

MEMBERS PRESENT: Mr. Adamkowski (*arrived at 7:45 PM*), Mr. Adams, Ms. Boice, Mr. Cole, Mr. Kinne, Ms. McMullen, Mr. Moats, Ms. Netzband, & Ms. Pangburn

OTHERS PRESENT: Ms. Group, Mr. Wixson, Mr. Goodman, Ms. Whalen, & Ms. Whooten

Ms. Pangburn called the meeting to order at 6:07 PM.

6:00 PM EXECUTIVE SESSION

A MOTION WAS MADE BY MR. KINNE AND SECONDED BY MS. BOICE TO GO INTO EXECUTIVE SESSION AT 6:07 PM FOR THE PURPOSE OF DISCUSSING SPECIFIC PERSONNEL.

AYES – 8 NAYS – 0 EXCUSED - 1 MOTION CARRIED
(Adamkowski)

ITEM I PUBLIC SESSION

There was no public comment.

ITEM II AGENDA APPROVAL/REVISIONS

A MOTION WAS MADE BY MS. NETZBAND AND SECONDED BY MR. MOATS TO APPROVE ITEM II.

AYES – 8 NAYS – 0 EXCUSED - 1 MOTION CARRIED
(Adamkowski)

CONSENT

ITEM V-A PERSONNEL ACTION

A MOTION WAS MADE BY MS. BOICE AND SECONDED BY MR. COLE TO APPROVE/ACCEPT ITEM V-A.

AYES – 8 NAYS – 0 EXCUSED - 1 MOTION CARRIED
(Adamkowski)

ITEM VI-A FINANCE ACTION

A MOTION WAS MADE BY MR. KINNE AND SECONDED BY MR. ADAMS TO APPROVE/ACCEPT ITEM VI-A.

AYES – 8 NAYS – 0 EXCUSED - 1 MOTION CARRIED
(Adamkowski)

NON-CONSENT

ITEM IV-B POLICY ACTION

1. Acceptance of CPSE, Sub-CSE, 504, & Manifestation Committee Recommendations

A MOTION WAS MADE BY MR. COLE AND SECONDED BY MR. ADAMS TO APPROVE ITEM IV-B.1.

AYES – 8 NAYS – 0 EXCUSED - 1 MOTION CARRIED
(Adamkowski)

2. Approval to Remove Policies Per the Attachment from the Table

A MOTION WAS MADE BY MR. KINNE AND SECONDED BY MR. ADAMS TO APPROVE ITEM IV-B.2.

AYES – 8 NAYS – 0 EXCUSED - 1 MOTION CARRIED
(Adamkowski)

3. Approval of Policies Per the Attachment

A MOTION WAS MADE BY MR. COLE AND SECONDED BY MS. NETZBAND TO APPROVE ITEM IV-B.3.

AYES – 8 NAYS – 0 EXCUSED - 1 MOTION CARRIED
(Adamkowski)

4. Approval to Table Policy 8200 for Review

A MOTION WAS MADE BY MR. MOATS AND SECONDED BY MR. ADAMS TO APPROVE ITEM IV-B.4.

AYES – 8 NAYS – 0 EXCUSED - 1 MOTION CARRIED
(Adamkowski)

ITEM VI-B FINANCE ACTION

1. Acceptance of First Source Donation

A MOTION WAS MADE BY MS. BOICE AND SECONDED BY MR. KINNE TO APPROVE ITEM VI-B.1.

AYES – 8 NAYS – 0 EXCUSED - 1 MOTION CARRIED
(Adamkowski)

2. Approval of Textbook Disposal Record

A MOTION WAS MADE BY MR. COLE AND SECONDED BY MS. NETZBAND TO APPROVE ITEM VI-B.2.

AYES – 8 NAYS – 0 EXCUSED - 1 MOTION CARRIED
(Adamkowski)

3. Adoption of SEQR Resolution Relative to Capital Project

Mr. Wixson and members of the Facilities Committee presented information on the committee's recent work.

A MOTION WAS MADE BY MR. ADAMS AND SECONDED BY MS. NETZBAND TO APPROVE ITEM VI-B.3.

AYES – 9 NAYS – 0 EXCUSED - 0 MOTION CARRIED

4. Adoption of Resolution of Necessity Relative to Capital Project

A MOTION WAS MADE BY MR. COLE AND SECONDED BY MS. BOICE TO APPROVE ITEM VI-B.4.

AYES – 9 NAYS – 0 EXCUSED - 0 MOTION CARRIED

5. Adoption of Bond Resolution Relative to Capital Project

A MOTION WAS MADE BY MS. NETZBAND AND SECONDED BY MR. ADAMKOWSKI TO APPROVE ITEM VI-B.5.

AYES – 9 NAYS – 0 EXCUSED - 0 MOTION CARRIED

6. Adoption of Resolution Calling for a Special Meeting and Vote Relative to Capital Project

A MOTION WAS MADE BY MR. KINNE AND SECONDED BY MR. ADAMS TO APPROVE ITEM VI-B.6.

AYES – 9 NAYS – 0 EXCUSED - 0 MOTION CARRIED

7. Approval of the Form of Proposition of a Bond Resolution Authorizing Capital Project and Transfer of Funds from Fund Balance Relative to Capital Project

A MOTION WAS MADE BY MS. NETZBAND AND SECONDED BY MR. MOATS TO APPROVE ITEM VI-B.7.

AYES – 9 NAYS – 0 EXCUSED - 0 MOTION CARRIED

8. Approval of Legal Notice of Special Meeting and Vote Relative to Capital Project

A MOTION WAS MADE BY MR. COLE AND SECONDED BY MS. BOICE TO APPROVE ITEM VI-B.8.

AYES – 9 NAYS – 0 EXCUSED - 0 MOTION CARRIED

9. Acceptance of Bid Proposal by The Bonadio Group to Provide Independent External Auditing Services for the Fiscal Years Ending 6/30/24, 6/30/25, and 6/30/26

A MOTION WAS MADE BY MS. NETZBAND AND SECONDED BY MR. ADAMKOWSKI TO APPROVE ITEM VI-B.9.

AYES – 9 NAYS – 0 EXCUSED - 0 MOTION CARRIED

10. Acceptance of Bid Proposal by Crowley and Halloran, CPA, PC to Provide Independent Internal Auditing Services for the Fiscal Years Ending 6/30/24, 6/30/25, and 6/30/26

A MOTION WAS MADE BY MR. KINNE AND SECONDED BY MS. BOICE TO APPROVE ITEM VI-B.10.

AYES – 9 NAYS – 0 EXCUSED - 0 MOTION CARRIED

ITEM VII PRESIDENT’S REPORT

President Pangburn reviewed the items under the President’s Report.

ITEM VIII SUPERINTENDENT’S REPORT

1. Facilities Committee Report – Mr. Wixson and committee members provided this report under Item VI-B.3.
2. Educational, Health, Wellness, & Safety Initiatives – Shared Decision-Making Plan – Mr. Brewer provided information for this report.

ITEM IX BOARD FORUM

1. Board Workshop – Standard Operating Procedures – Ms. Group provided this report.
2. Communications Tips – Ms. Whalen – Ms. Whalen provided this report.

Ms. Netzband mentioned that the Stadium Production Class members won national awards. Mr. Wixson provided additional information. Mr. Adams recommended publicizing this information.

Ms. Petersen applauded tonight’s presentations. Mr. Merrill applauded the presentations as well and noted that he is in the Stadium Production Class and thoroughly enjoys it.

Mr. Adams inquired about the two-delivery limit of fuel per week for buses that Mr. Oaksford mentioned in the facilities presentation. Mr. Wixson and Mr. Oaksford provided some additional information.

Ms. McMullen inquired about the new math program and resources that might be available for parents. Ms. Group noted that this will be researched.

Mr. Moats noted that he is impressed with the variety of groups represented on the Facilities Committee and is impressed with the student participation in particular. He was pleased that many different groups are also represented in the facilities project plan.

Ms. Boice inquired about cameras on buses and how we decide if we participate in the program offered through the Sheriff's Department. Mr. Wixson will do some additional research on this.

Ms. Boice noted that a dance program from Vernon used the VVS facilities for their performance and had a great experience.

ITEM X PUBLIC SESSION – There was no public comment.

Ms. Group introduced Ms. Ballard, Middle School Social Worker, who was present as a part of the Facilities Committee and her internship.

**A MOTION WAS MADE BY MS. NETZBAND AND SECONDED BY MR. ADAMS TO
ADJOURN THE MEETING AT 9:20 PM.**

AYES – 9

NAYS – 0

EXCUSED - 0

MOTION CARRIED

Respectfully submitted by:



Tamara Whooten
Clerk of the Board of Education

Attachments: 12/18/23 Agenda, Personnel, & Finance Pages

tlw/BM121823

**VERNON VERONA SHERRILL
BOARD OF EDUCATION MEETING AGENDA**

December 18, 2023 – 7:00 PM

Middle/High School Multipurpose Room

DISTRICT VISION

The Vernon Verona Sherrill School District aspires to be valued for compassionate service
and responsiveness to all members of our community.

DISTRICT MISSION

The Mission of the Vernon Verona Sherrill School District is to nurture curiosity, support students' social-emotional
well-being and academic growth, and prepare them to embrace challenges, learning opportunities, diversity,
and civic responsibility for success in their future endeavors.

6:00 PM EXECUTIVE SESSION *(for discussion of specific personnel)*

ITEM I PUBLIC SESSION

ITEM II AGENDA APPROVAL/REVISIONS

Consent Items*****

ITEM V-A APPROVAL OF PERSONNEL ACTION

1. Approval of Civil Service Leaves of Absence
2. Approval of Civil Service Changes in Status
3. Approval of Civil Service Appointments
4. Acceptance of Instructional Resignations
5. Approval of Instructional Appointment
6. Approval & Removal of Instructional Substitute Appointments
7. Approval of Instructional Extra-Pay Assignment

ITEM VI-A FINANCE ACTION

1. Approval of Treasurer's Report Ending October 31, 2023
2. Acceptance of Claims Auditor's Approval to Pay Warrants dated November 15 & 30, 2023
3. Acceptance of Claims Auditor's Approval to Pay November Warrants – General Fund
4. Acceptance of Claims Auditor's Approval to Pay November Warrants – Special Aid Fund
5. Acceptance of Claims Auditor's Approval to Pay November Warrants – School Lunch Fund
6. Acceptance of Claims Auditor's Approval to Pay November Warrants – Capital Fund
7. Approval of General Fund Budget Report Ending November 30, 2023
8. Approval of Special Aid Fund Report Dated November 30, 2023
9. Approval of School Lunch Fund Report Ending November 30, 2023

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ITEM VII PRESIDENT'S REPORT

1. December 19, 2023 – 7-12 Choral Concert, 7:00 PM, High School Auditorium
2. December 20, 2023 – Senior Citizens' Breakfast, 9:00-10:00 AM, Sheveron Community Center
3. January 6, 2024 – Board of Education Budget Workshop, 8:30 AM, High School Group Instruction Rooms
4. January 22, 2024 – Board of Education Meeting, 7:00 PM, High School Multipurpose Room

ITEM VIII SUPERINTENDENT'S REPORT

1. Facilities Committee Report – Mr. Wixson
2. Educational, Health, Wellness, & Safety Initiatives – Mrs. Group
- Shared Decision-Making Plan – Mr. Brewer

ITEM IX BOARD FORUM

1. Board Workshop - Standard Operating Procedures – Ms. Group
2. Communications Tips – Ms. Whalen

ITEM X PUBLIC SESSION

ITEM XI INFORMATION

1. Enrollment & Attendance Reports of November 30, 2023
2. Small City School District Advocacy Update of 11/8/23
3. VVS Community Rotary Club Newsletter of November 2023
4. Oneida County Sheriff's Office Letter Regarding Verra Mobility's CrossingGuard School Bus Stop-Arm Enforcement Program

The public is encouraged to attend Board of Education Meetings, and their input is welcome during Public Sessions. The President may recognize and/or limit the amount of time people have to speak. The President, as spokesperson for the Board, will respond by thanking individuals for their comments. The President and/or the Vice-President may refer to another Board Member for a single response to any question. Requests for additional information will be referred to the Superintendent for a written response. The President may indicate that the expressed idea or concern will be considered by the Board at a future meeting. The person will be notified, if feasible, of the date on which the item will be discussed. (*Policy 2055*)

Item V-A – Personnel – December 18, 2023

A.

1. Approval of Civil Service Leaves of Absence

- a. Kayla Custer, School Monitor, approval of unpaid personal leave of absence November 20, 2023.
- b. Kayla Pitcher, Teacher Aide, approval of unpaid medical leave of absence November 21, 28, 29 & 30, 2023.
- c. Kathleen Zarnofsky-Youker, approval of unpaid medical leave of absence January 8, 2024 through on or about January 29, 2024.
- d. Norma Happle, approval of unpaid personal leave of absence January 5 – 10, 2024.
- e. Stacey Goff, approval of unpaid personal leave December 20 – 21, 2024.
- f. Rachele Kolo, approval of unpaid personal leave November 17, 2023 and December 4 – 7, 2023..
- g. Karen Simons, approval of unpaid medical leave December 1 & 4, 2023.

2. Approval of Civil Service Changes in Status

- a. Docey Norman, change in status from substitute to probationary permanent Food Service Helper effective December 6, 2023 with a 26-week probationary period concluding on June 26, 2024.
- b. Vicki Kiehn, change in status from probationary to permanent Teacher Aide effective November 30, 2023.
- c. Nicole Gudyka, change in status from probationary to permanent Teacher Aide effective November 30, 2023.
- d. Kelli Bump, change in status from probationary to permanent Teacher Aide effective November 30, 2023.
- e. Gerald Godkin, change in status from probationary to permanent Bus Driver effective November 30, 2023.
- f. Avamarie Yerdon, change in status from substitute to probationary permanent Teacher Aide effective December 7, 2023 with a 26-week probationary period concluding on June 27, 2024.
- g. Hannah Panebianco, change in status from probationary to permanent Lunch Monitor effective December 6, 2023.
- h. Kathleen Carney, change in status from probationary to permanent Cleaner effective December 5, 2023.
- i. Elizabeth Powers, change in status from probationary to permanent Lunch Monitor effective December 5, 2023.

3. Approval of Civil Service Appointments

- a. Sueann Batte, substitute Cleaner effective December 4, 2023.
- b. Lexie Jordan, substitute Teacher Aide effective December 4, 2023.

4. Acceptance of Instructional Resignations

- a. Christopher Carr, acceptance of resignation as a High School Science Teacher effective June 30, 2024 for the purpose of retirement.
- b. Joan Carmody, acceptance of resignation as a Middle School English Teacher effective June 30, 2024 for the purpose of retirement.

- c. Gary Oliver, acceptance of resignation as a Secondary Physical Education Teacher effective June 30, 2024 for the purpose of retirement.
- d. Susanne Gardner, acceptance of resignation as a High School Science Teacher effective June 30, 2024.
- e. Christine Bolton, acceptance of resignation as a School Social Worker effective June 30, 2024 for the purpose of retirement.

5. Approval of Instructional Appointment

- a. Patricia Hobbs, appointment as a long-term Substitute Elementary Teacher effective November 8, 2023 through on or about December 8, 2023 on Step 5 of the Teachers' Salary Schedule (\$249.26 per attendance day) following ten days at the retiree substitute daily rate of \$145 per attendance day replacing Patricia Mack.

6. Approval and Removal of Instructional Substitute Appointments (*see attachment*)

7. Approval of Instructional Extra-Pay Assignment (*see attachments*)

- a. 2023/2024 Winter Coaches – Revised

VERNON VERONA SHERRILL CENTRAL SCHOOLS
Substitute Teacher Candidates December 18, 2023

Name	Certified	Assignment
Keith Johnson	No	District-wide
Lukas Brewer	No	District-wide
Keyana Vaughn	No	District-wide
Samantha Ward	No	District-wide
Lexie Jordan	Yes	District-wide
Austin Millington	No	District-wide
Michaela Novakovic	Yes	District-wide
Kendal Lehnen	No	MS/Elementaries
Mary Hallatt	Yes	District-wide
Hailey Rose	No	District-wide

Removal of Substitutes:

Michelle Roth – School Nurse

Nicole Nasto

Jennifer Paul – School Nurse & Teacher

2023/2024 VVS Winter Sports Extra Pay Assignments - Revised
Requesting Supervisor: Erin Sanchez

Sport	Title	Staff Assigned	Level	Rate of Pay
Boys Basketball	Head Coach	Andy Cossette	9	\$8,506
Boys Basketball	JV/Assistant	Justin VanDuluitgaarden	5	\$5,219
Boys Basketball	Modified/Assistant	Mike Collins	5	\$5,219
Boys Basketball	Modified/Assistant	Matt Maguire	5	\$5,219
Boys Basketball	Volunteer	Steph VanDuluitgaarden	N/A	N/A
Boys Basketball	Volunteer	Duncan Clarke	N/A	N/A
Boys Basketball	Volunteer	Dave Austin	N/A	N/A
Boys Basketball	Volunteer	Dewey Roden	N/A	N/A
Boys Basketball	Volunteer	Phoenix Weydig	N/A	N/A
Girls Basketball	Head Coach	Randy Thomas	9	\$8,506
Girls Basketball	JV/Assistant	Stephen Tomaino	5	\$5,219
Girls Basketball	Modified/Assistant	Chad Hodkinson	5	\$5,219
Boys Bowling	Head Coach	Pat Whipple	2	\$3,583
Girls Bowling	Head Coach	Barb Corrice	2	\$3,583
Indoor Track	Head Coach	Todd Bauer	5	\$5,219
Indoor Track	Assistant Coach	Dan Margo	2	\$3,583
Indoor Track	Assistant Coach	Danielle Jeffrey	.75 of Level 1	\$1,772.25
Boys Swim	Head Coach	Kristin Hicks	.5 of 1	\$1,181.50
Wrestling	Head Coach	Tyler Ayers	9	\$8,506
Wrestling	JV/Assistant	Will Merithew	5	\$5,219
Wrestling	Modified/Assistant	George Peavey	5	\$5,219
Wrestling	Volunteer	Mark Peavey	N/A	N/A
Boys Volleyball	Head Coach	Alex Rose	7	\$6,707
Boys Volleyball	JV/Assistant	Spencer Ford	4	\$4,807
Boys Volleyball	Modified/Assistant	Shawn Lynch	4	\$4,807
Girls Volleyball	Head Coach	Shannon Weaver	9	\$8,506
Girls Volleyball	JV/Assistant	Katie Fortier	5	\$5,219
Girls Volleyball	Modified/Assistant	Kelly Breckenridge	5	\$5,219
Unified Bowling	Head Co-Coach	Barb Corrice	.5 of 1	\$1,181.50
Unified Bowling	Head Co-Coach	Pat Whipple	.5 of 1	\$1,181.50

ITEM VI – FINANCE

VI-A

1. Approval of Treasurer’s Report Ending October 31, 2023

FUND	BALANCE FORWARD 9/30/2023	RECEIPTS	DISBURSEMENTS	ENDING BALANCE 10/31/2023
General Fund Checking (A200.00)	\$207,207.96	\$141,959.94	\$68,035.08	\$281,132.82
Health Insurance Checking	\$210,870.89	\$911,310.53	\$835,090.98	\$287,090.44
General Fund Savings (201.00)	\$898,926.26	\$261,133.85	\$269,917.92	\$890,142.19
General Fund Savings (201.01)	\$14,012,325.05	\$2,271,210.43	\$1,038,583.30	\$15,244,952.18
School Lunch Checking	\$22,267.74	\$119,071.70	\$116,692.60	\$24,646.84
NBT GF Checking (A202.00)	\$3,465,998.49	\$2,586,929.69	\$5,323,718.31	\$729,209.87
Special Revenue Checking	\$35,377.51	\$8,000.00	\$0.00	\$43,377.51
Special Aid Checking	\$0.00	\$237,453.00	\$237,453.00	\$0.00
Capital Fund Checking	\$3.64	\$600,003.18	\$471,952.44	\$128,054.38
Capital Reserve - Facilities	\$742,861.18	\$1,235.23	\$500,000.00	\$244,096.41
Debt Service Savings	\$820,426.29	\$2,090.40	\$0.00	\$822,516.69
Dental Checking	\$20,000.00	\$27,272.77	\$27,272.77	\$20,000.00

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VI-B

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