

**Vernon-Verona-Sherrill Central School District  
Administration Building  
5275 State Route 31  
Verona, NY 13478**

**BID SUBMITTAL – Trash Container & Disposal Service**

**Company Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Phone #** \_\_\_\_\_ **Fax #** \_\_\_\_\_

**Bids Due: Thursday, April 26, 2019 by 2:00 p.m.**

<b>Solid Waste:</b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>
Per Cubic Yard	\$ _____	\$ _____	\$ _____

<b>Recyclables:</b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>
Per Cubic Yard	\$ _____	\$ _____	\$ _____

**Print Name of Company Representative:** \_\_\_\_\_

**Signature of Company Representative:** \_\_\_\_\_

**Date Submitted:** \_\_\_\_\_

## **Specifications for Trash Container & Disposal Service**

The Board of Education of the City School District, City of Sherrill (Vernon-Verona-Sherrill Central School) is interested in securing formal bids for trash container and disposal service from responsible bidders for the period **July 1, 2019 through June 30, 2022**. The following specifications will govern this collection service and shall form a contract between the school district and the successful bidder. Bids must be submitted in a sealed envelope marked Trash Container and Disposal Service Bid.

The district reserves the right to reject any and/or all bids. If the successful bidder fails to comply with any specifications as set forth in this bid, as interpreted by the school district, the district may cancel the agreement upon 7 days written notice.

**– Provide dumpsters for and the removal of solid waste & recyclables per this schedule from the following locations:**

**1. Middle/Senior High School, 5275 State Route 31, Verona NY**

High School – Provide one 8 cubic yard dumpster

*Empty Monday, Tuesday, Wednesday, Thursday & Friday*

Middle School – Provide one 6 cubic yard dumpster

*Empty Monday, Wednesday & Friday*

**2. Wettel Elementary School, 4329 Peterboro Street, Vernon, NY**

Provide one 4 cubic yard dumpsters for trash

*Empty Monday, Wednesday & Friday*

Provide one 6 cubic yard recycling dumpster

*Empty once per week or as needed.*

**3. J.D. George Elementary School, 5647 East Main Street, Verona, NY**

Provide one 8 cubic yard dumpster

*Empty Monday, Wednesday & Friday*

Provide one 6 cubic yard recycling dumpster

*Empty once per week or as needed.*

**4. McAllister Elementary School, 217 Kinsley Street, Sherrill, NY**

Provide one 4 cubic yard dumpster

*Empty Monday, Wednesday & Friday*

Provide one 6 cubic yard recycling dumpster

*Empty once per week or as needed.*

**5. V.V.S. Transportation & Maintenance Facility, 5275 State Route 31, Verona, NY**

*Provide one 3 cubic yard dumpster*

*Empty weekly on Friday*

Provide one 6 cubic yard recycling dumpster

*Empty once per week or as needed*

- ~ Recycling dumpsters will be of the single stream recycling method (ie: paper, plastic, cardboard, glass)
- ~ All trash dumpsters all locations shall be emptied before 11:00 am
- ~ Containers are to be designed to allow for loading of recyclables from ground level without the use of ladders, stairs, etc. and have lockable covers to keep recyclable products secure and dry.
- ~ Only actual quantities of recyclables disposed of will be paid for during the life of this bid.
- ~ Contractor to deliver recyclable materials to the Oneida – Herkimer Material Recovery Facility, or to a NYSDEC permitted recyclable facility; provided a permit is given to the district in advance.
- ~ Contractor shall be responsible for maintaining a clean pick-up area.
- ~ Quantity and size of containers may be reduced as deemed necessary by District.
- ~ Each recycling dumpster shall be labeled as such.

**Please Note:**

The district also reserves the right to alter pick up days during break weeks throughout the year

- ~ **Summer:** July 1 through August 22 - Pick-up at **all** sites during summer months **once per week or as requested by the Director of Facilities.**
- ~ **School Year:** August 29 – June 30 pick up as per schedule above
- ~ Quantity and size of containers may be reduced as deemed necessary by the District
- ~ Only actual quantities of solid waste disposed of will be paid for during the life of this bid
- ~ All solid waste dumpsters will be maintained in an acceptable and clean manner.
- ~ Contractor must deliver all solid waste to the Oneida Herkimer Solid Waste Authority/Western Transfer Station, River Road, Rome, NY
- ~ A detailed list of each container that is dumped shall be provided to the Director of Facilities on a monthly basis.

**Calculation for Payment:**

- ~ Based on per dumpster/per dump (as outlined)
- ~ Size of each dumpster (as outlined)

**Change in Prices**

Contract amount may be adjusted during the life of this bid as a result of increased dumping fee charges only. It will be the responsibility of the vendor to demonstrate the impact of these rate changes. If an increase is warranted, this amount will be mutually determined by the District and the successful bidder. Price changes will be indicated to the District in writing at least 30 days before taking effect and will provide a full explanation and justification. No unilateral price changes will occur. No price changes will occur as a result of changes in fuel costs.

**Bid Award:**

This bid will be awarded to the responsible vendor that meets all specifications, whose combined three year, per cubic yard price is the lowest for solid waste and recyclable materials removal.

## CONDITIONS

Container and disposal service must be carried out in complete compliance with all federal, state, county and local ordinances & regulations. Permits, fees and licenses, if any, shall be secured and paid for by the successful bidder. All garbage and trash shall be disposed of by the collector at the following locations:

Solid Waste	-	Oneida Herkimer Solid Waste Authority Western Transfer Station River Road Rome, NY
Recyclable Trash	-	Oneida Herkimer Material Recovery Facility Utica, NY  or NYSDEC permitted recyclable facility providing permit is given to district in advance.

Claims will be satisfied on or before the 15<sup>th</sup> of each month following their presentation and approval.

All questions regarding volume, time, place of pick-up, school calendar and extra pick-ups should be directed to Ron Gregory, Director of Facilities (829-2520, Ext. #7411).

The successful bidder shall take out and maintain until the accepted completion of the work, Public Liability and Property Damage Insurance as shall protect him, any subcontractor performing work covered by these specifications and the Board of Education, from claims for damages for personal injury, including: accidental death, as well as from claims resulting from property damage which may arise from any operation in connection with these specifications, whether such operation by himself, any subcontractor or by anyone directly or indirectly employed by them.

The amount of such insurance shall be as follows: insurance covering claims for damages to persons or property shall be in the following minimum amounts, and shall include contractual liability insurance as applicable to the contractor's obligations and shall be furnished in the types specified.

Bodily Injury Liability	Each Occurrence	\$1,000,000
Property Damage Liability	Each Occurrence	\$1,000,000
Or Combined Single Limit	Each Occurrence	\$2,000,000

**Contractor's Liability Insurance** – The Contractor shall purchase from and maintain in a company or companies lawfully authorized to do business in the jurisdiction in which the trash removal is located such insurance as will protect the Contractor from claims set forth below which may arise out of or result from the Contractor's operations under this Agreement and for which the Contractor may be legally liable.

- ~ claims under workers compensation, disability benefit and other similar employee benefit acts which are applicable to the operations to be performed;
- ~ claims for damages because of bodily injury, occupational sickness or disease, or death of the Contractor's employees;
- ~ claims for damages because of bodily injury, sickness or disease, or death of any person other than the Contractor's employees;
- ~ claims for damages insured by usual personal injury liability coverage which are sustained by a person as a result of an offense directly or indirectly related to employment of such person by the Contractor, or by another person;
- ~ claims for damages, other than to the Work itself, because of injury to or destruction of tangible property including loss of use resulting there from;
- ~ claims for damages because of bodily injury, death of a person or property damage arising out of ownership, maintenance or use of a motor vehicle.

**Contractor's Protective Liability Insurance** issued to and covering the liability for damages imposed by law upon the Contractor with respect to all work under Agreement performed for the contractor by the subcontractor, and to include oral or written agreement.

© Comprehensive Automobile Insurance shall be carried in minimum amount of \$1,000,000 for bodily injury and \$1,000,000 for property damage, or a combined single limit of \$1,000,000. All liability and property damage insurance required hereunder shall be Comprehensive General and Automobile Bodily Injury and Property Damage form of policy.

If the Contractor elects to provide Umbrella Excess Liability Insurance coverage it shall be in limits of not less than \$1,000,000. In that event, the limits under the base policies for Bodily Injury and Property Damage Liability of the types above may be reduced to not less than \$1,000,000 for each occurrence.

Provide in addition, and in the amounts required under the above, PROTECTIVE LIABILITY INSURANCE issued to and covering the liability for damages imposed by law upon the Owner with respect to all operations under the agreement by the Contractor or his subcontractor, including omissions and supervisory acts by the Owner.

The Contractor shall file with the Owner, Certificates of the Contractors and the OWNER'S PROTECTIVE LIABILITY INSURANCE POLICIES. These shall be filed with the Owner before a contract shall be awarded and before starting work. The Contractor shall not allow a Subcontractor to start work until all required insurance has been obtained from the Subcontractor, and Accord Form 25 Certificates, with the proper endorsements and filed with the Contractor. Failure of the Contractor or subcontractor shall in no way waive the Owner's protection as specified in this bid.

Such insurance shall be so written to indemnify and save the owner harmless from liability upon any and all claims for damages. The liability of the Contractor is absolute and is not dependent upon any question of negligence on the part of the Owner.

**Type of Containers:**

- |             |   |   |
|-------------|---|---|
| Solid Waste | - | Dumpsters as Specified  |
| Recyclables | - | Container for mixed newspapers, cardboard, white paper:<br>Size equivalent to current type in use<br>Top or side roll off container |