Civil Service Leaves of Absence
3. Approval of Civil Service Change in Status
4. Approval of Civil Service Appointments
5. Approval of Instructional Leave of Absence
6. Acceptance of Instructional Resignations
7. Approval of Instructional Appointments
8. Approval & Removal of Instructional Substitute Appointments
9. Approval of Instructional Extra-Pay Assignments

**ITEM VI-A FINANCE ACTION**

1. Acceptance of Claims Auditor's Approval to Pay Warrants dated December 15 & 31, 2022
2. Acceptance of Claims Auditor's Approval to Pay December Warrants – General Fund
3. Acceptance of Claims Auditor's Approval to Pay December Warrants – Special Aid Fund
4. Acceptance of Claims Auditor's Approval to Pay December Warrants – School Lunch Fund
5. Acceptance of Claims Auditor's Approval to Pay December Warrants – Capital Fund
6. Approval of Treasurer's Report Ending December 31, 2022
7. Approval of General Fund Budget Report Ending December 31, 2022
8. Approval of Special Aid Fund Report Dated December 31, 2022
9. Approval of School Lunch Fund Report Ending November 30, 2022

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**ITEM IV-B POLICY ACTION**

1. Acceptance of CPSE, Sub-CSE, 504, & Manifestation Committee Recommendations

**ITEM VI-B FINANCE ACTION**

1. Award of Contract in the amount of \$119,000 to Corporate Flooring Innovations, Inc. Bergin, NY for the 2022-23 Capital Outlay Project for flooring replacement at W.A. Wettel Elementa School, NYSED Project # 41-20-00-05-0-002-010
2. Acceptance of Superintendent's Award
3. Acceptance of Donation from Utica National for VVS Senior Citizen Holiday Breakfast

**ITEM VII PRESIDENT'S REPORT**

1. January 26, 2023 – SBI Program, Legislative Forum, Oneida BOCES, 6:00 PM Registration/Coffee & Dessert, 6:30 PM Program (*combined with 1/25/23 program – Ms. Group & Mr. Moats are registered*)
2. February 4, 2023 – Budget Workshop, 8:30 AM, Administration Building
3. February 27, 2023 – Board of Education Meeting, 7:00 PM, Middle/High School Group Instruction Rooms

**ITEM VIII SUPERINTENDENT'S REPORT**

1. Support Services Report – Mr. Wixson
2. Educational, Health, Wellness, & Safety Initiatives – Ms. Group  
- Safety Report – Mr. Wixson
3. Exit Poll – Ms. Whalen

**ITEM IX BOARD FORUM**

**ITEM X PUBLIC SESSION**

1. Acknowledgement Note from Elissa Widomski re: Senior Citizen Holiday Breakfast
2. Enrollment Reports of November 30, 2022 & December 31, 2022
3. LRP Publications, Inc.'s *Board & Administrator for School Board Members*, December 2022, January 2023, & February 2023

The public is encouraged to attend Board of Education Meetings, and their input is welcome during Public Sessions. The President may recognize and/or limit the amount of time people have to speak. The President, as spokesperson for the Board, will respond by thanking individuals for their comments. The President and/or the Vice-President may refer to another Board Member for a single response to any question. Requests for additional information will be referred to the Superintendent for a written response. The President may indicate that the expressed idea or concern will be considered by the Board at a future meeting. The person will be notified, if feasible, of the date on which the item will be discussed. (*Policy 2055*)



## Item V-A – Personnel – January 23, 2023

### A.

#### 1. Acceptance of Civil Service Resignation

- a. Danielle Beacraft, substitute Food Service Helper effective January 17, 2023.

#### 2. Approval of Civil Service Leaves of Absence

- a. Jessica Jones, approval of unpaid leave of absence as a Keyboard Specialist ~~October 9, 2022~~ March 9, 2023 for personal reasons.
- b. Ted Meacham, approval of unpaid leave of absence as a Bus Driver January 11 – 13, 2023 for personal reasons.
- c. Hannah Panebianco, approval of unpaid leave of absence as a Lunch Monitor December 22, 2022 for personal reasons.
- d. Karen Simons, approval of unpaid leave of absence as a Teacher Aide December 22, 2022 for family medical emergency.
- e. Alexandra Netzband, approval of unpaid leave of absence as a Lunch Monitor December 19, 2022 for medical reasons.
- f. Rachele Kolo, approval of unpaid leave of absence as a Lunch Monitor effective December 12 & 13, 2022 for medical reasons.
- g. Jennifer Boncella, approval of unpaid leave of absence as a Health Care Aide effective December 14, 2022 – January 6, 2023 for medical reasons.
- h. Norma Happle, approval of unpaid leave of absence as a Teacher Aide effective December 9 & 12, 2022 for personal reasons.
- i. Elizabeth Powers, approval of unpaid leave of absence as a Lunch Monitor effective December 8, 2022 for medical reasons.

#### 3. Approval of Civil Service Changes of Status

- a. Dorea Joy, probationary to permanent School (Bus) Monitor effective January 4, 2023.
- b. Ronald Winn, substitute to probationary permanent Bus Driver effective January 12, 2023 with a 52-week probationary period concluding on April 24, 2024.

#### 4. Approval of Civil Service Appointments

- a. Alison Gugnacki, probationary permanent School (Lunch) Monitor effective January 3, 2023 with a 52-week probationary period concluding on April 9, 2024.
- b. Emily Hall, substitute School Monitor/Teacher Aide effective January 10, 2023.
- c. Michael Geary, substitute Bus Driver effective January 6, 2023.
- d. Jessica Yerdon, probationary permanent Part-time Clerk effective January 17, 2023 with a 52-week probationary period concluding on April 30, 2024.
- e. Carol Beecher, probationary permanent School (Lunch) Monitor effective January 17, 2023 with a 52-week probationary period concluding on April 30, 2024.
- f. Gail Raynsford, substitute Food Service Helper effective January 17, 2023.
- g. Wanda Koehler, substitute Clerk and substitute Food Service Helper effective January 19, 2023.
- h. Carla Baldwin-Mann, probationary permanent Teacher Aide effective February 2, 2023 with a 52-week probationary period concluding on May 16, 2024.

#### 5. Acceptance of Instructional Resignations

- a. Phyllis Pryor, acceptance of resignation as an Elementary Teacher effective June 30, 2023 for the purpose of retirement.
- b. Patricia Hobbs, acceptance of resignation as a Middle School English Teacher effective June 30, 2023 for the purpose of retirement.
- c. Janice Miley, acceptance of resignation as a Special Education/ENL Teacher effective July 1, 2023 for the purpose of retirement.

- d. Donna Schonewetter, acceptance of resignation as High School English Teacher effective July 1, 2023 for the purpose of retirement.
- e. Adam Chandler, acceptance of resignation as Music Teacher effective January 3, 2023.

**6. Approval of Instructional Appointments**

- a. Jessica Williams, appointment as a long-term substitute Music Teacher effective January 3, 2023 through on or about January 27, 2023 on Step 5 of the Teachers' Salary Schedule (\$243.86 per attendance day) following ten days at the substitute daily rate of \$105 per attendance day replacing Anne DeSalvatore.
- b. Diana Adams, appointment as a long-term substitute Special Education Teacher effective September 1, 2022 through ~~December 22, 2022~~ June 30, 2023 on Step 5 of the Teachers' Salary Schedule (\$243.86 per attendance day) following ten days at the retiree substitute daily rate of \$125 per attendance day replacing Dominick Timpano at the Middle School.
- c. Cassandra Dolan, appointment as a long-term substitute Music Teacher effective January 23, 2023 through on or about March 3, 2023 on Step 5 of the Teachers' Salary Schedule (\$243.86 per attendance day) following ten days at the substitute daily rate of \$105 per attendance day replacing Anne DeSalvatore.

**7. Approval and Removal of Instructional Substitute Appointments (*see attachment*)**

**8. Approval of Instructional Extra-Pay Assignments (*see attachments*)**

- a. 2022/2023 Winter Sports – Revised
- b. 2022/2023 High School Musical
- c. 2022/2023 Elementary Liaisons

**9. Approval of Administrative Stipend**

- a. Carrie Hodkinson, Acting High School Principal in the amount of ~~\$200/day~~ \$244/day effective August 3, 2022.



**VERNON VERONA SHERRILL CENTRAL SCHOOLS**  
**Substitute Teacher Candidates January 23, 2023**

**Conditional Appointments**

<i>Name</i>	<i>Certified</i>	<i>Subjects</i>	<i>Justification</i>
Anna Rossi	No	District-wide	The appointment is necessary to protect the health, education or safety of students or staff.
Kelli Zielinski	Yes	District-wide	The appointment is necessary to protect the health, education or safety of students or staff.
Ellie Rose	No	District-wide	The appointment is necessary to protect the health, education or safety of students or staff.
Madelyn Miner	No	District-wide	The appointment is necessary to protect the health, education or safety of students or staff.
Ryleigh Bickom	No	District-wide	The appointment is necessary to protect the health, education or safety of students or staff.
Alexis Adamkowski	No	District-wide	The appointment is necessary to protect the health, education or safety of students or staff.
Jessica Buckingham	No	District-wide	The appointment is necessary to protect the health, education or safety of students or staff.
Walter Schmidt	No	District-wide	The appointment is necessary to protect the health, education or safety of students or staff.
Noelle L. LeBlanc	No	District-wide	The appointment is necessary to protect the health, education or safety of students or staff.
Brady SanFilippo	No	District-wide	The appointment is necessary to protect the health, education or safety of students or staff.
Robert Beach	No	District-wide	The appointment is necessary to protect the health, education or safety of students or staff.
Jenna Watson	No	District-wide	The appointment is necessary to protect the health, education or safety of students or staff.
Cassandra Dolan	No	District-wide	The appointment is necessary to protect the health, education or safety of students or staff.

**Removal of Substitutes:**

David Fox  
 Laurie Marchesani  
 Tracey Mariano  
 Svetlana Suprunchik (1/31/22)  
 Forest Stewart  
 Holly Sroka  
 Jenna Smolinski  
 Caleb Wimmer

**2022-2023 Winter Sports  
Extra Pay Assignments**

	Title	Name	Level	Stipend
Boys Basketball	Head Coach	Andy Cossette	9	\$8,183
Boys Basketball	JV/Assistant	Justin VanDuluitgaarden	5	\$5,021
Boys Basketball	Modified/Assistant	Mike Collins	5	\$5,021
Boys Basketball	Modified/Assistant	Matt Maguire	5	\$5,021
Boys Basketball	Volunteer	Steph VanDuluitgaarden		
Girls Basketball	Head Coach	Randy Thomas	9	\$8,183
Girls Basketball	JV/Assistant	Stephen Tomaino	5	\$5,021
Girls Basketball	Modified/Assistant	Chad Hodgkinson	5	\$5,021
Boys Bowling	Head Coach	Pat Whipple	2	\$3,447
Girls Bowling	Head Coach	Barb Corrice	2	\$3,447
Indoor Track	Head Coach	Todd Bauer	5	\$5,021
Indoor Track	Assistant Coach	Dan Margo	2	\$3,447
Boys Swim	Head Coach	Kristin Hicks	.5 of 1	\$1,136.50
Wrestling	Head Coach	Tyler Ayers <i>Emergency Conditional 11/1/22 – 1/17/23</i>	9	\$8,183
Wrestling	JV/Assistant	Tony Cutria <i>Emergency Conditional 11/1/22 – 1/10/23</i>	5	\$5,021
Wrestling	Modified/Assistant	George Peavey	5	\$5,021
Wrestling	Volunteer	Mark Peavey		
Boys Volleyball	Head Coach	Alex Rose	7	\$6,452
Boys Volleyball	JV/Assistant	Spencer Ford	4	\$4,624
Boys Volleyball	Modified/Assistant	Shawn Lynch	4	\$4,624
Boys Volleyball	Volunteer	Nate Brewer		
Girls Volleyball	Head Coach	Shannon Weaver	9	\$8,183
Girls Volleyball	JV/Assistant	Katie Fortier	5	\$5,021
Girls Volleyball	Modified/Assistant	Kelly Breckenridge	5	\$5,021
Girls Volleyball	Modified/Assistant	Michelle Gorges	5	\$5,021
Cheerleading	Varsity	Katelyn Adams	2	\$3,447
Boys Baseball	JV/Varsity	Jim Synakowski		
Boys Baseball	JV/Varsity	Alex Winchell		

**2022-23 High School Extra Pay Assignments  
Requesting Supervisor: Carrie Hodkinson**

Assignment	Staff Assigned	Extra-Pay Level	Rate of Pay
Musical Vocal Director	Jane Beck	Level 1	\$ 2,273.00
Musical Costume Designer/Wardrobe Supervisor	Elissa Widomski	.5 of Level 1	\$ 1,136.50
Musical Business Manager	Jill Collins	Level 1	\$ 2,273.00
Art Director for Musical	Eileen Clanton	Level 1	\$ 2,273.00
Auditorium Stage Manager for Musical	TBD	.4 of Level 4	\$ 1,849.60
Sound Designer/Technician for Musical	Christian Bradley	.25 of Level 1	\$ 568.25
Lighting Designer/Technician for Musical	Christian Bradley	.5 of Level 1	\$ 1,136.50
Musical Set Builder/Designer	Leo Rentzis	.45 of Level 1	\$ 1,022.85
Musical Set Builder/Designer	Dave Clanton	.30 of Level 1	\$ 681.90
Accompanist for Musical	Jane Beck	Level 1	\$ 2,273.00
Pit Band Director for Musical	Linda Carter	Level 1	\$ 2,273.00
Choreographer for Musical	Nicole Rossi	Level 1	\$ 2,273.00
1/1/2023			



# Elementary Liaisons

2022 – 2023

Subject	Name
Math	Patricia Mack ( <i>effective 9/1/22 – 1/31/23</i> ) Alex Rose ( <i>effective 2/1/23</i> )
ELA – Primary	Kimberly Bronk
ELA – Intermediate	Jessica Harrington
Science	Matthew Bonville
	Danielle Jeffery
Social Studies	Michelle Martin



## ITEM VI – FINANCE

### VI-A

1. Acceptance of Claims Auditor’s Approval to Pay Warrants Dated December 15 & 31, 2022
2. Acceptance of Claims Auditor’s Approval to Pay November Warrants – General Fund
3. Acceptance of Claims Auditor’s Approval to Pay November Warrants – Special Aid Fund
4. Acceptance of Claims Auditor’s Approval to Pay November Warrants – School Lunch Fund
5. Acceptance of Claims Auditor’s Approval to Pay November Warrants – Capital Fund
6. Approval of Treasurer’s Report Ending December 31, 2022

FUND	BALANCE FORWARD 11/30/2022	RECEIPTS	DISBURSEMENTS	ENDING BALANCE 12/31/2022
General Fund Checking (A200.00)	\$314,516.32	\$0.00	\$100,698.68	\$213,817.64
Health Insurance Checking	\$202,389.41	\$384,299.16	\$386,451.89	\$200,236.68
General Fund Savings (201.00)	\$2,873,166.53	\$117.68	\$150,961.01	\$2,722,323.20
General Fund Savings (201.01)	\$15,008,932.17	\$1,831,920.60	\$5,428,301.96	\$11,412,550.81
School Lunch Checking	\$43,755.32	\$63,917.48	\$81,518.84	\$26,153.96
NBT GF Checking (A202.00)	\$1,723,392.69	\$7,138,434.97	\$4,868,725.57	\$3,993,102.09
Special Revenue Checking	\$37,297.51	\$25.00	\$0.00	\$37,322.51
Special Aid Checking	\$0.00	\$206,734.69	\$206,734.69	\$0.00
Capital Fund Checking	\$89,501.40	\$1.52	\$633.69	\$88,869.23
Capital Reserve – Facilities	\$14.71	\$0.00	\$0.00	\$14.71
Debt Service Savings	\$804,208.40	\$771.16	\$0.00	\$804,979.56
Dental Checking	\$20,000.00	\$15,827.80	\$15,827.80	\$20,000.00

7. Approval of General Fund Budget Report Ending December 31, 2022
8. Approval of Special Aid Fund Report Dated December 31, 2022
9. Approval of School Lunch Fund Report Ending November 30, 2022

### VI-B

1. Award of Contract in the amount of \$119,000 to Corporate Flooring Innovations, Inc. Bergin, NY  
For the 2022-23 Capital Outlay Project for flooring replacement at W. A. Wettel Elementary School,  
NYSED Project # 41-20-00-05-0-002-010
2. Acceptance of Superintendent’s Award
3. Acceptance of Donation from Utica National for VVS Senior Citizen Holiday Breakfast

