

**MEMBERS PRESENT:** Mr. Adamkowski, Mr. Adams (*arrived at 6:05 PM*), Ms. Boice, Mr. Cole, Mr. Moats, Miss Netzband, & Ms. Pangburn

**MEMBERS EXCUSED:** Mr. Brewer & Ms. Palmer

**OTHERS PRESENT:** Ms. Group, Mr. Wixson, & Ms. Whooten

President Moats called the meeting to order at 6:02 PM.

**A MOTION WAS MADE BY MS. PANGBURN AND SECONDED BY MS. BOICE TO GO INTO EXECUTIVE SESSION FOR DISCUSSION OF SPECIFIC PERSONNEL AT 6:02 PM.**

**AYES – 6                                NAYS – 0                                EXCUSED - 3                                MOTION CARRIED**  
*(Adams, Brewer & Palmer)*

Mr. Adams arrived at 6:05 PM.

The Board came out of executive session at 7:05 PM.

**ITEM I            PUBLIC SESSION**

Ms. Vanderwall & Mr. Strobel from Sherrill and Mr. Dodge, Mr. Henry, Mr. G. Iannello, Mr. T. Iannello, & Mr. Smith shared their concerns with the Sherrill Kenwood Library vote on June 1, 2022.

**ITEM II            AGENDA APPROVAL/REVISIONS**

**A MOTION WAS MADE BY MS. PANGBURN AND SECONDED BY MR. COLE TO APPROVE ITEM II.**

**AYES – 7                                NAYS – 0                                EXCUSED - 2                                MOTION CARRIED**  
*(Brewer & Palmer)*

**ITEM III            APPROVAL OF NOVEMBER 28, 2022 BOARD OF EDUCATION MEETING MINUTES**

**A MOTION WAS MADE BY MR. ADAMKOWSKI AND SECONDED BY MR. ADAMS TO APPROVE ITEM III.**

**AYES – 7                                NAYS – 0                                EXCUSED - 2                                MOTION CARRIED**  
*(Brewer & Palmer)*

**CONSENT**

**ITEM V-A            PERSONNEL ACTION**

**A MOTION WAS MADE BY MR. ADAMKOWSKI AND SECONDED BY MS. PANGBURN TO APPROVE ITEM V-A.**

**AYES – 7                                NAYS – 0                                EXCUSED - 2                                MOTION CARRIED**  
*(Brewer & Palmer)*

**ITEM VI-A FINANCE ACTION**

**A MOTION WAS MADE BY MR. ADAMS AND SECONDED BY MR. ADAMKOWSKI TO APPROVE ITEM VI-A.**

**AYES – 7                                      NAYS – 0                                      EXCUSED - 2                                      MOTION CARRIED**  
*(Brewer & Palmer)*

**NON-CONSENT**

**ITEM IV-B POLICY ACTION**

1. Acceptance of CPSE, Sub-CSE, & 504 Committee Recommendations

**A MOTION WAS MADE BY MS. PANGBURN AND SECONDED BY MS. NETZBAND TO ACCEPT ITEM IV-B.1.**

**AYES – 7                                      NAYS – 0                                      EXCUSED - 2                                      MOTION CARRIED**  
*(Brewer & Palmer)*

2. Approval to Appoint December 2022 Facilities Project Vote Revised Election Inspectors & Coordinators

**A MOTION WAS MADE BY MS. PANGBURN AND SECONDED BY MR. ADAMKOWSKI TO APPROVE ITEM IV-B.2.**

**AYES – 7                                      NAYS – 0                                      EXCUSED - 2                                      MOTION CARRIED**  
*(Brewer & Palmer)*

3. Approval of New Agriculture Course Proposal

**A MOTION WAS MADE BY MR. ADAMKOWSKI AND SECONDED BY MR. ADAMS TO APPROVE ITEM IV-B.3.**

**AYES – 7                                      NAYS – 0                                      EXCUSED - 2                                      MOTION CARRIED**  
*(Brewer & Palmer)*

**ITEM VI-B FINANCE ACTION**

1. Acceptance of Education Grant from First Source Federal Credit Union

**A MOTION WAS MADE BY MR. COLE AND SECONDED BY MS. BOICE TO APPROVE ITEM VI-B.1.**

**AYES – 7                                      NAYS – 0                                      EXCUSED - 2                                      MOTION CARRIED**  
*(Brewer & Palmer)*

2. Acceptance of Gift from Community Bank

**A MOTION WAS MADE BY MR. COLE AND SECONDED BY MR. ADAMKOWSKI TO ACCEPT ITEM VI-B.2.**

**AYES – 7**                      **NAYS – 0**                      **EXCUSED - 2**                      **MOTION CARRIED**  
*(Brewer & Palmer)*

3. Approval of SEQR Resolution Relative to a Capital Outlay Project for Safety and Security Improvements to JD George Elementary School for the 2023-2024 School Year

**A MOTION WAS MADE BY MR. COLE AND SECONDED BY MS. PANGBURN TO APPROVE ITEM VI-B.3.**

**AYES – 7**                      **NAYS – 0**                      **EXCUSED - 2**                      **MOTION CARRIED**  
*(Brewer & Palmer)*

4. Approval of Resolution to Undertake a Capital Outlay Project for Safety and Security Improvements to JD George Elementary School for the 2023-2024 School Year

**A MOTION WAS MADE BY MS. NETZBAND AND SECONDED BY MS. PANGBURN TO APPROVE ITEM VI-B.4.**

**AYES – 7**                      **NAYS – 0**                      **EXCUSED - 2**                      **MOTION CARRIED**  
*(Brewer & Palmer)*

5. Acceptance of Proposal from SES Study Team, LLC for Professional Services Relative to a Demographic Profile, Enrollment Projection, and Pupil Capacity Study of the WA Wettel, JD George, and EA McAllister Elementary Schools

**A MOTION WAS MADE BY MR. ADAMS AND SECONDED BY MS. PANGBURN TO APPROVE ITEM VI-B.5.**

**AYES – 7**                      **NAYS – 0**                      **EXCUSED - 2**                      **MOTION CARRIED**  
*(Brewer & Palmer)*

**ITEM VII    PRESIDENT’S REPORT**

1. Mr. Moats reviewed the calendar of events.

**ITEM VIII    SUPERINTENDENT’S REPORT**

1. Athletics Report – Ms. Sanchez, Director of Athletics & Physical Education, and Frank Mitchell, Assistant to the Director of Athletics & Physical Education, provided a report on their work this school year and shared highlights and goals.
2. Educational, Health, Wellness, & Safety Initiatives – Ms. Group provided this report and shared a PowerPoint related to Standards-Based Grading.

**ITEM IX    BOARD FORUM**

Mr. Moats apologized for allowing the public to speak during the Superintendent’s Report as Board Meetings are meetings held in public, however, they are not public meetings.

**ITEM X PUBLIC SESSION**

Mr. Iannello inquired about the election inspector revisions; Mr. Wixson explained that a worker was ill, therefore, revisions to the appointments needed to be made.

**A MOTION WAS MADE BY MS. NETZBAND AND SECONDED BY MS. PANGBURN TO ADJOURN THE MEETING AT 9:39 AM.**

**AYES – 7**

**NAYS – 0**

**EXCUSED - 2**  
*(Brewer & Palmer)*

**MOTION CARRIED**

Respectfully submitted by:



Tamara Whooten  
Clerk of the Board of Education

Attachments: 121922 Agenda, Personnel, & Finance Pages

tlw/BM121922

**VERNON VERONA SHERRILL  
BOARD OF EDUCATION MEETING AGENDA**

**December 19, 2022 – 7:00 PM**

**Middle/High School Group Instruction Rooms**

**DISTRICT VISION**

The Vernon Verona Sherrill School District aspires to be valued for compassionate service  
and responsiveness to all members of our community.

**DISTRICT MISSION**

The Mission of the Vernon Verona Sherrill School District is to nurture curiosity, support students' social-emotional  
well-being and academic growth, and prepare them to embrace challenges, learning opportunities, diversity,  
and civic responsibility for success in their future endeavors.

**6:00 PM EXECUTIVE SESSION** *(for discussion of specific personnel)*

**ITEM I PUBLIC SESSION**

**ITEM II AGENDA APPROVAL/REVISIONS**

**ITEM III APPROVAL OF NOVEMBER 28, 2022 BOARD OF EDUCATION MEETING MINUTES**

**Consent Items**\*\*\*\*\*

**ITEM V-A APPROVAL OF PERSONNEL ACTION**

1. Acceptance of Civil Service Resignations
2. Approval of Civil Service Leaves of Absence
3. Approval of Civil Service Changes in Status
4. Approval of Civil Service Appointments
5. Approval of Instructional Leave of Absence
6. Approval & Removal of Instructional Substitute Appointments
7. Approval of Instructional Extra-Pay Assignment

**ITEM VI-A FINANCE ACTION**

1. Acceptance of Claims Auditor's Approval to Pay Warrants dated November 15 & 31, 2022
2. Acceptance of Claims Auditor's Approval to Pay November Warrants – General Fund
3. Acceptance of Claims Auditor's Approval to Pay November Warrants – Special Aid Fund
4. Acceptance of Claims Auditor's Approval to Pay November Warrants – School Lunch Fund
5. Approval of Treasurer's Report Ending November 30, 2022
6. Approval of General Fund Budget Report Ending November 30, 2022
7. Approval of Special Aid Fund Report Dated November 30, 2022
8. Approval of School Lunch Fund Report Ending October 31, 2022

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4. Approval of Resolution to Undertake a Capital Outlay Project for Safety and Security Improvements to JD George Elementary School for the 2023-2024 School Year
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**ITEM VII PRESIDENT'S REPORT**

1. December 21, 2022 – 7-12 Choral Concert, 7:00 PM, HS Auditorium
2. December 22, 2022 – Senior Citizens' Breakfast, 8:00-10:00 AM, Sheveron Community Center
3. January 4, 2023 – Returning Graduates Luncheon – 12:15 PM, Multipurpose Room
4. January 7, 2023 – Budget Workshop, 8:30 AM, Administration Building
5. January 23, 2023 – Board of Education Meeting, 7:00 PM, Middle/High School Group Instruction Rooms

**ITEM VIII SUPERINTENDENT'S REPORT**

1. Athletics Report – Mrs. Group
2. Educational, Health, Wellness, & Safety Initiatives – Mrs. Group

**ITEM IX BOARD FORUM**

**ITEM X PUBLIC SESSION**

The public is encouraged to attend Board of Education Meetings, and their input is welcome during Public Sessions. The President may recognize and/or limit the amount of time people have to speak. The President, as spokesperson for the Board, will respond by thanking individuals for their comments. The President and/or the Vice-President may refer to another Board Member for a single response to any question. Requests for additional information will be referred to the Superintendent for a written response. The President may indicate that the expressed idea or concern will be considered by the Board at a future meeting. The person will be notified, if feasible, of the date on which the item will be discussed. (*Policy 2055*)

## **Item V-A – Personnel – December 19, 2022**

### **A.**

#### **1. Acceptance of Civil Service Resignations**

- a. Jessica Jones, Clerk effective December 9, 2022 in order to accept a new position with the District.
- b. Denise Richmond, Food Service Helper effective December 23, 2022 for the purpose of retirement.

#### **2. Approval of Civil Service Leaves of Absence**

- a. Jessica Jones, approval of unpaid leave of absence as a Keyboard Specialist October 9, 2022 and June 26 – 30, 2023 for personal reasons.
- b. Danielle Barber, approval of unpaid leave of absence as a Cleaner November 29, 2022 for medical reasons.
- c. Rachele Kolo, approval of unpaid leave of absence as a Teacher Aide November 18, 2022 for medical reasons.

#### **3. Approval of Civil Service Changes of Status**

- a. Heidi Simpkins, probationary to permanent Cook Manager effective November 30, 2022.
- b. Jennifer Boncella, probationary to permanent Health Care Aide effective November 30, 2022.
- c. Alyssa Durkee, probationary to permanent Teacher Aide effective November 30, 2022.
- d. Amanda Darling, probationary to permanent Food Service Helper effective December 15, 2022.

#### **4. Approval of Civil Service Appointments**

- a. Jessica Jones, probationary permanent Keyboard Specialist effective December 12, 2022 with a 52-week probationary period concluding on December 11, 2023.
- b. Mark Mack, substitute Monitor/Teacher Aide effective November 21, 2022.
- c. Avamarie Yerdon, substitute Monitor/Teacher Aide effective December 12, 2022.
- d. Tenley Dixon, substitute Monitor/Teacher Aide effective December 12, 2022.
- e. Kimberly Hogan, substitute Monitor/Teacher Aide effective December 12, 2022.

#### **5. Approval of Instructional Leaves of Absence**

- a. Ashlee Rubyor, approval of unpaid leave of absence as a Teacher February 3 & 6, 2023 for personal reasons.
- b. Tiffany Azzarito, approval of unpaid leave of absence as a Teacher November 30, 2022 for personal reasons.

#### **6. Approval and Removal of Instructional Substitute Appointments (*see attachment*)**

#### **7. Approval of Instructional Extra-Pay Assignment (*see attachments*)**

- a. 2022/2023 High School – Revised

**VERNON VERONA SHERRILL CENTRAL SCHOOLS**  
**Substitute Teacher Candidates December 19, 2022**

**Conditional Appointments**

<i>Name</i>	<i>Certified</i>	<i>Subjects</i>	<i>Justification</i>
Mark Mack	No	District-wide	The appointment is necessary to protect the health, education or safety of students or staff.
Olivia Hunt	No	District-wide	The appointment is necessary to protect the health, education or safety of students or staff.
Payton Cronk	No	District-wide	The appointment is necessary to protect the health, education or safety of students or staff.
Shelagh Krueger	Yes	District-wide	The appointment is necessary to protect the health, education or safety of students or staff.
Brooke Andrews	No	District-wide	The appointment is necessary to protect the health, education or safety of students or staff.
Robert Merrill	No	District-wide	The appointment is necessary to protect the health, education or safety of students or staff.
Jessica Williams	No	District-wide	The appointment is necessary to protect the health, education or safety of students or staff.
Trevor Mastro	No	District-wide	The appointment is necessary to protect the health, education or safety of students or staff.

**Removal of Substitutes:**  
 Brittany Shlotzhauer – Nurse



**2022-23 High School Extra Pay Assignments - Revised**  
**Requesting Supervisor: Carrie Hodkinson**

Assignment	Staff Assigned	Extra-Pay Level	Rate of Pay
Assistant PEP Band	William McCoy	.4 of Level 1	\$ 909.20
Interact Advisor	Donna Schonewetter	.5 of Level 1	\$ 1,136.50
HS Ski/Snowboard Club Co-Advisor	Christopher LeBlanc	.5 of Level 1	\$ 1,136.50
HS Ski/Snowboard Club Co-Advisor	Jamie Dygert	.5 of Level 1	\$ 1,136.50
VVS PALS Coordinator	Molly Adams	.5 of Level 1	\$ 1,136.50
HS Newspaper	Donna Schonewetter	Level 1	\$ 2,273.00
HS Student Council	Melissa Finnerty	Level 1	\$ 2,273.00
Freshman Class Advisor	Jolene Vanderhoof	Level 1	\$ 2,273.00
Sophomore Class Advisor	Kelly Ross	Level 1	\$ 2,273.00
Technology Student Association Advisor	Timothy McKenna	Level 1	\$ 2,273.00
Sheveron Yearbook Literary Advisor	Jill Collins	Level 1	\$ 2,273.00
Mathletics	Kristin Brewer	.5 of Level 2	\$ 1,723.50
Mathletics	Michael Dunne	.5 of Level 2	\$ 1,723.50
School Bookstore Co-Advisor	Tina Laramie	.5 of Level 2	\$ 1,723.50
School Bookstore Co-Advisor	Karen McDonough	.5 of Level 2	\$ 1,723.50
Dance Club Advisor	Olivia Jones	Level 2	\$ 3,447.00
Assistant FFA Advisor	Richard Collins	Level 2	\$ 3,447.00
Assistant FFA Advisor	Rachel Ferreira	Level 2	\$ 3,447.00
Faculty Auditor of Extra Classroom Activity Funds	Bradley Hartstein	Level 2	\$ 3,447.00
HS National Honor Society	Matthew Maguire	Level 2	\$ 3,447.00
Colgate Seminar Advisor	Cindy DeBottis	Level 2	\$ 3,447.00
Sheveron Yearbook Business Advisor	Karen McDonough	Level 2	\$ 3,447.00
Jazz Band Co-Advisor	Linda Carter	.5 of Level 3	\$ 2,115.00
Jazz Band Co-Advisor	William McCoy	.5 of Level 3	\$ 2,115.00
Outdoor Adventure	Daniel Miller	.5 of Level 3	\$ 2,115.00
Outdoor Adventure	Kaitlyn Fortier	.5 of Level 3	\$ 2,115.00
HS Drama Club Advisor	Baylee Witter	Level 3	\$ 4,230.00
Senior Class Advisor	Brandy-Lee Lappin	Level 3	\$ 4,230.00
Concession Club Advisor	Kristin Brewer	Level 3	\$ 4,230.00
Junior Class Advisor	Jason Merrill	Level 4	\$ 4,624.00
Musical Theatre Advisor	Baylee Witter	Level 5	\$ 5,021.00
Auditorium Stage Manager	Eileen Hubbard	Level 5	\$ 5,021.00
Sheveron Stadium Production Manager	Melissa Finnerty	Level 5	\$ 5,021.00
Sheveron Stadium Production Manager	Tina Laramie	Level 5	\$ 5,021.00
Sheveron Stadium Production Manager	Dan Margo	Level 5	\$ 5,021.00
FFA Business Manager	Donna Schonewetter	Level 5	\$ 5,021.00
Head Marching Band/PEP Band	Linda Carter	Level 6	\$ 5,583.00
Sheveron Yearbook Advisor	Kayla McDonough	Level 6	\$ 5,583.00
FFA Advisor	Justin Ferreira	Level 6	\$ 5,583.00
Co-Assistant to the Director of PE & Athletic	Frank Mitchell	Level 10	\$ 9,245.85



**ITEM VI – FINANCE**

**VI-A**

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5. Approval of Treasurer’s Report Ending November 30, 2022

FUND	BALANCE FORWARD 10/31/2022	RECEIPTS	DISBURSEMENTS	ENDING BALANCE 11/30/2022
General Fund Checking (A200.00)	\$531,868.93	\$26,909.24	\$244,261.85	\$314,516.32
Health Insurance Checking	\$213,683.92	\$512,376.81	\$523,671.32	\$202,389.41
General Fund Savings (201.00)	\$2,882,799.83	\$118.46	\$9,751.76	\$2,873,166.53
General Fund Savings (201.01)	\$13,912,864.82	\$1,621,790.66	\$528,863.41	\$15,005,792.07
School Lunch Checking	\$50,420.56	\$76,948.29	\$83,613.53	\$43,755.32
NBT GF Checking (A202.00)	\$4,214,462.86	\$2,721,049.79	\$5,212,119.96	\$1,723,392.69
Special Revenue Checking	\$37,297.51	\$0.00	\$0.00	\$37,297.51
Special Aid Checking	\$0.00	\$204,013.61	\$204,013.61	\$0.00
Capital Fund Checking	\$75,022.29	\$14,479.11	\$0.00	\$89,501.40
Capital Reserve - Facilities	\$238,655.12	\$14.71	\$238,655.12	\$14.71
Debt Service Savings	\$603,769.05	\$200,439.35	\$0.00	\$804,208.40
Dental Checking	\$20,000.00	\$16,486.50	\$16,486.50	\$20,000.00

6. Approval of General Fund Budget Report Ending November 30, 2022
7. Approval of Special Aid Fund Report Dated November 30, 2022
8. Approval of School Lunch Fund Report Ending October 31, 2022

**VI-B**

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